YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT COLLEGE ATTINGAL
• Name of the Head of the institution	DR. SUNIL S
• Designation	PRINCIPAL IN CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04702622398
• Mobile no	8129418236
• Registered e-mail	govtcollegeattingal@gmail.com
• Alternate e-mail	govtcollegeattingal@gmail.com
• Address	Ayilam road, Attingal
• City/Town	Attingal
• State/UT	KERALA
• Pin Code	695101
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**UNIVERSITY OF KERALA**
• Name of the IQAC Coordinator	**Dr. Sunilraj N.V**
• Phone No.	**09048771382**
• Alternate phone No.	**09048771382**
• Mobile	**09048771382**
• IQAC e-mail address	**iqacgcaattingal@gmail.com**
• Alternate Email address	**sunilrajgoureesham@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gcatl.ac.in/?page_id=3842
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcatl.ac.in/?page_id=1821

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**2.63**	**2021**	**31/03/2021**	**30/03/2026**

6.Date of Establishment of IQAC	**03/06/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	**4**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Inauguration of new library block. inauguration of well furnished research room Functioning of newly constructed canteen. Suggested to organize conferences and seminar in different subjects. Montivated the faculties to publish more research papers.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Inauguration of new library block.	Inagurated
functioning of new furnished reaserch room	started functioning
to conduct seminars and workshop at national level	majority of the departments conducted seminars and workshops.
to publish more research papers	research papers were published by faculties
to motivates students to attend competitive exams at national level	more number of students attented national and state level competitive exams.
to apply for new courses	saction for starting new courses were aobtained from university and awaiting sanction from government.
Upgradation of PG Departments to Research Centers	Department of commerce and economics are research centres and department of polymer chemistry is in the process of getting the status of research Centre
Make campus cleaner and greener	Campus is eco friendly through the preservation of native trees and planting more saplings and a clean campus is ensured.(plastic free campus).

13.Whether the AQAR was placed before statutory body? | Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	30/10/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	16/03/2024

15.Multidisciplinary / interdisciplinary

The institution offers multidisciplinary and interdisciplinary courses to the students, allowing them to choose their subjects, courses, and programmes from different areas. 08 open electives (OE) were offered under various programmes. The students have the liberty of choosing open electives from other programmes to discover their interests during their learning journey, and this would enable them to forge their own path. Our institute is unique in terms of our understanding of curriculum and holistic learning. The institution also promotes interdisciplinary learning by offering students a number of add-on and value-added courses on various topics that encourage knowledge acquisition in addition to what is prescribed in the curriculum. Short term courses on 'Fundamentals of Computing ' is provided to financially backward meritorious students free of cost to enhance their employability. Diploma in library science, Diploma in computer application, diploma in Logistics management were also offered to the students.

16.Academic bank of credits (ABC):

in the process of adoption.

17.Skill development:

Always dedicated towards its goal of capacity enhancement, the institution has always been aware of the necessity for students to develop useful skills that will prepare them to take up employment or become entrepreneurs. There are various skill enhancement courses that have been introduced by the institution, including a training session on Yoga organised by the NSS and NCC unit of the college, a workshop on Sanitizer making, for students organised by the Polymer Chemistry Department, a workshop on "Personality development and Positive Mental Attitude "organised by Career development cell and a self-defence training programme organised by the Women's Cell in Association with KSWDC. In addition to this, the college also conducted a number of webinars to enhance knowledge on various subjects. The IQAC, in association with other departments, has conducted FDPs to upgrade the knowledge of our faculty and develop the skills necessary to perform effectively.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college intends to encourage the integration of Indian Knowledge systems through webinars and lectures on Hindi and Malayalam.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college follows the syllabus designed by the University of Kerala, in which each Course and programme has specific learning outcomes to be attained. The Course Outcomes and the Programme Outcomes are clearly specified and have to be strictly followed by the instructor. Students are made aware of these outcomes upon gaining admission into the institution, and all the relevant details are made available to them on the website of the college. The attainment of the course and programme outcomes are evaluated through the result analysis, advancing to higher education and employment. Necessary feedback mechanism is also there in practice to monitor the attainment of the outcomes.

20.Distance education/online education:

The faculties of the college handles online education through google class rooms , recored vedios and through zoom platforms The college intends to launch various courses on the moodle LMS platform in the coming academic year.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**247**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**762**

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2	**151**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**275**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**41**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**44**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**54**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**28.65369**
4.3 Total number of computers on campus for academic purposes	**60**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum is developed by the University; teachers as members in various academic bodies of University have significant role in curriculum design and its implementation. Curriculum is imparted to the students as per the academic calendar prepared by the university. Class rooms are ICT enabled; fully furnished seminar hall facilitates vibrant academic discourses; students are encouraged to use online services such as e-journals, e-mail, on-line applications etc. Additional hours are being engaged by the teachers in Saturdays for the timely completion and revision of the syllabus.

The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executives the curriculum.

1. College council Meeting-
2. Program Educational Objectives (PEO) and Program Outcomes (PO) are developed for each program and Course Objectives (CO) and course outcomes are defined for each course (theory and lab).
3. Academic Calendar
4. Teacher's Diary
5. Presentations
6. Assignments
7. Internal evaluations

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	0

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar provided by the University for curriculum delivery and also for the Conduction of continuous internal evaluation. The academic calendar indicates the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of term end examination.

Tentative dates of practical exams and viva-voce and theory examinations are also given in academic calendar. The time tables are prepared and implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is displayed on notice board for students.

Every teacher conducts regular class tests with the related topic and also Preparatory Exams are conducted every year before university exams. After assessment, answer scripts are distributed among the students. Their doubts are also cleared with advice about writing correct & apt answers.

The regular monitoring is done by the college Counciland CLMC.Further, extra lectures are scheduled to complete the syllabus before university examination. Along with continuous internal evaluation, academic Planning contains information regarding the following activities.

b) Curriculum activities:

c) Co-curriculum activities:

d) Extra-curricular activities:

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	0

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

61

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum as prescribed by the University of Kerala integrates crosscutting issues relevant toProfessional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum. Studentsundertake projects in the final year of Programmesare encouraged to explore theseaspects in their research.

In the first semester, all first-year arts and science undergraduate students are introduced to universalvalues like human rights, constitutional rights, gender equity, dangers of drug and alcohol abuse, and so onin the Foundation Course, "Writings on Contemporary Issues." Several other courses also inculcate these values by incorporating aspects of gender equity orconsciousnessesin their syllabus.

The University curriculum includes a course on Environmental Studies and Disaster Management for allundergraduate students. Students prepare projects on various aspects pertaining to the conservation of theenvironment in their immediate localities as part of this course. Various clubs likeNature Club, ScienceClub, etc.take necessary steps to further sensitivestudents to environmentalconcerns and climate change by a celebrating various days of importance like OzoneDay, Environment Day etc. The students keep up a garden at the front yard, along with the cultivation of agricultural items under the NSS unit of the college is also exemplary.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

277

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://gcatl.ac.in/?page_id=3362
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows   **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gcatl.ac.in/?page_id=3362

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

264

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

135

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students enrolled in the department are identified as slow and advanced learners based on the marks obtained in their qualification exams, their responses in the classroom as well as the performance in the Unit test, internal examinations. special coaching sessions or tutorial sessions are given to bridge the gap between the slow learners and the advanced learners.

Slow learners: 1. Individual counselling. 2. Remedial Coaching 3. Extra notes. 4. Group discussion session. 5. Internal examination process. 6. Encouragement in NSS, Sports, and academic activities. 7. Extra library books.

Advance learners: 1. Advance notes 2. Seminar sessions 3. Participative learning sessions 4. Experimental learning sessions i.e., Industrial Tour 5. Projects 6. Assessments 7. Group discussion sessions. 8. Encouragement in NSS, Sports, and academic activities.

Mementos and Medals are awarded to the toppers in the University exams. Meritorious students are included as members of Committees. Training and Placement Cell invites Companies and Industries to hold their placement drive at the College and students are encouraged to actively register for the interviews. Placement Cell also provides training in interview skills and communication skills. Proficiency in English classes, Functional Use of English, Personality Development programs is organized to enhance the employability of the students.

File Description	Documents
Paste link for additional information	[0](#)
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
762	**42**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members of the college adopts many ways for the betterment of teaching learning experiences, Such as;

1. **Project methods:As per the requirement of syllabi, the project work is done in both UG and PG classes.**
2. **Interactive methods: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, discussion and questions and answers on current affairs, etc. ICT Enabled Teaching: ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Smart Class rooms, ORICE LAB etc.**
3. **Experiential learning: Experimental/Laboratory method and projects are used in science subjects to acquaint the students with the facts through direct experience individually.**
4. **Student Seminars: The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.**
5. **Summer Internship Program: There months Internship program are given to the post graduate students after their second semester to enrich their practical experience.**
6. **Group Learning Method: Group Learning method is now being adopted through WhatsApp group, google classroom and google meet.**
7. **College Radio.The college has a radio broadcast program which help thestudents to hone their presentation, creative and communicative skills.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College conducted several trainingsessions on Online teaching using LMS like Google Classrooms, online assessment methods, recordingsoftware and other ICT tools. All the lecture recordings and contents were uploaded on the Google Classrooms.

The teachers are encouraged to use E-Content in their teaching methodology. To empowerthem, theCollege has conducted E-Content development workshops. Apart from these initiatives, the teachers also attended workshop on MoodleLMS. In addition, E-Content development using video making and editing software are promoted.Teachers are combining technology with traditional mode of instruction to engage students in long term learning.

