YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT COLLEGE ATTINGAL
• Name of the Head of the institution	DR. SUNIL JOHN J
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0470-622398
• Mobile no	9400780914
• Registered e-mail	govtccollegeattingal@gmail.com
• Alternate e-mail	gcaatl2021@gmail.com
• Address	Government College Attingal
• City/Town	ATTINGAL
• State/UT	KERALA
• Pin Code	695101
2.Institutional status	
• Affiliated /Constituent	AFFLIATED
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**UNIVERSITY OF KERALA**
• Name of the IQAC Coordinator	**DR. SUNIL RAJ N V**
• Phone No.	**9048771382**
• Alternate phone No.	**9074508053**
• Mobile	
• IQAC e-mail address	**iqacgcaattingal@gmail.com**
• Alternate Email address	
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gcatl.ac.in/?page_id=3199
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://gcatl.ac.in/wp-content/uploads/sites/23/2021/09/GCA-Academic-Calendar-2020-21-New.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**2.67**	**2021**	**31/03/2021**	**31/03/2026**

6.Date of Establishment of IQAC	**07/06/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**5**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Re-accreditation of the College by NAAC. 2.Participation in NIRF. 3. Conducted Webinar Series in association will all departments. 4. Monitoring of Online Classes. 5. PBAS of faculties

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To carry on with the farming activities.	Paddy cultivation along with other corps like tapioca and banana were done with the active participation of students.
2. Apply for courses	Applied for Courses; MA HISTORY, BA PHYSICS, BA POLITICAL SCIENCE, BA MALAYALAM and awaiting sanction from the State Government.
3. More smart classrooms	More number of smart rooms in the college were established.
4. To conduct webinars/ seminars	Webinars were conducted by all major Departments
5. Student satisfaction survey	students satisfaction survey was conduced and the report was published in the institutional website
6. Construction of New Library block	The construction of the new library block is in the last stage
7. Centre for Continuing Education Kerala (CCEK):	The Centre for Continuing Education Kerala (CCEK) were started to offer shorterm courses like logistics management and Hospitality management

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	01/06/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	**26/02/2022**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**247**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**811**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	**151**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File]()

2.3	**284**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File]()

3.Academic

3.1	**42**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	**42**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File]()

4.Institution

4.1	**32**
Total number of Classrooms and Seminar halls	

4.2	**711334**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**68**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum was prepared by the University are given to the colleges and these institutions with a well-maintained mechanism ensures an effective delivery and documentation by the following ways:

College council: The council of the college meets regularly to ensure theoptimal and effective way of curriculum delivery and assessment.

Program objectives: Program Educational Objectives (PEO) and Program Outcomes (PO) are developed for each program and Course Objectives (CO) and course outcomes are defined for each course (theory and lab).

Academic Calendar: Academic Calendar is prepared as per the University of Kerala's academic schedule and as per the requirements at the department level.

Teachers Diary. Teacher's diary is prepared by teachers to note down the classes taken the portions covered, date of classes taken, additional hours engaged tutorial hours etc.

Internal evaluations: Various committees are established to monitor syllabus coverage for each internal exam.

Monitoring: The Department Level Monitoring Committee (DLMC) and College Level Monitoring Committee keeps track of the internal evaluation and addresses the grievances, if any.

CIE: The marks obtained by the students in the internal evaluation are shown to them, obtain their remarks, addresses their grievances and then the marks are uploaded in University websites.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar provided by the University for curriculum delivery and assessment. The academic calendar indicates the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of term end examination. Tentative dates of practical exams and viva-voce and theory examinations are also given in academic calendar. The schedule of external examination is fixed by the University and the same is displayed on notice board for students.

Academic Planning contains information regarding the following activities.

a) Working period: The academic calendar indicates the annual working period of the teachers which includes working days, teaching days, admission period, examination and valuation period as per the university and UGC guidelines.

b) Curriculum activities: The academic diary includes the complete teaching learning process.

c) Co-curriculum activities: The Various tests like unit test,, Term test, practical examination, Viva-voce exam, assignment, project, internships, seminar, group discussion to be conducted by the teachers, are indicated in the academic calendar as well as it indicates the specific period for study tour to be arranged in the Programme.

d) Extra-curricular activities: The academic calendar gives particular period to conduct extracurricular and social activity.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University	A. All of the above

