SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT COLLEGE

GOVERNMENT COLLEGE ATTINGAL ATTINGAL P.O.
THIRUVANANTHAPURAM
695101
www.governmentcollegeattingal.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

November 2020

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government College Attingal was established in 1975 after a decade long struggle by the people of this locality which is situated 35 km north of Thiruvananthapuram city. The college had a modest beginning in terms of current aspirations.Catering to the needs and demands of the society, the college gradually expanded its academic and non academic spheres incorporating novel and sophisticated methodology.This spirit still guides us and has been consistent in its commitment to reach out to students from the deprived sections of the society and draw them into the mainstream by empowering them with quality education that hones life skills and employability.Government College , Attingal started functioning with two Pre degree classes in 1975 with a total strength of 160 students. It was upgraded to the status of a first grade College in the academic year 1978-1979 with the introduction of BCom degree course. B.A and M.A in Economics were started in the academic years 1979-80 and 1993-94 respectively. U.G. programme in BSc. Polymer Chemistry was started in the academic year 1995-96. The Post Graduate course in Commerce (M.Com.) was started during 1998-99. B.A in History was started in 1999-2000. From July 2004 onwards short term courses through Centre for Adult Continuing Education & Extension (CACEE) were started. The Centre is offering Diploma in computer Applications and two certificate courses in Library & Information Science, and Computerized Accounting.The Dept. of Economics was upgraded as a Research Centre in the academic year 2010- 2011. Post Graduate programme in Polymer Chemistry was started in 2012-13. The Department of Commerce was upgraded as Research Centre in the academic year 2014-15.M.A in English and B.Sc. in Mathematics were started in the academic year 2018-19. The college is an approved Skill Development Centre of ASAP by Govt. Of Kerala.The college offered two Advance Diploma Programmes in Automobile Engineering and Hospitality Management under the Community College Schme of UGC from 2014 to 2018. The college offers Certificate programme in logistics management through the Centre for Continuing Education, Kerala (CCEK). In the year 2015, the College was accredited by NAAC with B Grade (Grade Point 2.47).

Vision

Education chisels man to be a complete whole, ignites the spark of righteousness in him, endows him with intellect and clarity of vision, grants him the capacity to empathize and renders him ways and means to engage dynamically in the building of the society.

Mission

To emerge as a premier public sector educational institution that imparts state of the art education to learners to inculcate a holistic sense of responsibility and foster confidence and self-discipline enabling them to engage with opportunities and adversities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Qualified, experienced and dedicated teaching faculty with good academic record recruited and selected through the unbiased selection process by the Kerala Public Service Commission.
- The spot lighted focus on student enrichment through learner centric academic and co-academic atmosphere along with mentoring, monitoring ,evaluation, counseling and effective benchmarking
- A diverse,vibrant and enthused learner community in the campus replicating the varied socio-economic background.
- Beautiful and vast campus stretching over 14.77 acres of land with eco-friendly surroundings and premises.
- The institution, situated in sub-urban area of Thiruvananthapuram with historical importance named Attingal,enjoys locational advantages which enable the students and staff to commute conveniently.
- The infrastructural and super structural facilities offered by the campus to the learner community is in par with those offered by the premier institutes of the state.
- The safe and secured campus environment for both boys and girls nurturing creative and co-operative spirited learning
- Library building with a reservoir of academic books, books on general topics, journals, magazines and internet facility for the staff and the students.

- Efficient PTA which functions well in tune with the demands of academic community.
- Dedicated teams of National Service Scheme and National Cadet Corps led by dedicated trained workforce.
- Enthused Staff Club catering for the enrichment of artistic and literary talents among academic staff.
- Easy access to major libraries and laborataries in the capital city due to locational strength and regular conveyence facilities
- Supportive stakeholders including ALUMNI and local self-government.
- Two research centres in Commerce and Economics
- Use of Non-conventional energy sources for power through two solar plants installed with a total capacity of 40Kwh.

Institutional Weakness

- Total dependence on the Government for financial assistance.
- Less patented research outcomes in academic and research.
- Inability to meet the students'higher education needs due to limited number of Post graduate programmes and courses.
- Continuous change in college leadership due to frequent transfers & promotions.
- Moderate Placement Ratio of students.

Institutional Opportunity

- To expanded scope and resourcefulness of the College by offering new courses in varied disciplines.
- Growing public interest in government institutions with free or subsidized education to the deprived and marginalized society.
- Locational advantage for strengthening academia-industry linkages.
- Exploring possibilities of collaborative research with research institutions
- The College possesses academic and financial resources to publish peer reviewed research journal.
- The College is poised to take the initiative in this regard.
- High level of state investment in higher education especially to the public sector.
- Growth potential with new infrastructural facilities under construction.
- Quiet and peaceful environment conducive to research.