ICT aids used by the college are;

1. Projectors- projectors are available in different classrooms/labs.

2. Desktop and Laptops- Arranged at Commerce Computer Lab, OERC and at departments all over the campus. 3. Printers- They are installed at OERC, library, and at all departments.

4. Photocopier machines - Multifunctionalprinters are available at college office, OERC and at all departments. 5. Seminar Rooms- Four seminar halls are equipped with all digital facilities.

6. Smart Board- smart boards are installed in all the departments.

7. Digital Library resources

8. Webinars- Webinars were conducted by all departments to enhance content learning of students and faculties.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

195

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the norms of CIE as prescribed by the CBCSS regulations of the university. The college conducts a minimum of two internals and an end semester exam. The method of internal evaluation is as per university norms. Internal examination question papers are model on University exams to make students familiar with the question paper pattern.

Awareness programmes about CIE & ESE are conducted at the commencement of every program. The timetable for internal exams is prepared by the internal exam coordinator and approved by the college council. The results of CIE are displayed on the notice board for students' information. A monthly attendance statement is also published and displayed on the notice board. Grace marks for extension activities like NSS, NCC are provided at the university level during the final semester results.

A dept level test is conducted for those students who are unable to attend internal exams due to genuine reasons. Oral exams are also

employed for language courses.

The internal marks are conveyed to the students for their acceptance and information. If the students find any discrepancy in CIE marks, they can approach their course instructor and then to DLMC and CLMC, if necessary, for rectification.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[0](#)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. **All internal exams are conducted adhering to the norms of the University of Kerala and adhere to the academic calendar published by the University.**
2. **The timetable for internal exams is prepared by the internal exam coordinator and approved by the college council.**
3. **The results of CIE are displayed on the notice board for students' information. A monthly attendance statement is also published and displayed on the notice board. Grades for seminars and assignments are given based on different parameters like content, references, creativity, presentation, etc.**
4. **The verified & approved CIE marks by students, are uploaded to the university web site within the stipulated time after the three-tier verification at the tutor, HOD, Principal levels respectively.**
5. **The students are allowed to redress their grievances against CIE marks if any, through Tutor, HOD, DLMC And CLMC level.**
6. **PTA meetings are conducted at the end of every semester to acquaint the parents about students' progress in academics. All details regarding the CIE marks are available for student reference.**
7. **As there are no serious grievances related to internal evaluation in the past, it shows the transparency and credibility of the system in which the college adheres to.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[0](#)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College follows the Choice Based Credit System (CBCS) to widen the teaching andlearning activities by which students have the flexibility to opt for courses of their choice. Thecurricula under CBCS have been strengthened with the introduction of OBE and the courses havebeen reinforced with desirable outcomes.

The college follows the syllabus designed by the University of Kerala, in which Programme Outcomes and Course Outcomes are clearly outlined. The specific learning outcomes to be attained in each course is strictly followed by the instructor. Students are also made aware of these outcomes upon gaining admission to the institution, and all the relevant details are made available to them on the website of the college.

While addressing the students, the HODs create awareness on POs, PSOs and COs. The faculty members, class teachers, mentors, course coordinators, program/ISO coordinators also inform the students and create awareness and emphasize the need to attain the outcomes.

The outcomes are widely propagated and publicized through various means such as display and/or communication specified hereunder.

1. Website
2. Curriculum /regulations books
3. Class rooms
4. Student Induction Programs
5. Meetings/ Interactions with employers
6. Parent meet
7. Faculty meetings
8. Alumni meetings

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	[0](#)
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessment include direct and indirect methods. Course outcome assessment by direct method is based on mid examinations, semester end examination and assignment. Each question in mid/semester end/assignment is tagged to the corresponding CO and the overall attainment of that CO is based on average mark set as target for final attainment.

Mid Examinations are conducted on every semesterand each of them covers the evaluation of all the relevant COs attainment.Semester End Examination is descriptive, and a metric for assessing whether all the COs are attained.

The indirect assessment is done through the course end survey.

Rubrics are formulated for the assessment of Laboratory, Project, Seminar and Internship courses. The attainment of Course Outcomes of all courses are given under.

% of CO attainment

>=70%

>=60% &< 70%

>=50% &< 60%

<50%

CO attainment level

3

2

1

0

The attainment of each CO is computed by setting the class average mark as the target. The COs of each course are mapped to POs & PSOs with weightages of 3 (Strong), 2 (Medium) and 1 (Weak). The value obtained for CO attainment is multiplied by 1 for strong, 0.8 for medium and 0.6 for low correlation with the PO.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	[0](#)

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

214

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://gcatl.ac.in/?page_id=3164

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcatl.ac.in/?page_id=3362

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. The college had stared a program named Young Innovators Program (YIP) in association with theKDISC (Kerala Development and Innovation Strategic Council) that aims to empower future innovators to innovate new products, services or solutions to meet the emerging era requirements of the state, UN-articulatedneeds, or existing market needs of the society more effectively through an innovative challenge. TheCollegehas a well-defined and published research promotion policy. Faculty members are encouraged to undergo and guideresearch.

1. Experientiallearning: Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments.
2. Student Seminars: The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.
3. Summer Internship Program: The Post graduate students are doing the Internship Programin various organizations
4. Group Learning Method: Group Learning method is now being adopted through whats-appgroup. Student share their notes and study material through this method.
5. Group Projects: Group projects can help students develop a host of skills that are increasingly important in the professional world
6. Project method
7. Field Study
8. ICT Enabled Teaching:

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[0](0)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://gcatl.ac.in/?page_id=5
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute follows a mechanism for students involvement in various social activitieswhich promote citizenship roles. Besides this, the institute organizes other activities also asper need and availability of time without affecting academics.

The college runseffectively National Service Scheme and National Cadet Corps Units. NSS organizes a residential seven day camp in nearby adopted village and several activities werecarried out by NSS volunteers addressing social issues which include Palliative care, cleanliness , tree plantation,water conservation through construction of Bandhara,road construction, Shramdan,Socialinteraction, Group discussion, Beti Bacho Beti Padhao, Environmentalawareness, Womenempowerment, National Integrity, Aids awareness, Blood donation camp, Healthcheck up camp. The charity and community support drive 'Snehodayam' incorporating 'Institutional Social Responsibility(ISR) based activities, initiates donation of food materials, stationery and homecare products and clothes tocharitable institutions like Karunalayam.

The NCC unit of the college aims at developing qualities ofleadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal ofself service.Our students regularly interact with aspiring young scholars from high schools in the locality and arrangetalks, interactive sessions, exhibitions and campus visits for them, thereby motivating them towards highereducation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

300

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The total built-up area of the College is 102912 sq. ft.

comprises of

1. Three storied Main Block.

2. Three storied Science Block.

3. DigitalLibrary cum History block

4. 12Academic Departments, 46Classrooms, 6 Seminar Halls,2

smarts classrooms,6 Laboratorieswith Wi-Fi facility, ThreeComputer labs.

5. Facility for Research Scholars, Central Library,Cafeteria, Lounge for women students, hostel for girls.

6. Two solar power plants (1 on grid and 1 off grid)installed on the campus generate 40kWp of energy providing70% of the institution's electricity need.

7. Separate transformer for the college.

8. Sports facilitieswith Indoor Stadium, fields for variousgames (Football, Cricket, Hockey, softball, Badminton,Kabaddi, Kho-Kho, baseball etc.), and gymnasium

9. College has facilities for the differently-abled studentssuch as

wheel chairs, ramps and disabled-friendly toilets.

10. Auditorium with a seating capacity of 500

11. The EDUSAT centre is set up for facilitating live classesand using on-line materials.

12. Centre for Adult and Continuing Education and Extension(CACEE)

13. Continuing Education Centre (CEC) by Government of Kerala.

14. Additional Skill Acquisition Programme (ASAP).

15. Student Counselling Centre.

16. Centre for Public Services Commission (PSC) Examination Coaching.

17. History Museum

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[0](0)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS:

Sports facilities include: Pavilion: 500 Sq. Ft, Football field. Volleyball court, Baseball court, Badminton court, Cricket ground , Kho-Kho court, Track & Field, Gymnasiums , Indoor Stadium for Table Tennis Playing kit and facilities available: Carrom Boards, Chess Boards, Kits for many games such as Cricket, Football, Baseball, Volleyball, Throwball, Softball, are made available for the players. Professional coaches have been hired for coaching. Fitness for all is ensured through sports and games. An annual inter-collegiate sports meet is organised by the Department of Physical Education. Inter College Football tournaments and Cricket tournaments for students are conducted every year.

CULTURAL PROGRAMMES: The StudentsUnion organizesmany events such as Cultural programmes, , Onam festival, Mehanthi Festival, Holi

Festival, Deepavali Festival, Food Festival, Film Festival,annual college day celebrationsetc. Students generate the funds needed for this event among students and from faculties and thereby hone their administrative and leadership skills too.