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

34

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Curriculum and the syllabus of the college are so designed to incorporate the values of professional ethics, gender, Human values and the sustenance of environment and bio-diversity. The various courses offered in the college, incorporates the themes of gender, professional ethics, human values and environment sustenance. The college upholds human values not only in textbooks, but also in real life. Human values are of prime concern, as the college NSS unit has adopted a village named Ramachamvila, a nearby village which is notorious for its drug abused cases and many malpractices. The NSS volunteers gave counselling, take the victims to deaddiction centres and arranged doctors for giving necessary medical advice. The students keep up a garden at the front yard, along with the cultivation of agricultural items under the NSS unit of the college is exemplary. Special bodies like women cell, anti-ragging cell and women cell in the college helps to build up a gender free campus as well as maintain the safety, security and offers a dignified life for both male and female. With an intention to empower the girl students, special programmes are arranged and make sure that enables a comprehensive development of the children.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

280

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	http://gcatl.ac.in/?page_id=1015
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://gcatl.ac.in/?page_id=1015

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

308

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

280

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college academic committee monitors the performance of students. Students who face difficulties in achieving their academic goals are given special attention and measures are taken to support them. interaction with parents is arranged to get feedback about the progress of students.

- **Slow learners such as first-generation learners and students from disadvantaged sections are identified by the corresponding tutor and are offered remedial classes after regular working hours. SSP by Govt.of Kerala supports students from disadvantaged sections.**
- **Advanced learners are given special assignments and projects, additional books and online study materials. Govt. aided programmes like WWS, ASAP are privileges for advanced learners as they provide them practical and theoretical knowledge beyond their curriculum. Advanced learners at the PG level are given ample opportunities to augment their research acumen. They are also given NET /JRF coaching and mock tests. They are also trained to use INFLIBNET facilities.**
- **Students are also motivated to make the best use of library facilities. Career guidance and placement cell impart valuable information regarding securing jobs for qualified students.**
- **Jeevani, the counseling programme helps to tackle the psychological problems faced by students from personal & academic fronts effectively.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
785	42

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members of the college adopts many ways for the betterment of teaching learning experiences, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods, especially in mathematics, commerce and economics, where they teach mathematics and statistics as numerical solving. Teachers use you-tube videos to make learning interesting besides the conventional oral presenting methods. Some Student centric methods are given below:

Project methods, Interactive methods,ICT Enabled Teaching,Experiential learning,Student Seminars,Summer Internship Program,Group Learning Method,Paddy field cultivation,College Radio,Club activities.

Palliative care: The "Oru Pidi Ari" programme by women cell regularly provides food provision to palliative care centres & geriatric centres. Visits to and donations(in food & kind)made by NSS unit to centres for differently abled, mental health institutions, etc help the students to learn the values like social responsibility and emotional sensitivity to the fellow beings.

Jyotirgamaya. a series of lectures delivered by experts in the academic & literary field conducted by the PG Department of English also provide students knowledge beyond the curriculum through experiential learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the college;

ICT Tools:

1. Projectors- projectors are available in different classrooms/labs

2. Desktop and Laptops- Arranged at Commerce Computer Lab, OERC and at departments all over the campus. 3. Printers- They are installed at OERC, library, and at all departments.

4. Photocopier machines - Multifunction printers are available at college office, OERC and at all departments. 5. Scanners- Multifunction printers are available at all prominent places.

6. Seminar Rooms- Four seminar halls are equipped with all digital facilities.

7. Smart Board- smart boards are installed in all the departments.

8. Auditorium- It is equipped with mike, projector, cameras and computer system.

12. Digital Library resources

13. Workshops- Teachers use various ICT tools for conducting workshops on latest methods such as SPSS, Programming languages, simulations etc.

14. Webinars- Webinars were conducted by all departments to enhance content learning of students and faculties.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

149

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the norms of CIE as prescribed by the CBCSS regulations of the university. The college conducts a minimum of two internals and an end semester exam. T

Previous year question papers are made available to the students and model exams are conducted before the commencement of end semester exams.

Awareness programmes about CIE & ESE are conducted at the commencement of every program. The timetable for internal exams is prepared by the internal exam coordinator and approved by the college council. The results of CIE are displayed on the notice board for students' information. A monthly attendance statement is also published and displayed on the notice board. Grace marks for extension activities like NSS, NCC are provided at the university level during the final semester results.

A dept level test is conducted for those students who are unable to

attend internal exams due to genuine reasons. Oral exams are also employed for language courses.