Facilities for Cultural Activities:

1. **Indoor stage : 1 Nos**
2. **Auditorium : 1 Nos(Capacity 500).**
3. **ORICE Hall for Live streaming and Recording : 1 Nos**
4. **Clubs like women cell film club, Literary Club etc. Organizes various cultural events.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[0](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[0](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.41366

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Government College, Attingalhas an integrated and anew state of art library building with around 15000 sq. feet of carpet area.Apart from the above, an Online Education and Research Center (OERC) functions as part of the library system to cater to the online information needs of the stakeholders. The library uses two library management softwareviz. KOHA and LIBSOFT. Automation of the library was completed in 2006 with LIBSOFT library management software. With the adoption of open source software policy, at present, KOHA Version 19.05 is utilizedas the main software for management & circulation of books. LIBSOFT Version is retained for the management of academic journals. Both the software helpstudents to search through bibliographic data swiftly and easily. The library subscribes to INFLIBNET NLIST programme which enables students to browse through online journals at their pace and comfort. Reference room attached to general library and Online Education Research Centre room provides facilities for students to access online library networks like INFLIBNET and NDL. These soft waresalso help to diligently classify the information sources, create offline and online catalogue setc. Reference section has a collection of documents in various disciplines and academic journals.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	[0](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

151130

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

27.5

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The internet facility of the college is enabled with 20 MBPSof data provided by BSNL and now it is supported with the 400 MBPS(2*200)Data provided by Asianet. Each Departments has at leastone smart class room. All the departments have computers, laptops, printers and scanners.The systems are connected through

LAN. The administrative office of the Collegeis automated with internet facilities and printers cum scanners.CentralizedAttendance Management System (CAMS)is enabled for recording the attendance of the staff.The files in the office are being properly managed though Digital Document Filing System(DDFS).The office use digital payment(digi pay) system for collection of fees from students at the time of admission. The examination wing of Attingal Government College use computers, printers and scanners for uploading data, printing of questionpapers for internal exams and downloading of question papers for university examinations.

A well equipped ORICE STUDIO room works for e-sharing of knowledge and for e-content development. An Online Educational Research Centre provides continuous net facility to students and faculty for learning and research purposes. The library provides INFLIBNET facility to students and teachers. Two computer labs are enabled there in the college with 50 computer systems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.24003

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a Planning committee and building committee for maintenance and upkeep of infrastructure. At the departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and otherfacilities.

The physical facilities are also made available for the other governmental and the non-governmental organizations for conducting the exams like scholarships, conduct of general elections etc. if not in use for the said period.

The calibration, repairing and maintenance of sophisticated lab equipmentare done by the technicians of related owner enterprises. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non teachingstaff and in major cases the college goes for the support from Public Works Department of Government of Kerala. The activities like fumigation and keeping library clean is done frequently by library staff.

Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. There is systematic disposal of waste of all types such as bio-degradable chemical/non-chemical and e-waste.

The academic and support facilities like library, sports, NSS, NCC, Competitive examination cell etc. and the other platforms supporting

overall development of the students is open to the all the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[0](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

571

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

110

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

110

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

32

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

140

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

28

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The council of students is known as 'College Union' which is elected by students through parliamentary system of election. The college union is under the guidance of a teacher known as the staff advisor. The various members in the college union with the support of the teachers, non teaching staff, students, alumni and PTA conducts various cultural events which showcases the talents of students. The union also conducts various social activities such as blood donation, community projects, helping people in time of need etc. The Student Council at Attingal Govt college has an active participation of the students in the various academic & administrative bodies . The composition of the college union is as follows

1. Chairman

2. Vice chairman

3. General Secretary

4. Arts club secretary

5. Magazine editor

6. University union councilors

7. Association secretary from each discipline

8. Class representatives

9. Lady Representatives

The council by acting as a liaison body between the teachers and students ensures coordination and effective functioning of all the Clubs & Committees of the institute.The representatives of the students are the members of various statutory bodies and various club and committees of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college The Alumni Association of the college (Nostalgia) has a robust mechanism. It acts as a bridge between the former students, current students and authorities. The institute regularly interacts with the members of the alumni association and also organizes Alumni meet once in

a year and collects the addresses of the Employers through the

feedback given by the Alumni. Besides this each department of the college has a separate department alumni which also meets once in a year. The alumni are active in various developmental programmes and projects initiated by the College. The important events organized by the alumni associations are: · Adoption of poor students · Dinner gathering· Creativity contests for

students·. Merit Scholarships.

The following are the major activities of Alumni Association

1.Merit award for best outgoing students

2.Financial help to financially backward students

3. Donated gadgets to students for facilitating online classes

4.Actively participated in decision making bodies like, IQAC,CDC, Planning Committeee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Alumni Association of the college The Alumni Association of the college (Nostalgia) has a robust mechanism. It acts as a bridge between the former students, current students and authorities. The institute regularly interacts with the members of the alumni association and also organizes Alumni meet once in

a year and collects the addresses of the Employers through the feedback given by the Alumni. Besides this each department of the college has a separate department alumni which also meets once in a year. The alumni are active in various developmental programmes and projects initiated by the College. The important events organized by the alumni associations are: · Adoption of poor students · Dinner gathering· Creativity contests for

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4.Actively participated in decision making bodies like, IQAC,CDC, Planning Committeeet

File Description	Documents
Paste link for additional information	[0](#)
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governance of the institution reflects the spirit ofdecentralization and participative management. All major decisionspertaining to the academic and administrative matters of the Collegeare taken by the College Council. The College Council consists ofthe Principal, the Vice-Principal, the Senior Superintendent, IQAC Coordinator, Heads of Departments, and nominated members. The entire process of decision-making is decentralized with Departments and Committees having the power to plan and envision their growth path. Department level meetings are conducted and the needs and plans of the Department are identified presented by the heads of the departments in the college council meeting. Similarly, the plans and proposals of all the stakeholders are also presented before the council. The proposals are considered

in the light of the strategic development plan of the college. After discussions and deliberations, the proposals are finalized and the decisions are communicated to all the concerned parties. The College Council also periodically reviews the implementation of the decisions taken. Faculty members and students are participants in various committees and clubs as coordinators or members and they work as a team in devising plans and programmes relating to their concerned committees.

File Description	Documents
Paste link for additional information	[0](0)
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution had evolved a strategic plan for the period2015-2025 keeping in view its mission and vision. The strategic planwas formulated based on SWOT analysis and after meetings anddiscussions with all the stakeholders. The goals of the plan were toimprove the teaching-learning experience, enhance the employabilityof students, improve research and consultancy services, create andmaintain necessary physical infrastructure, strengthen and nurturelinkages between the college and community, and evolve suitableplans for resource mobilization. Strategies for achieving the setgoals were formulated as a part of the planning process.For the effective deployment of the strategic plan, annual actionplans are prepared at the beginning of every academic year takinginto consideration the goals specified in the strategic plan. Thistask is entrusted to the Planning Committee of the college. Theannual action plans are prepared and communicated to the departmentsand various clubs and committees to provide a roadmap for theirannual activities. The academic and administrative bodies arerequired to prepare projects in line with the action plan. A summary of the results of the annual review is communicated to all concerned parties for making necessary changes in the activities and projects.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution had evolved a strategic plan for the period2015-2025 keeping in view its mission and vision. The strategic planwas formulated based on SWOT analysis and after meetings anddiscussions with all the stakeholders. The goals of the plan were toimprove the teaching-learning experience, enhance the employabilityof students, improve research and consultancy services, create andmaintain necessary physical infrastructure, strengthen and nurturelinkages between the college and community, and evolve suitableplans for resource mobilization. Strategies for achieving the setgoals were formulated as a part of the planning process.For the effective deployment of the strategic plan, annual actionplans are prepared at the beginning of every academic year takinginto consideration the goals specified in the strategic plan. Thistask is entrusted to the Planning Committee of the college. Theannual action plans are prepared and communicated to the departmentsand various clubs and committees to provide a roadmap for theirannual activities. The academic and administrative bodies arerequired to prepare projects in line with the action plan. A summary of the results of the annual review is communicated to all concerned parties for making necessary changes in the activities and projects.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://gcatl.ac.in/?page_id=3175
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support   **A. All of the above**

Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Casual leave of 15 days for teaching staff and 20 days for non-teaching staff for every year.
2. 30 days of earned leave per year for non teaching staff.
3. 20 days of half pay leave for teaching and non teaching staff every year
4. All permanent female employees of the college are eligible for six months of maternity leave and
5. male staff for paternity leave of 10 days
6. Duty leave of a maximum of 10 days is granted to teachers to participate seminars and workshops and other duties.
7. Staff members who attend various training programmes/orientation/refresher courses are treated as on duty.
8. All permanent employees of the college are included in the General Provident Fund, State Life Insurance, Group Insurance Scheme and Group Personal Accident Insurance

1. Festival allowance/festival bonus and festival advance are provided to all employees
2. Statutory/ contributory Pension schemes are implemented for permanent staff according to the date of joining in the service.
3. In addition to these, the college provides facilities such as:
4. The Employees Co-operative society provides books and stationery items at a subsidised rate and
5. Good quality food and refreshments at a nominal rate in the College canteen
6. Advance salary for guest faculty .

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has various mechanisms to evaluate the performance of both the teaching and non-teaching staff to enhance the quality of its staff.

1. Students' feedback mechanism: Feedback is collected from the

students, analysed and assessed by the Principal with the help of IQAC. Proper guidance and follow-up are done.

2.Self-Appraisal of faculty: Every teacher has to furnish a self-appraisal form which includes academic performance indicators, co-curricular activities, contribution to research, and academic proficiency.

3. Teacher performance is assessed by the IQAC using Performance Based Appraisal System (PBAS) which is collected annually and also used for the assessment of teachers in career advancement scheme (CAS) as per the guidelines of UGC.

3.Self-Appraisal of non-teaching staff: The Directorate of collegiate educationcollects self-appraisal form from non-teaching staff to assess their performance in administrative matters.

4.Academic Committee: Academic committee ensures the completion of syllabus by teachers in advance ofinternal examination.

5. Management review: The Directorate of collegiate education also reviews the function of both faculties and the non- teaching faculties.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internally, the accounts prepared by the section clerks. are verified by the Head Accountant and Senior Superintendent and at last approved by the Principal. External auditing is done by the Directorate of Collegiate Education, the Accountant General (A&E) and Chartered accountants.

Audit by Directorate of Collegiate Education: DCE audit team verifies all the financial documents related to public funds. The

Plan fund allocated to the institution and various grants received from the state government are subject to audit conducted by the Directorate of Collegiate Education.

Audit by Accountant General (A&E):The utilization of non-plan funds of state government, funds received from UGC and central government, cash balance, PD account, DCB statement, recovery of pay and allowances, stock registers etc are audited by an audit team from Accountant General's office.

Audit by Chartered Accountants:The utilization of funds received from UGC, RUSA and central for major and minor research projects, seminars, developmental activities, etc. are audited by chartered accountants. Further the accounts of PTA and ALUMNI Association are also regularly audited by chartered accountants.

Settling of Audit Objections:After the completion of the audit, the audit reports are examined and the necessary action is taken in case of audit objections.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

tate government:The College obtains plan and non plan funds from the state government for meeting its requirements. Non plan funds which are sanctioned on the basis of the request of the college are used for meeting the expenses for electricity, water, telephone charges, materials and supplies etc.The Purchase Committee supervises the utilization of funds allocated for purchases.

UGC and RUSA grants: The College also mobilizes funds from UGC, RUSA for academic and infrastructure development by submitting proposals in a timely manner. RUSA Project Monitoring Committee ensures the proper implementation of the sanctioned RUSA projects.

Fees and other charges:Tuition fees are collected from the students and remitted to the government.

PTA and CDC funds:Funds are collected from the students at the time of admission in the form of voluntary contributions towards PTA and contributions towards CDC.

User Charges:Funds are obtained in the form of user charges for the use of college facilities for the conduct of KPSC and other examinations, classes of continuing education, and for the use of college auditorium, play ground by external organizations.

KIIFB funds: (KIIFB) funds are mobilized andKIIFB Project Monitoring Committee supervises the effective implementation of the projects sanctioned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

QAC ensures curricular flexibility through add-on/value added courses that ensure capacity building and skill development. Programmes are conducted addressing cross cutting issues like gender and sustainability, and students are encouraged to take up projects on these topics. The IQAC conducts and analyses the feedback and recommends suitable action to be taken.

To enhance the teaching, learning and evaluation process, the IQAC ensures smooth academic transactions and the redressal of examination-related grievances. Yearly reviews of the teaching learning process are carried out by the Internal Academic Audit Cell.

In the field of Research, Consultancy and Extension, the IQAC promotes the conduct of workshops/seminars/conferences at national and international levels .

Funds/commodities collected from staff and students are donated to charitable institutions and the needy stakeholders. Sports activities are encouraged, and the institution has played host to inter and intra-collegiate competitions. Support and guidance is provided to apply for various scholarships and endowments. Bridge courses and orientation programmes are conducted for theundergraduate students.

The Administrative staff are given training on aspects of e-governance like online PF, and SPARK etc. The annual performance appraisals of teachersare held on a yearly basis.

The IQAC ensures participation of the college in NIRF and AISHE.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To enhance the teaching, learning and evaluation process, the IQAC, in association with the CLMC and DLMC, ensures smooth academic transactions and the redressal of examination-related grievances. Yearly reviews of the teaching learning process are carried out by the Internal Academic Audit Cell.

In terms of teaching-learning resources, steps have been taken to upgrade ICT facilities. E- contents were developed by the faculties and the link is shared with the students.The browsing hub in the

library enables students to access online repositories. The IQAC ensures the maintenance and optimal utilizationof the Language Lab/Skill Resource Centre to enhance skill development.

IQAC monitors the teaching learning process regularly through College level monitoring Committee (CLMC). IQAC through CLMC ensures timely completion of the syllabus, conduct of model examinations and evaluations, tutorial classes, remedial coaching and result analysis. The CLMC prepares a comprehensive academic plan for the time bound execution of curricular and co- curricular activities. It organises academic enhancement programmes for teachers to familiarize them with emerging trends in the arena of higher education.The CLMC ensures maximum involvement of the teachers in the new learning initiatives of the IQAC like online /web based classes by arranging induction/motivating classes for the faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gcatl.ac.in/?page_id=3164
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has taken several measures to enhance safety & security on campuses by constituting Internal Complaints Committee (ICC), installing CCTV cameras & by providing round the clock security. The service of security guards is also available at the college and the at the ladies hostel.

The ICC and women cell ensures that posters promoting gender equity & sensitization are placed on the Notice Boards. A Complaint Box is placed outside the ICC office. Telephone / Mobile numbers of the ICC Chairperson and members are made available on the Notice Board of the ICC office, University Directory & Website. Strict confidentiality is maintained by the ICC to encourage the complainant to lodge complaint without fear.

Separate rest rooms and amenity centre for boys and girls are also provided to carry out their recreational activities. 4. The college also has the facility of ladies Hostel. Gymnasium facility is provided for all students. There are significant number of women cadets in NCC unit and NSS units.

The Women Cell of Government College Attingal under the guidance of the Kerala State Women's Development Corporation Ltd. could function effectively to ensure gender equality in the campus.

File Description	Documents
Annual gender sensitization action plan	gender sensitization committee formed
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Ladies waiting Room.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

A. Solid Waste:The waste is collected and segregated properly at each level and source. The cleaning personnel at each floor collect the solid waste, segregate it and gather the solid waste in separate dustbins based on the recyclability and biodegradability of the waste. The other measures of solid waste management are;

1. The college has gone paper free as much as possible by introducing online admission process, online office work, online submission of assignments etc.

2. Proper maintenance of infrastructure and timely repair of furniture is done to minimize solid waste.

3. Incinerators are installed in the campus for waste disposal.

4. The remaining waste such as those of plastic materials and other wastes are disposed of through the waste management programme of Attingal Municipality.

B. Liquid waste: Liquid waste management is done through proper drainage system. Ground water is recharged using water recharge pits.

C. E-waste Management: Electronic systems are reused and recycled properly. The e-waste generated from hardware products which cannot be reused or recycled is being disposed centrally through government authorized vendors.

D. Hazardous chemicals: Chemical solvents from laboratories are distilled and reused as far as possible.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college takes extra efforts in providing an inclusive environment for all the students and employees. Tolerance and Harmony to cultural, regional, linguistic, communal, socioeconomic and other diversities is best achieved by the major events like Onam celebration, Eid day celebration, Christmas celebration, Diwali Fest, Holi Fest, women's day, Yoga Day, teachers' day. The college has formed various clubs at the campus levels which also support and propagate the idea of diverse cultures. The college cleberated 'Matirbhasha Day" and state formation day "Kerala piravi" Day and whereby the rich culture of state and country has been highlighted through various debate, poster and essay competitions for students. The institution celebrated national festivals such asIndependence Day, Republic Day, and National Youth Day to kindlethe patriotism of students.The college celebrated major world awarenessdays such asInternational Women's Day, World Health day, , World Earth dayetc.

The college campus also houses a temple wherein many students worship their faith in God and festival ceremonies are also performed by the locals, students and faculty members equally.

The college also has cultivated different corps in the premises of the college itself with the help of different stakeholders so as to inculcate the importance of agriculture in the minds of students, to spark their interest in cultivation. Further it also enhances practical and easy way to increase biodiversity and balances the nature.

English for competitive exams: English classes were conducted forinterested students to teach grammar and

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. **The department of Politics organized a virtual program for celebrations of constitution day on 26th November 2022to understand the salient features of the constitution.**
2. **The NCC of the college observed the National Youth Day -Swami Vivekananda's birthday was elebrated on February 2, 2022, to enrich the eternal values and ethics to the students which can be practiced by all in all parts of the world.**

3.· Gandhi Jayanthi was celebrated on October 4, 2022, under the agies of NSS to understand the ideas of Mahatma Gandhi on Education and Learning. The NSS units motivated the students to offer a helping hand to disabled, bed ridden, having severe illness, orphans etc. through its Palliative Care initiatives.

1. **Programmes on environmental protection, reforestation etc are periodically conducted by the nature club and biodiversity club for ensuring the responsibility of our students in protecting nature.**
2. **National Identities and Symbols: The College celebrated the Independence Day & Republic Day with great pomp and vigor and also awareness programs, flash mobs and march past are conducted in connection with Independence Day & Republic Day and thus contribute to the spreading of Constitutional values and ideals.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebrations of National festivals like Onam, Christmas, Holi help the students to understand and appreciate the traditional and cultural values and accommodate themselves to the comprehensive

environment. Independence Day and Republic Day are celebrated every year in the college in an official manner including flag-hoisting and sweet distribution. Awareness programmes and competitions are held in connection with the observation of these days.

Celebrations of World Environment Day, International Ozone Day, World wetlands day, Energy Conservation Day, Dr. Salim Ali Day, World Mental Health Day, World Mosquito Day, World AIDS Day, National Deworming day, World Wildlife week by conducting various programmes help to give an awareness about the importance of sustainable environment. · Space week, National Science Day and Pi-Day celebrations are conducted to initiate motivation in scientific research and generate affinity of science among the interdepartmental students and the students from nearby schools. Faculty members are honoured with wishes and gifts on Teachers'

Day.

All departments in association with NSS conduct various motivational talks on the occasion. The women cell and the Jeevani of the college conducts awareness programmes and motivational talks of eminent personalities in connection with observation of days of national and international importance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Centre for Continuing Education Kerala (Sub Centre at Government College, Attingal)

Goal

To conduct competency based skill development programmes.