The internal marks are conveyed to the students for their acceptance and information. If the students find any discrepancy in CIE marks, they can approach their course instructor and then to DLMC and CLMC, if necessary, for rectification.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- All internal exams are conducted adhering to the norms of the University of Kerala and adhere to the academic calendar published by the University.
- Awareness programmes about CIE & ESE are conducted at the commencement of every program. The timetable for internal exams is prepared by the internal exam coordinator and approved by the college council.
- The results of CIE are displayed on the notice board for students' information.
- The verified & approved CIE marks by students, are uploaded to the university web site within the stipulated time after the three-tier verification at the tutor, HOD, Principal levels respectively.
- The students are allowed to redress their grievances against CIE marks if any, through Tutor, HOD, DLMC And CLMC level.
- PTA meetings are conducted at the end of every semester to acquaint the parents about students' progress in academics. All details regarding the CIE marks are available for student reference.
- The college deals with any grievances related to the internal exam in a transparent, time-bound and efficient manner.
- As there are no serious grievances related to internal evaluation in the past, it shows the transparency and credibility of the system in which the college adheres to.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College adopts Outcome based education rather than input oriented bell-shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Graduate attributes are described to the first-year students at the commencement of the programme.
- At least five hours are spent by the teachers for introducing the subject to the students.
- Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference.
- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in IQAC Meeting and Staff Meeting.
- The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.
- Continuous monitoring programmes like internal tests and assignments, various club activities, student participation in NSS, NCC wings also help to bring out achieve and assess the expected learning outcomes of different disciplines which aim at inculcating a holistic sense of responsibility and self-discipline in students and enable them to engage dynamically in the building of the society.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

POs, PSOs and COs evaluation and and implementionmechanism are as follows: -

- **The institute followesthe Academic Calendar of our affiliated university.**
- **All the subject teachers maintained Academic Diary in every academic year.**
- **All the subject teachers prepared Semester-Wise evaluation Reports.**
- **Internal examination committee analysed evaluation reports of results.**
- **Institute considersFeedback from the Stakeholders for the attainment of PO, PSO and CO.**
- **The examination results and feedback are analysed by the IQAC and steps for improvement are**
- **initiated.**
- **Placement committee took the review of the Students' Progression to Higher Studies and their Placement.**
- **After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

`168`

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://gcatl.ac.in/?page_id=1015

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`0`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

I. CREATIVE SCIENCE HUB The initiatives are 1.Science day celebration

2.A Science News Letter of scientific events

II. ENTREPRENEURSHIP DEVELOPMENT CLUB It promotesentrepreneurial skills and qualities among the youth and provides a platform for students to make their innovation as well as expertise in various fields.

III. YESTERDAY-The History Club named YESTERDAY organised the following initiatives 1.Field trips in Historically important places. 2.History Museum 3. good collection of various maps of India in various periods 4.Free karate training to girl students for self

defence

IV. GIRL STUDENT CENTRED INITIATIVES- WOMEN CELL The important initiatives are 1.Counselling classes 2.Seminar on Women Rights, 3.Legal awareness classes related to 'special marriage act', 'Women and law' etc 4.Sessions on-' health and sanitation', 'personal hygiene', 'Ayurveda for daily life' 'healthy snacks' etc 5.Exhibition by Kerala Legal Service Authority- KELSA

V. JEEVANI -CENTER FOR STUDENTS WELLBEING This helps to improve awareness and promote mental health amongcollege students along with ensuring early identification of psychological issues among students.

VI. Researchers Forum

Through various seminars, workshops in the core themes like Research Methodology and Intellectual Property Right,It enables transfer of new knowledge to all stake holders through its initiatives.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gcatl.ac.in/?page_id=1197

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	http://gcatl.ac.in/?page_id=5
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities planned during this year was limited to sensititsing students on social issues was done through various webinars due to the outbreak of Covid 19. The programmes organised online by NSS, NCC, Jeevani and various Clubs are highly benefical to the students for their holistic development. Also during the pandemic period, the students of the College seved as messengers to publice the importance of Social Distanceing, Sanitisers were locally produced with the help of Science Club and Polymer Chemistry Department were issued to local people free of cost. As a part of extension, the teachers in the department of Chemistry acted as trainers for the preparation of sanitisers among local bodies. Even though Covid19 created lot of limiatations in the activiries of extension programmes, the teachers, students, staff and alumni tried their level best to serve the community using modern opportunities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has the added advantage of being easily accessed by road. College has 6 Academic Departments, 28 Classrooms, 4 Seminar Halls, 6 Laboratories, Central Library, Cafeteria, Lounge for women students, Centre College Farm, Solar power plants, sport facilities with Indoor Stadium, 1 hostel for girls. 5 class rooms with LCD Projector. College has facilities for the differently-abled students such as wheel chairs, ramps and disabled-friendly toilets. The total built-up area of the College is 102912 sq. ft. The infrastructural facilities embellish the academic and non-academic transactions in the college: Three storied Main Block. Three storied Science Block. Newly constructed History block There are 5 science laboratories and 3 computer labs. General library which hoards 31416 books, comprising rare and old editions as well as the latest books. The Online Education & Research Centre (OERC) with 20 Computers and accessories Separate rooms are provided to IQAC, PTA, NSS and NCC There are 3 major seminar Halls with an average seating capacity of 70 each. Auditorium with a seating capacity of 500. The Central Library has 31416 books text books and reference books, journals, educational videos , access to e-resources, INFLIBNET, Library Management Software (COHA), Libsoft, and E-content resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS: The College encourages sports and the campus provides number of fields for different sports and games. Sports facilities include: Pavilion: 500 Sq. Ft, Football field. Volleyball court, Baseball court, Badminton court, Cricket ground , Kho-Kho court, Track & Field, Gymnasiums , Indoor Stadium for Table Tennis Playing kit and facilities available: Carrom Boards, Chess Boards, Kits for many games such as Cricket, Football, Baseball, Volleyball, Throwball, Softball, are made available for the players. Professional coaches have been hired for coaching. Fitness for all is ensured through sports and games. An annual inter-collegiate sports meet is organised by the Department of Physical Education. Inter College Football tournaments and Cricket tournaments for students are conducted every year.