The Context.

The sub centre is granted by the Centre and an MoU is signed between CCEK and Government College, Attingal in this regard.

The Practice

The sub-centre conducts courses like Professional Diploma in Shipping and Logistics, Professional Diploma in Fire and Safety, Professional Diploma in Enterprise Networking, Professional Diploma in Civil Construction and Professional Diploma in Fashion Technology. Evidence of Success.

internship in related industries where there is opportunities for their learned skills. industry academic linkage, and employment opportunities.

Problems Encountered

Majority of the classes were scheduled on the end of week days ie. Saturdays and Sundays.

1. **Maintenance of Bio diversity through Clubs**

   1. **Goal**

   1. **Awareness**
   2. **Protection of environemnt**

3. **TheContext**

Maintaining biodiversity is essential for physical and mental well being of human.

4. **ThePractice**

Through participation of members in various clubs these trees and plants are nurtured and ensure the presence of natural habitat.

5. **EvidenceofSuccess**

An eco friendly atmosphere with clean environment is felt throughout the campus that in turn supplements the teaching learning atmosphere within the college.

1. **ProblemsEncountered**
2. **Academic schedule and climatic variations.**

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Cultivating the Field and Mind: The search for New Pastures

Government College, Attingal stands apart from other offices in the municipal area of Attingal, with its distinctive features of a cultivating land, a pond for water re-cycling mechanism, sacred groves and bamboo groves which adds to the biodiversity and ecological balance of the area. Though the college is located in a crowded municipal area, the serene atmosphere inside provides a warm and healthy air for the people. The thrust given by the college to agriculture and to turn a barren 2 acres of land to a fertile, productive area is a matter to be proud of.

The College promotes agriculture as a mechanism of sustainable living and evolves an agricultural culture too. The practice was acknowledged in the acclaimed programme in Aakashavani namelyVayalum Veedum, The initiatives are taken with the assistance of NSS Units, PTA, College Alumni, Department of Agriculture and Municipality of Attingal.The college was also able to donate rice to the poor people inhabited near the college.The project is of great service to the society and serves as a model which could be emulated by people concerned about man and the planet earth.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum is developed by the University; teachers as members in various academic bodies of University have significant role in curriculum design and its implementation. Curriculum is imparted to the students as per the academic calendar prepared by the university. Class rooms are ICT enabled; fully furnished seminar hall facilitates vibrant academic discourses; students are encouraged to use online services such as e-journals, e-mail, on-line applications etc. Additional hours are being engaged by the teachers in Saturdays for the timely completion and revision of the syllabus.

The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executives the curriculum.

1. College council Meeting-
2. Program Educational Objectives (PEO) and Program Outcomes (PO) are developed for each program and Course Objectives (CO) and course outcomes are defined for each course (theory and lab).
3. Academic Calendar
4. Teacher's Diary
5. Presentations
6. Assignments
7. Internal evaluations

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	[0](0)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar provided by the University for curriculum delivery and also for the Conduction of continuous internal evaluation. The academic calendar indicates the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of term end examination. Tentative dates of practical exams and viva-voce and theory examinations are also given in academic calendar. The time tables are prepared and implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is displayed on notice board for students.

Every teacher conducts regular class tests with the related topic and also Preparatory Exams are conducted every year before university exams. After assessment, answer scripts are distributed among the students. Their doubts are also cleared with advice about writing correct & apt answers.

The regular monitoring is done by the college Counciland CLMC.Further, extra lectures are scheduled to complete the syllabus before university examination. Along with continuous internal evaluation, academic Planning contains information regarding the following activities.

b) Curriculum activities:

c) Co-curriculum activities:

d) Extra-curricular activities:

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	0

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development	A. All of the above

of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

61

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum as prescribed by the University of Kerala integrates crosscutting issues relevant toProfessional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum. Studentsundertake projects in the final year of Programmesare encouraged to explore theseaspects in their research.

In the first semester, all first-year arts and science undergraduate students are introduced to universalvalues like human rights, constitutional rights, gender equity, dangers of drug and alcohol abuse, and so onin the Foundation Course, "Writings on Contemporary Issues." Several other courses also inculcate these values by incorporating aspects of gender equity orconsciousnessesin their syllabus.

The University curriculum includes a course on Environmental Studies and Disaster Management for allundergraduate students. Students prepare projects on various aspects pertaining to the conservation of theenvironment in their immediate localities as part of this course. Various clubs likeNature Club, ScienceClub, etc.take necessary steps to further sensitivestudents to environmentalconcerns and climate change by a celebrating various days of importance like OzoneDay, Environment Day etc. The students keep up a garden at the front yard, along with the cultivation of agricultural items under the NSS unit of the college is also exemplary.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

277

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**B. Any 3 of the above**

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://gcatl.ac.in/?page_id=3362
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gcatl.ac.in/?page_id=3362

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

264

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

135

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students enrolled in the department are identified as slow and advanced learners based on the marks obtained in their qualification exams, their responses in the classroom as well as the performance in the Unit test, internal examinations. special coaching sessions or tutorial sessions are given to bridge the gap between the slow learners and the advanced learners.

Slow learners: 1. Individual counselling. 2. Remedial Coaching 3. Extra notes. 4. Group discussion session. 5. Internal examination process. 6. Encouragement in NSS, Sports, and academic activities. 7. Extra library books.

Advance learners: 1. Advance notes 2. Seminar sessions 3. Participative learning sessions 4. Experimental learning sessions i.e., Industrial Tour 5. Projects 6. Assessments 7. Group discussion sessions. 8. Encouragement in NSS, Sports, and academic activities.

Mementos and Medals are awarded to the toppers in the University exams. Meritorious students are included as members of Committees. Training and Placement Cell invites Companies and Industries to hold their placement drive at the College and students are encouraged to actively register for the interviews. Placement Cell also provides training in interview skills and communication skills. Proficiency in English classes, Functional Use of English, Personality Development programs is organized to enhance the employability of the students.

File Description	Documents
Paste link for additional information	[0](#)
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
762	42

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members of the college adopts many ways for the betterment of teaching learning experiences, Such as;

1. Project methods:As per the requirement of syllabi, the project work is done in both UG and PG classes.
2. Interactive methods: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, discussion and questions and answers on current affairs, etc. ICT Enabled Teaching: ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Smart Class rooms, ORICE LAB etc.
3. Experiential learning: Experimental/Laboratory method and projects are used in science subjects to acquaint the students with the facts through direct experience individually.
4. Student Seminars: The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.
5. Summer Internship Program: There months Internship program are given to the post graduate students after their second semester to enrich their practical experience.
6. Group Learning Method: Group Learning method is now being adopted through WhatsApp group, google classroom and google meet.
7. College Radio.The college has a radio broadcast program which help thestudents to hone their presentation, creative and communicative skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College conducted several trainingsessions on Online teaching using LMS like Google Classrooms, online assessment methods, recordingsoftware and other ICT tools. All the lecture recordings and contents were uploaded on the Google Classrooms.

The teachers are encouraged to use E-Content in their teaching methodology. To empowerthem, theCollege has conducted E-Content development workshops. Apart from these initiatives, the teachers also attended workshop on MoodleLMS. In addition, E-Content development using video making and editing software are promoted.Teachers are combining technology with traditional mode of instruction to engage students in long term learning.

ICT aids used by the college are;

1. Projectors- projectors are available in different classrooms/labs.

2. Desktop and Laptops- Arranged at Commerce Computer Lab, OERC and at departments all over the campus. 3. Printers- They are installed at OERC, library, and at all departments.

4. Photocopier machines - Multifunctionalprinters are available at college office, OERC and at all departments. 5. Seminar Rooms- Four seminar halls are equipped with all digital facilities.

6. Smart Board- smart boards are installed in all the departments.

7. Digital Library resources

8. Webinars- Webinars were conducted by all departments to enhance content learning of students and faculties.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

195

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the norms of CIE as prescribed by the CBCSS regulations of the university. The college conducts a minimum of two internals and an end semester exam. The method of internal evaluation is as per university norms. Internal examination question papers are model on University exams to make students familiar with the question paper pattern.

Awareness programmes about CIE & ESE are conducted at the commencement of every program. The timetable for internal exams is prepared by the internal exam coordinator and approved by the college council. The results of CIE are displayed on the notice board for students' information. A monthly attendance statement is also published and displayed on the notice board. Grace marks for extension activities like NSS, NCC are provided at the university level during the final semester results.

A dept level test is conducted for those students who are unable to attend internal exams due to genuine reasons. Oral exams are also employed for language courses.

The internal marks are conveyed to the students for their acceptance and information. If the students find any discrepancy in CIE marks, they can approach their course instructor and then to DLMC and CLMC, if necessary, for rectification.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[0](0)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. All internal exams are conducted adhering to the norms of the University of Kerala and adhere to the academic calendar published by the University.
2. The timetable for internal exams is prepared by the internal exam coordinator and approved by the college council.
3. The results of CIE are displayed on the notice board for students' information. A monthly attendance statement is also published and displayed on the notice board. Grades for seminars and assignments are given based on different parameters like content, references, creativity, presentation, etc.
4. The verified & approved CIE marks by students, are uploaded to the university web site within the stipulated time after the three-tier verification at the tutor, HOD, Principal levels respectively.
5. The students are allowed to redress their grievances against CIE marks if any, through Tutor, HOD, DLMC And CLMC level.
6. PTA meetings are conducted at the end of every semester to acquaint the parents about students' progress in academics. All details regarding the CIE marks are available for student reference.
7. As there are no serious grievances related to internal evaluation in the past, it shows the transparency and credibility of the system in which the college adheres to.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[0](0)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College follows the Choice Based Credit System (CBCS) to widen the teaching andlearning activities by which students have the flexibility to opt for courses of their choice. Thecurricula under CBCS have been strengthened with the introduction of OBE and the courses havebeen reinforced with desirable outcomes.

The college follows the syllabus designed by the University of Kerala, in which Programme Outcomes and Course Outcomes are clearly outlined. The specific learning outcomes to be attained in each course is strictly followed by the instructor. Students are also made aware of these outcomes upon gaining admission to the institution, and all the relevant details are made available to them on the website of the college.

While addressing the students, the HODs create awareness on POs, PSOs and COs. The faculty members, class teachers, mentors, course coordinators, program/ISO coordinators also inform the students and create awareness and emphasize the need to attain the outcomes.

The outcomes are widely propagated and publicized through various means such as display and/or communication specified hereunder.

1. Website
2. Curriculum /regulations books
3. Class rooms
4. Student Induction Programs
5. Meetings/ Interactions with employers
6. Parent meet
7. Faculty meetings
8. Alumni meetings

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	[0](0)
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessment include direct and indirect methods. Course outcome assessment by direct method is based on mid examinations, semester end examination and assignment. Each question in mid/semester end/assignment is tagged to the corresponding CO and the overall attainment of that CO is based on average mark set as target for final attainment.

Mid Examinations are conducted on every semesterand each of them covers the evaluation of all the relevant COs attainment.Semester End Examination is descriptive, and a metric for assessing whether all the COs are attained.

The indirect assessment is done through the course end survey.

Rubrics are formulated for the assessment of Laboratory, Project, Seminar and Internship courses. The attainment of Course Outcomes of all courses are given under.

% of CO attainment

>=70%

>=60% &< 70%

>=50% &< 60%

<50%

CO attainment level

3

2

1

0

The attainment of each CO is computed by setting the class average mark as the target. The COs of each course are mapped to POs & PSOs with weightages of 3 (Strong), 2 (Medium) and 1 (Weak). The value obtained for CO attainment is multiplied by 1 for strong, 0.8 for medium and 0.6 for low correlation with the PO.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	[0](0)

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

214

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://gcatl.ac.in/?page_id=3164

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcatl.ac.in/?page_id=3362

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. The college had stared a program named Young Innovators Program (YIP) in association with theKDISC (Kerala Development and Innovation Strategic Council) that aims to empower future innovators to innovate new products, services or solutions to meet the emerging era requirements of the state, UN-articulatedneeds, or existing market needs of the society more effectively through an innovative challenge. TheCollegehas a well-defined and published research promotion policy. Faculty members are encouraged to undergo and guideresearch.

1. Experientiallearning: Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments.
2. Student Seminars: The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.
3. Summer Internship Program: The Post graduate students are doing the Internship Programin various organizations
4. Group Learning Method: Group Learning method is now being adopted through whats-appgroup. Student share their notes and study material through this method.
5. Group Projects: Group projects can help students develop a host of skills that are increasingly important in the professional world
6. Project method
7. Field Study
8. ICT Enabled Teaching:

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[0](0)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://gcatl.ac.in/?page_id=5
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute follows a mechanism for students involvement in various social activitieswhich promote citizenship roles. Besides this, the institute organizes other activities also asper need and availability of time without affecting academics.

The college runseffectively National Service Scheme and National Cadet Corps Units. NSS organizes a residential seven day camp in nearby adopted village and several activities werecarried out by NSS volunteers addressing social issues which include Palliative care, cleanliness , tree plantation,water conservation through construction of Bandhara,road construction, Shramdan,Socialinteraction, Group discussion, Beti Bacho Beti Padhao, Environmentalawareness, Womenempowerment, National Integrity, Aids awareness, Blood donation camp, Healthcheck up camp. The charity and community support drive 'Snehodayam' incorporating 'Institutional Social Responsibility(ISR) based activities, initiates donation of food materials, stationery and homecare products and clothes tocharitable institutions like Karunalayam.

The NCC unit of the college aims at developing qualities ofleadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal ofself service.Our students regularly interact with aspiring young scholars from high schools in the locality and arrangetalks, interactive sessions, exhibitions and campus visits for them, thereby motivating them towards highereducation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

300

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The total built-up area of the College is 102912 sq. ft.

comprises of

1. Three storied Main Block.

2. Three storied Science Block.

3. DigitalLibrary cum History block

4. 12Academic Departments, 46Classrooms, 6 Seminar Halls,2

smarts classrooms,6 Laboratorieswith Wi-Fi facility, ThreeComputer labs.

5. Facility for Research Scholars, Central Library,Cafeteria, Lounge for women students, hostel for girls.

6. Two solar power plants (1 on grid and 1 off grid)installed on the campus generate 40kWp of energy providing70% of the institution's electricity need.

7. Separate transformer for the college.

8. Sports facilitieswith Indoor Stadium, fields for variousgames (Football, Cricket, Hockey, softball, Badminton,Kabaddi, Kho-Kho, baseball etc.), and gymnasium

9. College has facilities for the differently-abled studentssuch as wheel chairs, ramps and disabled-friendly toilets.

10. Auditorium with a seating capacity of 500

11. The EDUSAT centre is set up for facilitating live classesand using on-line materials.

12. Centre for Adult and Continuing Education and Extension(CACEE)

13. Continuing Education Centre (CEC) by Government of Kerala.

14. Additional Skill Acquisition Programme (ASAP).

15. Student Counselling Centre.

16. Centre for Public Services Commission (PSC) Examination Coaching .

17. History Museum

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[0](0)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS:

Sports facilities include: Pavilion: 500 Sq. Ft, Football field. Volleyball court, Baseball court, Badminton court, Cricket ground , Kho-Kho court, Track & Field, Gymnasiums , Indoor Stadium for Table Tennis Playing kit and facilities available: Carrom Boards, Chess Boards, Kits for many games such as Cricket, Football, Baseball, Volleyball, Throwball, Softball, are made available for

the players. Professional coaches have been hired for coaching. Fitness for all is ensured through sports and games. An annual inter-collegiate sports meet is organised by the Department of Physical Education. Inter College Football tournaments and Cricket tournaments for students are conducted every year.

CULTURAL PROGRAMMES: The StudentsUnion organizesmany events such as Cultural programmes, , Onam festival, Mehanthi Festival, Holi Festival, Deepavali Festival, Food Festival, Film Festival,annual college day celebrationsetc. Students generate the funds needed for this event among students and from faculties and thereby hone their administrative and leadership skills too.

Facilities for Cultural Activities:

1. Indoor stage : 1 Nos
2. Auditorium : 1 Nos(Capacity 500).
3. ORICE Hall for Live streaming and Recording : 1 Nos
4. Clubs like women cell film club, Literary Club etc. Organizes various cultural events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.41366

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Government College, Attingalhas an integrated and anew state of art library building with around 15000 sq. feet of carpet area.Apart from the above, an Online Education and Research Center (OERC) functions as part of the library system to cater to the online information needs of the stakeholders. The library uses two library management softwareviz. KOHA and LIBSOFT. Automation of the library was completed in 2006 with LIBSOFT library management software. With the adoption of open source software policy, at present, KOHA Version 19.05 is utilizedas the main software for management & circulation of books. LIBSOFT Version is retained for the management of academic journals. Both the software helpstudents to search through bibliographic data swiftly and easily. The library subscribes to INFLIBNET NLIST programme which enables students to browse through online journals at their pace and comfort. Reference room attached to general library and Online Education Research Centre room provides facilities for students to access online library networks like INFLIBNET and NDL. These soft waresalso help to diligently classify the information sources, create offline and online catalogue setc. Reference section has a collection of documents in various disciplines and academic journals.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	[0](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

151130

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

27.5

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The internet facility of the college is enabled with 20 MBPSof data provided by BSNL and now it is supported with the 400 MBPS(2*200)Data provided by Asianet. Each Departments has at leastone smart class room. All the departments have computers, laptops, printers and scanners.The systems are connected through LAN. The administrative office of the Collegeis automated with internet facilities and printers cum scanners.CentralizedAttendance Management System (CAMS)is enabled for recording the attendance of the staff.The files in the office are being properly managed though Digital Document Filing System(DDFS).The office use digital payment(digi pay) system for collection of fees from students at the time of admission. The examination wing of Attingal Government College use computers, printers and scanners for uploading data, printing of questionpapers for internal exams and downloading of question papers for university examinations.

A well equipped ORICE STUDIO room works for e-sharing of knowledge and for e-content development. An Online Educational Research Centre provides continuous net facility to students and faculty for learning and research purposes. The library provides INFLIBNET facility to students and teachers. Two computer labs are enabled there in the college with 50 computer systems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	[0](0)

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.24003

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a Planning committee and building committee for maintenance and upkeep of infrastructure. At the departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and otherfacilities.

The physical facilities are also made available for the other governmental and the non-governmental organizations for conducting the exams like scholarships, conduct of general elections etc. if not in use for the said period.

The calibration, repairing and maintenance of sophisticated lab equipmentare done by the technicians of related owner enterprises. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non teachingstaff and in major cases the college goes for the support from Public Works Department of Government of Kerala. The

activities like fumigation and keeping library clean is done frequently by library staff.

Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. There is systematic disposal of waste of all types such as bio-degradable chemical/non-chemical and e-waste.