CULTURAL PROGRAMMES: The College Union organises many events such as Cultural programmes, Literary & Debating events, Onam festival, Mehanthi Festival, Holi Festival, Deepavali Festival, Food Festival, Film Festival and annual college day celebrations. The college auditions is conducted in the beginning of each year to identify various talents and abilities of students. Students generate the funds needed for this event among students and thereby hone their administrative and leadership skills too.

Facilities for Academic and Co-Curricular Activities:

Indoor stage : 1

Auditorium : 1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.91479

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Government College, Atingal has an integrated library which physically functions in an easily accessible general library building and libraries attached to Departments of Commerce, Economics, English and Polymer Chemistry. Apart from the above, an Online Education and Research Center (OERC) functions as part of the library system to cater to the online information needs of the stakeholders. At present it houses a collection of 31,416 books It subscribes to 23 academic journals, 13 newspapers and 47 periodicals in various disciplines both in English and vernacular language.A new

state of art library building is being constructed with around 15000 sq. feet of carpet area.

For the integrated management of resources, general library uses two library management softwares viz. KOHA and LIBSOFT. The library subscribes to INFLIBNET NLIST programme which enables students to browse through online journals at their pace and comfort. Reference room attached to general library and Online Education Research Centre room provides facilities for students to access online library networks like INFLIBNET and NDL. These softwares also help to diligently classify the information sources, create offline and online catalogues etc. Reference section has a collection of documents in various disciplines and academic journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

53

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The bandwidth of the collegeis20 MBPS. Each Post Graduate and Undergraduate Departments has atleast one smart class room. The seminar halls of Post Graduate Departments have inbuilt computer system and projectors for presentations and lectures. All the departments have computers, laptops, printers and scanners.The systems are connected through LAN. IT supported facilities are regularly updated. The administrative office of Attingal Government Coillege is automated with internet facilities and printers cum scanners, Centralised Attendance Management System (CAMS)of the staff is being recorded through the use of software developed by Keltron.The files in the office are being properly managed though Digital Document Filing System.The office use digital payment(digi pay) system for collection of fees from students at the time of admission.

A well equipped ORICE STUDIO room works for e-sharing of knowledge and for e-content development. Video conferencing organised by Directorate of Collegiate education and university authories are made possible through this facility. An Online Educational Research Centre provides continuous net facility to students and faculty for learning and research purposes. It uses softwares for library

management, receipt and issue of books. The Department of Commerce has a well equipped computer lab having 45 computer systems, projector and television.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.91479

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical facilities.

The physical facilities of the collegeare also made available for the other governmental and the non-governmental organizations for conducting the exams like scholarships, conduct of general elections etc. if not in use for the said period. The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the nonteaching staff and in major cases the college goes for the support from Public Works Department of Government of Kerala.

The college has a building committee for maintenance and upkeep of infrastructure. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments.

Academic and Support Facilities

A provision of the budget for the library maintenance is made by the college management. The activities like fumigation and keeping library clean is done frequently by library staff.

The sports department of the college is meritorious and some credit defiantly goes to the adequate infrastructure of this department consisting of the Indoor Hall, a well equipped gymnasium and good ground which can be used by student, staff and the local community.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

571

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

112

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

55

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

94

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The council of students is known as 'College Union' which is elected by students through parliamentary system of election. The college union is under the guidance of a teacher known as the staff advisor.

The various members in the college union with the support of the teachers, non teaching staff, students, alumni and PTA conducts various cultural events which showcases the talents of students. The union also conducts various social activities such as blood donation, community projects, helping people in time of need etc. The Student Council at Attingal Govt college has an active participation of the students in the various academic & administrative bodies including other activities.