The academic and support facilities like library, sports, NSS, NCC, Competitive examination cell etc. and the other platforms supporting overall development of the students is open to the all the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[0](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

571

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

110

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

110

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

32

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

140

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

28

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The council of students is known as 'College Union' which is elected by students through parliamentary system of election. The college union is under the guidance of a teacher known as the staff advisor. The various members in the college union with the support of the teachers, non teaching staff, students, alumni and PTA conducts various cultural events which showcases the talents of students. The union also conducts various social activities such as blood donation, community projects, helping people in time of need etc. The Student Council at Attingal Govt college has an active participation of the students in the various academic & administrative bodies . The composition of the college union is as follows

1. Chairman

2. Vice chairman

3. General Secretary

4. Arts club secretary

5. Magazine editor

6. University union councilors

7. Association secretary from each discipline

8. Class representatives

9. Lady Representatives

The council by acting as a liaison body between the teachers and students ensures coordination and effective functioning of all the Clubs & Committees of the institute.The representatives of the students are the members of various statutory bodies and various club and committees of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college The Alumni Association of the college (Nostalgia) has a robust mechanism. It acts as a bridge between the former students, current students and authorities. The institute regularly interacts with the members of the alumni association and also organizes Alumni meet once in

a year and collects the addresses of the Employers through the

feedback given by the Alumni. Besides this each department of the college has a separate department alumni which also meets once in a year. The alumni are active in various developmental programmes and projects initiated by the College. The important events organized by the alumni associations are: · Adoption of poor students · Dinner gathering· Creativity contests for

students·. Merit Scholarships.

The following are the major activities of Alumni Association

1.Merit award for best outgoing students

2.Financial help to financially backward students

3. Donated gadgets to students for facilitating online classes

4.Actively participated in decision making bodies like, IQAC,CDC, Planning Committeee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Alumni Association of the college The Alumni Association of the college (Nostalgia) has a robust mechanism. It acts as a bridge between the former students, current students and authorities. The institute regularly interacts with the members of the alumni association and also organizes Alumni meet once in

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4.Actively participated in decision making bodies like, IQAC,CDC, Planning Committeeet

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governance of the institution reflects the spirit ofdecentralization and participative management. All major decisionspertaining to the academic and administrative matters of the Collegeare taken by the College Council. The College Council consists ofthe Principal, the Vice-Principal, the Senior Superintendent, IQAC Coordinator, Heads of Departments, and nominated members. The entire process of decision-making is decentralized with Departments and Committees having the power to plan and envision their growth path. Department level meetings are conducted and the needs and plans of the Department are identified presented by the heads of the departments in the college council meeting. Similarly, the plans and proposals of all the stakeholders are also presented before the council. The

proposals are considered in the light of the strategic development plan of the college. After discussions and deliberations, the proposals are finalized and the decisions are communicated to all the concerned parties. The College Council also periodically reviews the implementation of the decisions taken. Faculty members and students are participants in various committees and clubs as coordinators or members and they work as a team in devising plans and programmes relating to their concerned committees.

File Description	Documents
Paste link for additional information	[0](0)
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution had evolved a strategic plan for the period2015-2025 keeping in view its mission and vision. The strategic planwas formulated based on SWOT analysis and after meetings anddiscussions with all the stakeholders. The goals of the plan were toimprove the teaching-learning experience, enhance the employabilityof students, improve research and consultancy services, create andmaintain necessary physical infrastructure, strengthen and nurturelinkages between the college and community, and evolve suitableplans for resource mobilization. Strategies for achieving the setgoals were formulated as a part of the planning process.For the effective deployment of the strategic plan, annual actionplans are prepared at the beginning of every academic year takinginto consideration the goals specified in the strategic plan. Thistask is entrusted to the Planning Committee of the college. Theannual action plans are prepared and communicated to the departmentsand various clubs and committees to provide a roadmap for theirannual activities. The academic and administrative bodies arerequired to prepare projects in line with the action plan. A summary of the results of the annual review is communicated to all concerned parties for making necessary changes in the activities and projects.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution had evolved a strategic plan for the period2015-2025 keeping in view its mission and vision. The strategic planwas formulated based on SWOT analysis and after meetings anddiscussions with all the stakeholders. The goals of the plan were toimprove the teaching-learning experience, enhance the employabilityof students, improve research and consultancy services, create andmaintain necessary physical infrastructure, strengthen and nurturelinkages between the college and community, and evolve suitableplans for resource mobilization. Strategies for achieving the setgoals were formulated as a part of the planning process.For the effective deployment of the strategic plan, annual actionplans are prepared at the beginning of every academic year takinginto consideration the goals specified in the strategic plan. Thistask is entrusted to the Planning Committee of the college. Theannual action plans are prepared and communicated to the departmentsand various clubs and committees to provide a roadmap for theirannual activities. The academic and administrative bodies arerequired to prepare projects in line with the action plan. A summary of the results of the annual review is communicated to all concerned parties for making necessary changes in the activities and projects.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://gcatl.ac.in/?page_id=3175
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance	A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Casual leave of 15 days for teaching staff and 20 days for non-teaching staff for every year.
2. 30 days of earned leave per year for non teaching staff.
3. 20 days of half pay leave for teaching and non teaching staff every year
4. All permanent female employees of the college are eligible for six months of maternity leave and
5. male staff for paternity leave of 10 days
6. Duty leave of a maximum of 10 days is granted to teachers to participate seminars and workshops and other duties.
7. Staff members who attend various training programmes/orientation/refresher courses are treated as on duty.
8. All permanent employees of the college are included in the General Provident Fund, State Life Insurance, Group Insurance Scheme and Group Personal Accident Insurance

1. Festival allowance/festival bonus and festival advance are provided to all employees
2. Statutory/ contributory Pension schemes are implemented for permanent staff according to the date of joining in the service.
3. In addition to these, the college provides facilities such as:
4. The Employees Co-operative society provides books and stationery items at a subsidised rate and
5. Good quality food and refreshments at a nominal rate in the

College canteen
6. **Advance salary for guest faculty .**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has various mechanisms to evaluate the performance of both the teaching and non-teaching staff to enhance the quality of its staff.

1. Students' feedback mechanism: Feedback is collected from the students, analysed and assessed by the Principal with the help of IQAC. Proper guidance and follow-up are done.

2.Self-Appraisal of faculty: Every teacher has to furnish a self-appraisal form which includes academic performance indicators, co-curricular activities, contribution to research, and academic proficiency.

3. Teacher performance is assessed by the IQAC using Performance Based Appraisal System (PBAS) which is collected annually and also used for the assessment of teachers in career advancement scheme (CAS) as per the guidelines of UGC.

3.Self-Appraisal of non-teaching staff: The Directorate of collegiate educationcollects self-appraisal form from non-teaching staff to assess their performance in administrative matters.

4.Academic Committee: Academic committee ensures the completion of syllabus by teachers in advance ofinternal examination.

5. Management review: The Directorate of collegiate education also reviews the function of both faculties and the non- teaching faculties.

File Description	Documents
Paste link for additional information	0
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internally, the accounts prepared by the section clerks. are verified by the Head Accountant and Senior Superintendent and at last approved by the Principal. External auditing is done by the Directorate of Collegiate Education, the Accountant General (A&E) and Chartered accountants.

Audit by Directorate of Collegiate Education: DCE audit team verifies all the financial documents related to public funds. The Plan fund allocated to the institution and various grants received from the state government are subject to audit conducted by the Directorate of Collegiate Education.

Audit by Accountant General (A&E):The utilization of non-plan funds of state government, funds received from UGC and central government, cash balance, PD account, DCB statement, recovery of pay and allowances, stock registers etc are audited by an audit team from Accountant General's office.

Audit by Chartered Accountants:The utilization of funds received from UGC, RUSA and central for major and minor research projects, seminars, developmental activities, etc. are audited by chartered accountants. Further the accounts of PTA and ALUMNI Association are also regularly audited by chartered accountants.

Settling of Audit Objections:After the completion of the audit, the audit reports are examined and the necessary action is taken in case of audit objections.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

tate government:The College obtains plan and non plan funds from the state government for meeting its requirements. Non plan funds which are sanctioned on the basis of the request of the college are used for meeting the expenses for electricity, water, telephone charges, materials and supplies etc.The Purchase Committee supervises the utilization of funds allocated for purchases.

UGC and RUSA grants: The College also mobilizes funds from UGC, RUSA for academic and infrastructure development by submitting proposals in a timely manner. RUSA Project Monitoring Committee ensures the proper implementation of the sanctioned RUSA projects.

Fees and other charges:Tuition fees are collected from the students and remitted to the government.

PTA and CDC funds:Funds are collected from the students at the time of admission in the form of voluntary contributions towards PTA and contributions towards CDC.

User Charges:Funds are obtained in the form of user charges for the use of college facilities for the conduct of KPSC and other examinations, classes of continuing education, and for the use of college auditorium, play ground by external organizations.

KIIFB funds: (KIIFB) funds are mobilized andKIIFB Project Monitoring Committee supervises the effective implementation of the projects sanctioned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

QAC ensures curricular flexibility through add-on/value added courses that ensure capacity building and skill development. Programmes are conducted addressing cross cutting issues like

gender and sustainability, and students are encouraged to take up projects on these topics. The IQAC conducts and analyses the feedback and recommends suitable action to be taken.

To enhance the teaching, learning and evaluation process, the IQAC ensures smooth academic transactions and the redressal of examination-related grievances. Yearly reviews of the teaching learning process are carried out by the Internal Academic Audit Cell.

In the field of Research, Consultancy and Extension, the IQAC promotes the conduct of workshops/seminars/conferences at national and international levels .