The magazine editor of the college union with the help of staff editor and magazine committee publishes a magazine for every academic year which effectively visualizes and narrates the various programmes conducted by the college union and the college. The activities of the college union for an academic year officially come to the end with the conduct of the college day which is mainly meant to give merit award and to give adieu to the outgoing students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college The Alumni Association of the college (Nostalgia) has a robust mechanism. It acts as a bridge between the former students, current students and authorities. The institute regularly interacts with the members of the alumni association and also organizes Alumni meet once in a year and collects the addresses of the Employers through the feedback given by the Alumni. Besides this each department of the college has a separate department alumni which also meets once in a year. The alumni are active in various developmental programmes and projects initiated by the College. The important events organized by the alumni associations are: · Adoption of poor students · Dinner gathering· Creativity contests for students·. Merit Scholarships.

The following are the major activities of Alumni Association

1.Merit award for best outgoing students

2.Financial help to financially backward students

3. Donated financial gadgets to students for facilitating online classes

4.Actively participated in decision making bodies like PTA, IQAC,CDC etc.

5.Actively participated in extension programmes organised by NCC, NSS and other Clubs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government College, Attingal remains committed to its mission of emerging as a premier public sector educational institution.The institution has been on the path of continuous expansion in infrastructure whereby the educational experience is sought to be enhanced. Proposals for new buildings, renovations of existing buildings, purchase of furniture and electronic equipment are submitted in a timely manner, and steps are taken to utilize the sanctioned funds for the proposed projects. The unrelenting endeavor for obtaining sanctions from the government and university authorities for the starting of new courses is a testimony to the commitment of the institution to its mission.

The activities of the Departments and Research Centresplay a pivotal role in the intellectual development of the students, apart from the opportunities for self-study and growth offered by the well-stocked library. The functioning of clubs and committees provides avenues for students to develop confidence, a sense of responsibility, righteousness, and also a chance to engage dynamically in the building of society.

An environment conducive to learning is created through the joint effort of the Principal, the College Council, the Discipline Committee, and various other cells and committees convened for catering to the various curricular and non-curricular aspects of education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governance of the institution reflects the spirit of decentralization and participative management. All major decisions pertaining to the academic and administrative matters of the College are taken by the College Council. The College Council consists of

the Principal, the Vice-Principal, the Senior Superintendent, IQAC Coordinator, Heads of Departments, and nominated members. The entire process of decision-making is decentralized withDepartments and Committees having the power to plan and envision their growth path.Department level meetings are conducted and the needs and plans of the Department are identified presented by the heads of the departmentsin the college council meeting. Similarly, the plans and proposals of all the stakeholders are also presented before the council. The proposals are considered in the light of the strategic development plan of the college.After discussions and deliberations, the proposals are finalized and the decisions are communicated to all the concerned parties. The College Council also periodically reviews the implementation of the decisions taken.

Faculty members are participants in various committees and clubs as coordinators or members and they work as a team n devising plans and programmes relating to their concerned committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution had evolved a strategic plan for the period 2015-2025 keeping in view its mission and vision. The strategic plan was formulated based on SWOT analysis and after meetings and discussions with all the stakeholders. The goals of the plan were to improve the teaching-learning experience, enhance the employability of students, improve research and consultancy services, create and maintain necessary physical infrastructure, strengthen and nurture linkages between the college and community, and evolve suitable plans for resource mobilization. Strategies for achieving the set goals were formulated as a part of the planning process.

For the effective deployment of the strategic plan, annual action plans are prepared at the beginning of every academic year taking into consideration the goals specified in the strategic plan. This task is entrusted to the Planning Committee of the college. The annual action plans are prepared and communicated to the departments and various clubs and committees to provide a roadmap for their annual activities. The academic and administrative bodies are

required to prepare projects in line with the action plan. A summary
of the results of the annual review is communicated to all concerned
parties for making necessary changes in the activities. and
projects.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the administrative head of the institution.
Inmatters of administration, the Principal is assisted by the Vice-
Principal and the College Council. A College Level Monitoring
Committee ensures the timely conduct of courses and internal exams,
and co-ordinate other academic matters. There are Department Level
Monitoring Committees to oversee the conduct of courses and the
evaluation process at the department level. The Heads of Departments
supervise the functioning of the departments.The chief examination
superintendent is in charge of the conduct of university
examinations, while the internal examinations are conducted by the
CLMC. There are numerous cells and committees for coordinating the
academic and administrative activities in the college. Extension
activities are carried out through NCC, NSS, Arts Club, Literary
Club, ED Club, Science Club, Biodiversity Club, Film Club, History
Club, Theatre Club, Debate Club, etc. The senior superintendent
supervises the functioning of the college office.

Promotions are given to teaching staff as per UGC norms and to non-
teaching staff on the basis of government norms. Being a Government
College, the institution is required to follow all the service rules
prescribed by the State Government, UGC, and the University of
Kerala.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://gcatl.ac.in/?page_id=3175
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Insurance coverage in the form of State Life Insurance (SLI), General Insurance Scheme (GIS), and general Personal Accident Insurance Scheme (GPAIS) are available. Teaching and non-teaching staff are eligible to avail of maternity leave, Paternity leave, Special casual leave, commuted leave, earned leave, half pay leave, and loss of pay leave. Medical Reimbursement Scheme can be availed for the medical expenses of the staff and their dependents. House Building Advance at a low rate of interest is also available.

Besides these welfare measures provided by the Government to all teaching and non-teaching staff, a number of welfare measures are also provided by the institution. Hostel facilities are provided for lady staff and students. There is an amenities centre exclusively for ladies with a napkin vending machine, incinerator, and washrooms. Hygienic washrooms and toilets are available in all the blocks. Pure drinking water is provided through the water purifiers

installed in all the buildings. The College has a cooperative society that provides stationery items at moderate rates. A gymnasiumis also functioning in the college for catering to the physical well-being of the staff and students. The staff club organizes celebrations, conducts tours and extends support to members in need.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has a Performance Appraisal System for teaching and non-teaching staff. Teachers'performance is evaluated on the basis of a self-appraisal form submitted by the teachers, and on the basis of feedback collected from students and parents.A self-appraisal form is submitted by the teachers for each academic year as a part of their career up-gradation. Theappraisal focuses on academic

qualifications, teaching and research experience, research projects, publications, training programmes attended, classes taught, administrative responsibilities, examination and evaluation duties, and involvement in student-related activities. The form is verified and certified by the Head of the Department. IQAC collects and consolidates the forms before handing them to the Principal for further verification and recommendation. In the case of promotion to higher grades or posts,evaluation is done by a Screening cum Evaluation Committee. Feedback regarding the performance of teachers and non-teaching staffis collected from students on the assurance of anonymity. Feedback is also collected from parents and they are also given the opportunity to share their opinion during PTA meetings.

Confidential reports on the performance of non-teaching staff are prepared and verified by the Principal. This is considered for their promotion.

The performance appraisal reports are reviewed and appropriate action is takenfor improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit by Directorate of Collegiate Education: DCE audit team verifies all the financial documents related to public funds. The Plan fund allocated to the institution and various grants received from the state government are subject to audit conducted by the Directorate of Collegiate Education. Audit of cash books, bill books, contingent bills, CDC grants, PD accounts, fee receipts, fee registers, fee concessions, scholarships, salary registers of guest lecturers, stock registers, seminar bills, magazine fund, study tour TA etc are carried out by a team constituted for this purpose by DCE.

Audit by Accountant General (A&E): The utilization of non-plan funds

of state government, funds received from UGC and central government, cash balance, PD account, DCB statement, recovery of pay and allowances, stock registers etc are audited by an audit team from Accountant General's office.

Audit by Chartered Accountants: The utilization of funds received from UGC, RUSA and central for major and minor research projects, seminars, developmental activities, etc. are audited by chartered accountants. Further the accounts of PTA and ALUMNI Association are also regularly audited by chartered accountants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

426110

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

State government: The College obtains plan and non plan funds from the state government for meeting its requirements by submitting detailed proposals

UGC and RUSA grants: The College also mobilizes funds from UGC, RUSA

for academic and infrastructure development by submitting proposals in a timely manner. F

Fees and other charges: Tuition fees are collected from the students and remitted to the government.

PTA and CDC funds: Funds are collected from the students at the time of admission in the form of voluntary contributions towards PTA and contributions towards CDC. The CDC fund is remitted to the government and it is allocated to the college along with a matching grant which can be used for welfare programmes.

User Charges: Funds are obtained in the form of user charges for the use of college facilities for the conduct of KPSC and other examinations, classes of continuing education, and for the use of college auditorium, play ground by external organizations.

Alumni contributions: The Alumni association has supported the college by providing financial contributions and by instituting awards for deserving students.

KIIFB funds: Kerala Infrastructure Investment Fund Board funds are mobilized by submitting a master plan for the infrastructural development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Internal evaluations: The system of continuous assessment was implemented effectively by the CLMC under the guidance of the IQAC, College Internal exam Coordinator along with a exam team coordinates the internal examination of the college in a centralised manner. The college is dedicated to provide students with time bound, transparent and efficient solutions for their examination related grievances.

2. Nodal agency for best practices: IQAC is also the nodal agency for coordinating and implementing the best practices of the institution. Under the initiative of the IQAC, best practices such as Green Audit, Energy Audit, Academic Audit, CACEE, and Feedback from stakeholders, Bio-diversity parks, mentoring and counseling, were conducted in the campus.