Funds/commodities collected from staff and students are donated to charitable institutions and the needy stakeholders. Sports activities are encouraged, and the institution has played host to inter and intra-collegiate competitions. Support and guidance is provided to apply for various scholarships and endowments. Bridge courses and orientation programmes are conducted for theundergraduate students.

The Administrative staff are given training on aspects of e-governance like online PF, and SPARK etc. The annual performance appraisals of teachersare held on a yearly basis.

The IQAC ensures participation of the college in NIRF and AISHE.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To enhance the teaching, learning and evaluation process, the IQAC, in association with the CLMC and DLMC, ensures smooth academic transactions and the redressal of examination-related grievances. Yearly reviews of the teaching learning process are carried out by the Internal Academic Audit Cell.

In terms of teaching-learning resources, steps have been taken to upgrade ICT facilities. E- contents were developed by the faculties and the link is shared with the students.The browsing hub in the library enables students to access online repositories. The IQAC ensures the maintenance and optimal utilizationof the Language Lab/Skill Resource Centre to enhance skill development.

IQAC monitors the teaching learning process regularly through College level monitoring Committee (CLMC). IQAC through CLMC ensures timely completion of the syllabus, conduct of model examinations and evaluations, tutorial classes, remedial coaching and result analysis. The CLMC prepares a comprehensive academic plan for the time bound execution of curricular and co-curricular activities. It organises academic enhancement programmes for teachers to familiarize them with emerging trends in the arena of higher education.The CLMC ensures maximum involvement of the teachers in the new learning initiatives of the IQAC like online /web based classes by arranging induction/motivating classes for the faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | C. Any 2 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	https://gcatl.ac.in/?page_id=3164
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has taken several measures to enhance safety & security on campuses by constituting Internal Complaints Committee (ICC), installing CCTV cameras & by providing round the clock security. The service of security guards is also available at the college and the at the ladies hostel.

The ICC and women cell ensures that posters promoting gender equity & sensitization are placed on the Notice Boards. A Complaint Box is placed outside the ICC office. Telephone / Mobile numbers of the ICC Chairperson and members are made available on the Notice Board of the ICC office, University Directory & Website. Strict confidentiality is maintained by the ICC to encourage the complainant to lodge complaint without fear.

Separate rest rooms and amenity centre for boys and girls are also provided to carry out their recreational activities. 4. The college also has the facility of ladies Hostel. Gymnasium facility is provided for all students. There are significant number of women cadets in NCC unit and NSS units.

The Women Cell of Government College Attingal under the guidance of the Kerala State Women's Development Corporation Ltd. could function effectively to ensure gender equality in the campus.

File Description	Documents
Annual gender sensitization action plan	gender sensitization committee formed
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Ladies waiting Room.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

A. Solid Waste:The waste is collected and segregated properly at each level and source. The cleaning personnel at each floor collect the solid waste, segregate it and gather the solid waste in separate dustbins based on the recyclability and biodegradability of the waste. The other measures of solid waste management are;

1. The college has gone paper free as much as possible by introducing online admission process, online office work, online submission of assignments etc.

2. Proper maintenance of infrastructure and timely repair of furniture is done to minimize solid waste.

3. Incinerators are installed in the campus for waste disposal.

4. The remaining waste such as those of plastic materials and other wastes are disposed of through the waste management

programme of Attingal Municipality.

B. Liquid waste: Liquid waste management is done through proper drainage system. Ground water is recharged using water recharge pits.

C. E-waste Management: Electronic systems are reused and recycled properly. The e-waste generated from hardware products which cannot be reused or recycled is being disposed centrally through government authorized vendors.

D. Hazardous chemicals: Chemical solvents from laboratories are distilled and reused as far as possible.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college takes extra efforts in providing an inclusive environment for all the students and employees. Tolerance and Harmony to cultural, regional, linguistic, communal, socioeconomic and other diversities is best achieved by the major events like Onam celebration, Eid day celebration, Christmas celebration, Diwali Fest, Holi Fest, women's day, Yoga Day, teachers' day. The college has formed various clubs at the campus levels which also support and propagate the idea of diverse cultures. The college cleberated 'Matirbhasha Day" and state formation day "Kerala piravi" Day and whereby the rich culture of state and country has been highlighted through various debate, poster and essay competitions for students. The institution celebrated national festivals such asIndependence Day, Republic Day, and National Youth Day to kindlethe patriotism of students.The college celebrated major world awarenessdays such asInternational Women's Day, World Health day, , World Earth dayetc.

The college campus also houses a temple wherein many students worship their faith in God and festival ceremonies are also performed by the locals, students and faculty members equally.

The college also has cultivated different corps in the premises of the college itself with the help of different stakeholders so as to inculcate the importance of agriculture in the minds of students, to spark their interest in cultivation. Further it also enhances practical and easy way to increase biodiversity and balances the nature.

English for competitive exams: English classes were conducted forinterested students to teach grammar and

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. **The department of Politics organized a virtual program for celebrations of constitution day on 26th November 2022to understand the salient features of the constitution.**
2. **The NCC of the college observed the National Youth Day –Swami Vivekananda's birthday was elebrated on February 2, 2022, to enrich the eternal values and ethics to the students which can be practiced by all in all parts of the world.**

3.· Gandhi Jayanthi was celebrated on October 4, 2022, under the agies of NSS to understand the ideas of Mahatma Gandhi on Education and Learning. The NSS units motivated the students to offer a helping hand to disabled, bed ridden, having severe illness, orphans etc. through its Palliative Care initiatives.

1. **Programmes on environmental protection, reforestation etc are periodically conducted by the nature club and biodiversity club for ensuring the responsibility of our students in protecting nature.**
2. **National Identities and Symbols: The College celebrated the Independence Day & Republic Day with great pomp and vigor and also awareness programs, flash mobs and march past are conducted in connection with Independence Day & Republic Day and thus contribute to the spreading of Constitutional values and ideals.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebrations of National festivals like Onam, Christmas, Holi help the students to understand and appreciate the traditional and cultural values and accommodate themselves to the comprehensive

environment. Independence Day and Republic Day are celebrated every year in the college in an official manner including flag-hoisting and sweet distribution. Awareness programmes and competitions are held in connection with the observation of these

days.

Celebrations of World Environment Day, International Ozone Day, World wetlands day, Energy Conservation Day, Dr. Salim Ali Day, World Mental Health Day, World Mosquito Day, World AIDS Day, National Deworming day, World Wildlife week by conducting various programmes help to give an awareness about the importance of sustainable environment. · Space week, National Science Day and Pi-Day celebrations are conducted to initiate motivation in scientific research and generate affinity of science among the interdepartmental students and the students from nearby schools. Faculty members are honoured with wishes and gifts on Teachers' Day.

All departments in association with NSS conduct various motivational talks on the occasion. The women cell and the Jeevani of the college conducts awareness programmes and motivational talks of eminent personalities in connection with observation of days of national and international importance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Centre for Continuing Education Kerala (Sub Centre at Government College, Attingal)

Goal

To conduct competency based skill development programmes.

The Context.

The sub centre is granted by the Centre and an MoU is signed between CCEK and Government College, Attingal in this regard.

The Practice

The sub-centre conducts courses like Professional Diploma in Shipping and Logistics, Professional Diploma in Fire and Safety, Professional Diploma in Enterprise Networking, Professional Diploma in Civil Construction and Professional Diploma in Fashion Technology. Evidence of Success.

internship in related industries where there is opportunities for their learned skills. industry academic linkage, and employment opportunities.

Problems Encountered

Majority of the classes were scheduled on the end of week days ie. Saturdays and Sundays.

1. Maintenance of Bio diversity through Clubs

1. Goal

1. Awareness
2. Protection of environemnt

3. TheContext

Maintaining biodiversity is essential for physical and mental well being of human.

4. ThePractice

Through participation of members in various clubs these trees and plants are nurtured and ensure the presence of natural habitat.

5. EvidenceofSuccess

An eco friendly atmosphere with clean environment is felt throughout the campus that in turn supplements the teaching learning atmosphere within the college.

1. ProblemsEncountered
2. Academic schedule and climatic variations.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Cultivating the Field and Mind: The search for New Pastures

Government College, Attingal stands apart from other offices in the municipal area of Attingal, with its distinctive features of a cultivating land, a pond for water re-cycling mechanism, sacred groves and bamboo groves which adds to the biodiversity and ecological balance of the area. Though the college is located in a crowded municipal area, the serene atmosphere inside provides a warm and healthy air for the people. The thrust given by the college to agriculture and to turn a barren 2 acres of land to a fertile, productive area is a matter to be proud of.

The College promotes agriculture as a mechanism of sustainable living and evolves an agricultural culture too. The practice was acknowledged in the acclaimed programme in Aakashavani namelyVayalum Veedum, The initiatives are taken with the assistance of NSS Units, PTA, College Alumni, Department of Agriculture and Municipality of Attingal.The college was also able to donate rice to the poor people inhabited near the college.The project is of great service to the society and serves as a model which could be emulated by people concerned about man and the planet earth.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The future action of the college is planned under the following heads: - for 22-23 (Aqar21-22)

Academic: - (a) Apply for new courses like MA History, B.ScPhysics B. A Malayalam.

(b) Upgradation of PG Departments to ResearchCenters

(c) Encouraging faculties to participate in FDPS. (d) Enhancing the number of research publications. e. Introduction of ABC

3. Cocurricular: - (a) Conduct motivationProgrammes and seminars on relevant socio-political issues (c) Encourage creative talents of the students (d) organize gender sensitive Programmes

4.Sustainable Practices: - (a) Make campus cleaner and greener