3. Documentation: The IQAC meticulously documents the participation of faculty and students in various curricular and extracurricular activities. It monitors the departmental documents by providing clear guidelines for the documentation of materials. Each faculty is asked to maintain a record of their academic activities such as the Teacher's Diary, for which the books are provided by the IQAC. T

4. Training Programmes for teachers: The IQAC conducts training programmes for the career advancement and quality upgradation of teachers. Training for the use of online teaching methods was provided.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC ensures maximum involvement of the teachers in the new learning initiatives like online /web based classes by arranging induction/motivating classes for the faculties.

Feedback forms are prepared and circulated by the IQAC among the students annually for capturing the effectiveness of the teaching-learning process. Suggestions from students based on their feedback are considered while framing policies related to the institution. A staff meeting is held in the beginning of the semesters/ sessions to discuss the plan for the session.

Based on periodic review, IQAC is instrumental in implementing reforms to strengthen the teaching learning process and securing favourable course outcomes.

Quality Initiatives 1. Induction programme for freshers, 2. College

level academic plan 3. Conducts model internal examination and remedial coaching 4. Convenes regular class PTA meetings to review the progress of teaching and learning 5. ICT enabled class rooms along with tutorial system helps diversification of the learning process. 6. Invited lectures, Seminars/workshops introduce students to new learning experiences. 7. Open Courses inculcate in the students interdisciplinary interests. 8. New Initiatives like ASAP helps in skill development and WWS helps the bright students to fulfill their academic ambitions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://gcatl.ac.in/?page_id=3164
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Students apprised of the gender issues during the Orientation/Self Induction Program held for newly admitted students each year. Separate rest rooms and amenity centre for boys and girls are also provided to carry out their recreational activities. 4. The college also has the facility of ladies Hostel. Gymnasium facility is provided for all students. There are significant number of women cadets in NCC unit and NSS units.

The college has taken several measures to enhance safety & security on campuses by constituting Internal Complaints Committee (ICC), installing CCTV cameras & by providing round the clock security. The service of security guards is also available at the college and the at the ladies hostel.

The ICC and women cell ensures that posters promoting gender equity & sensitization are placed on the Notice Boards. A Complaint Box is placed outside the ICC office. Telephone / Mobile numbers of the ICC Chairperson and members are made available on the Notice Board of the ICC office, University Directory & Website. Strict confidentiality is maintained by the ICC to encourage the complainant to lodge complaint without fear.Counselling is provided to the complainants and the respondents independently by the ICC.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

A. Solid Waste: The waste is collected and segregated properly at each level and source. The cleaning personnel at each floor collect the solid waste, segregate it and gather the solid waste in separate dustbins based on the recyclability and biodegradability of the waste. The other measures of solid waste management are;

1. The college has gone paper free as much as possible by introducing online admission process, online office work, online submission of assignments etc.

2. Proper maintenance of infrastructure and timely repair of furniture is done to minimize solid waste.

3. Incinerators are installed in the campus for waste disposal.

4. The remaining waste such as those of plastic materials and other wastes are disposed of through the waste management programme of Attingal Municipality.

B. Liquid waste: Liquid waste management is done through proper drainage system. Ground water is recharged using water recharge pits.

C. E-waste Management: Electronic systems are reused and recycled properly. The e-waste generated from hardware products which cannot be reused or recycled is being disposed centrally through government authorized vendors.

D. Hazardous chemicals: Chemical solvents from laboratories are distilled and reused as far as possible.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available	A. Any 4 or all of the above

in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college takes extra efforts in providing an inclusive environment for all the students and employees. Tolerance and Harmony to cultural, regional, linguistic, communal, socioeconomic and other diversities is best achieved by the major events like Onam celebration, Eid day celebration, Christmas celebration, Diwali

Fest, Holi Fest, women's day, Yoga Day, teachers' day. The college has formed various clubs at the campus levels which also support and propagate the idea of diverse cultures. The college cleberated 'Matirbhasha Day" and state formation day "Kerala piravi" Day and whereby the rich culture of state and country has been highlighted through various debate, poster and essay competitions for students. The college campus also houses a temple wherein many students worship their faith in God and festival ceremonies are also performed by the locals, students and faculty members equally.

The college also has cultivated different corps in the premises of the college itself with the help of different stakeholders so as to inculcate the importance of agriculture in the minds of students, to spark their interest in cultivation. Further it also enhances practical and easy way to increase biodiversity and balances the nature.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. National Identities and Symbols: The College has always taken various direct and indirect steps which promote the awareness about various National Identities and Symbols. The College celebrated the Independence Day & Republic Day with great pomp and vigor and also awareness programs, flash mobs and march past are conducted in connection with Independence Day & Republic Day . The faculties of commerce and economics conducted budget speech which helps to understand the importance and impacts of budget.

2. Fundamental Duties and Rights of Indian Citizens: The students of the college have enthusiastically participated in various programs like: a. Academic programs like Seminar, Conferences, Expert talks, etc which have enriched the awareness about these aspects. b. Various activities like poster making competition, Quiz programmes, flash mobs etc.

3. Constitutional Obligations: Vidya L, Counsellor, from Social Welfare Department under the aegis of women cell of the college

conducted a counselling session and gave an awareness class about the constitutional obligations. The cell distributed books of KELSA titled Women and Law and Lessons in Law. All these activities have been organized to promote the awareness about various constitutional and legal obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. 5th June - World Environment Day- The Nature club of the college along with NSS and NCC has observed World Environment Day and planted tree saplings in and around the campus.

2. 21st June – International Yoga Day – On June 21st, we celebrated

international yoga day by performing Yoga at home due to the pandemic situation.

3. 15th August Independence Day- It is celebrated every year. It is a grand event marked with the flag hosting by the Principal and well-practiced march-past by the NCC Cadets.

4. 5th September (Dr. Sarvpalli Radhakrishnan- Birth Anniversary)- On 5th September, Quiz competition was organised.

5. 2nd October Mahatma Gandhi Birth Anniversary.

6. 12th January - National Youth Day-

7. 26th January Republic Day- On this day, various formal events including flag-hoisting and march-past are organized which isfollowed by "constitution awareness program".

8. 28th February - National Science Day- A talk on 'An Introduction to Chemistry' was given by Dr. Ameen Shah, Facility, Muslim Association College of Engineering, Thiruvananthapuram.

9. 8th March - World Women's Day -On March 8th, Women's Day celebrations were organized. Dr. Swathy Syam took a fruitful session on health and hygiene.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -1

1. The Title of the Practice

Heritage Walk: Walking Back to Tradition

2. Goal

The practice of Heritage walk seeks a way to learn and recognize the culture, tradition, philosophy, myths and associated rituals with them.

3. The Context.

Heritage walk is an initiative to turn to the neglected and hitherto suppressed and marginalised histories and histories of localities that are pregnant with tradition and ethnicity.

4. The Practice

The College take their students on every year to the regional heritage sites, language heritage sites, industrial heritage etc. along with cultural heritage and environmental or natural heritage.

5. Evidence of Success.

The programme is a success as it enables a way to create an awareness for the necessity to preserve such spots not only among the students but also among the authorities.

6. Problems Encountered and Resources Required.

There is some financial constraints which limits the scope of the programme to the regional places and was not able to take the students to distant places.

7. Constitution of Committee

Principal

Head of the Department

Teacher co-ordinator

Student Co-ordinator

Parent Member

File Description	Documents
Best practices in the Institutional website	http://gcatl.ac.in/?page_id=1087
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Cultivating the Field and Mind: The search for New Pastures

Government College, Attingal, stands apart from other offices in the municipal area of Attingal, with its distinctive features of a cultivating land, a pond for water re-cycling mechanism, sacred groves and bamboo groves which adds to the biodiversity and ecological balance of the area. Keeping this in mind, the College promotes agriculture as a mechanism of sustainable living and evolves an agricultural culture too. The two acers of barren non arable bushy area of land were utilised for the cultivation of paddy and growing vegetables with a view to impart the importance of agriculture among students.

The programme turned out to be a huge success, as the fields yield a good harvest with paddy and vegetables. It was indeed a harvest festival for the college and thus named 'kalalaya Kathirolsavam'. The crops were sold in outside market under the brand name of 'Government College Attingal Organic Rice'. The vegetables were sold to the teachers and students which also add to the income of the college. Moreover, the happiest moment related was that the college was also able to donate rice to the poor people inhabited near the college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Infrastructure

1. Completion of the Construction of library block

2. Completion of the construction of canteen and wellness centre

3. To submit the institutional development plan for the Government of kerala.

2. Learning resources

2.1. To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online;

2.2. Digital Content in the form of Video Lectures, Study Notes, etc. to be made available on the web-site by Teachers

2.3 Digitisation of Research Papers published by Staff Members and of Papers presented during the Conferences hosted by the College;

2.4 Faculty members shall be encouraged to create blogs to enable students to communicate their doubts, give feedback, suggestions, etc.

2.5 To make available Resources for use by Researchers at the Research Centre.

2.6 Introduce new courses and remain relevant to the changing needs of the stakeholders

4. Faculty

4.1 To facilitate a Research Environment in the College, which encourages Faculty and Students to undertake Research;

4.2 To encourage faculty to Organise Faculty Improvement Programmes, National and International Conferences;

4.3 To encourage Faculty to Participate in Syllabus Framing (at Board of Studies), Setting Question Papers (at University Examinations), Visit Other Institutions as Resource Persons,

etc.