Institutional Challenge

- `. To generate resources from non-governmental agencies.
- `. Keeping pace with the changes in higher education in the context of New Educational Policy.
- `. Majority of the students are hailing from low economic, social and educational background.
- `. Increased work load for faculties with the introduction of CBCS system is an obstacle to develop their research capabilities.
- `. Sustaining quality along with access and assistance, especially for marginalized students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government College, Attingal is a First Grade College offering 5 undergraduate and 4 postgraduate programs. Two Research Centres are attached to the Department of Economics and Commerce. Three jobs oriented Certificate programmes are offered by the Centre for Adult, Continuing Education and Extension (CACEE) centre of the College. The Centre for Continuing Education Kerala (CCEK) also offers Certificate Course in Logistics Management from 2018 onwards. The introduction of Choice Based Credit and Semester System in 2010 by the University, offers the College greater flexibility in offering elective and open courses at the undergraduate level. Semester System was introduced for the Postgraduate program in the year 2000. The College offers a variety of programs for soft skill development like Walk With a Scholar and Additional Skill

Acquisition Programme to the student community. Teachers actively involve in curriculum design and development of the affiliating university as they are members of academic bodies and subject experts of curriculum revision committees of UG/PG. The institution has always fostered a collaborative network with the university, research bodies and industries to further curriculum design, for higher studies and research and internships.

Dr.S.Satheesh Kumar, Associate Professor of Commerce and Dr. C.Rajasekharan Pillai, Associate Professor of Economics were acted as the Chairman of the Board of Studies for the UG courses in Commerce and Economics respectively during 2013-15. Dr.M.L.Prema, Associate Professor of History and Sri.M.Mathai, Associate Professor of Polymer Chemistry are the members of the P.G. Board of Studies of History and Polymer Chemistry during 2014-15 and 2013-16 respectively. Prabha J. of Polymer Chemistry Department and Dr. K. Pradeep Kumar of Commerce Department is the present member of the Board of studies of the University of Kerala. Prof. Jairaj J., Department of Physical Education is at present the syndicate member of the University of Kerala. Pradeep Kumar K., Assistant Professor of Political Science is the Academic Council member in the discipline of Political Science. The goals and objectives of the College are integrated into the academic curriculum as much as possible to ensure that expected learning outcomes are attained.

Teaching-learning and Evaluation

The admissions to the various courses are made as per the centralised allotment process by the University. This single window scheme of the University ensures transparency in the admission process. Reservations were maintained as per the Government stipulations during each period. Innovative teaching methods are being adopted catering to the needs of the students. The training program is arranged for teachers within and outside the campus to improve the quality of the teaching-learning process. Remedial coaching and Tutorial sessions are aimed at helping slow learners while advanced learners are motivated through multiple intelligence skills. Special attention is given to the physically challenged, economically and socially weaker students. The enrichment modules offered by all the departments to supplement the regular curriculum, aimed at skill development/employment and empowerment. Regular mentoring and counseling help students to improve their academic performance and psycho-moto levels. Centre for Students Wellbeing,Jeevani, a collaborative endeavor of Directorate of Collegiate Education & NIMHANS Bangalore, our college has appointed a psychologist on regular basis to monitor the psychological health problems of the students and for giving necessary counseling to the needy. Among the thirty-eight teaching faculty, sixteen teachers have a Ph.D. as their highest qualification while five teachers have M.Phil as their highest educational qualification and onePd.F. A structured system for student assessment of teachers and Teachers' work dairy are methods for appraisal and improvement of teacher's performance. The academic calendar and the action plan prepared at the beginning of each semester ensure the smooth conduct of all activities of the Semester system. The College library and three department libraries have a collection of more than 35000 volumes, subscriptions to selected national and international research journals and provide access to e-journals /e-books through the INFLIBNET. The P.G. and U.G. departments organize various national level seminars and workshops for the staff and students to enable them to keep up with the latest developments in their subjects.

Research, Innovations and Extension

The Post Graduate Department of Economics and Post Graduate Department of Commerce are the approved research centers affiliated to the University of Kerala. Currently, three guides in Commerce faculty are guiding a total of 18 research students and one guide in Economics faculty guides 4 students in these centers. Both

centers have well-equipped libraries with a good collection of books and journals. Three students were awarded PhDs in Commerce during the academic year 2019-20 from the Research Centre for Commerce. Two teachers have their research centers in other institutions and guiding a total of 12 students. Encouragement is given to teachers to avail the Faculty Development Programme (FDP) and to take up minor and major projects of UGC. Teachers are encouraged to publish and present papers at seminars and conferences. Several National Seminars and Workshops were conducted by various departments and attended by the faculty. The proceedings of seminars and research reports of faculty are published by the college using institutional ISBN. Various research publications of the staff in leading International /National Journals are evidence to prove the involvement of the staff in active research. Live budget analysis and consultation relating to tax matters were the consultancy services offered by the Economics and Commerce Departments. The NSS and NCC units of the college offer many regular and special programmes with an outreach extension objective. The Centre for Adult Continuing Education and Extension (CACEE) and the Centre for Continuing Education Kerala (CCEK) are well functioning in the college and offers a total of four career oriented programmes. The government declared the college as the Skill Park of ASAP.

Infrastructure and Learning Resources

The college is located at the heart of Attingal Municipal town with a land area of 13.74 acres and a built-up area of 12350 sq.metre. The Research and Post Graduate Department of Commerce and the Administrative Office are located in the main block. The Science block with well-equipped laboratories is located near the main block. The P.G.Department of Polymer Chemistry, Department of Mathematics, P.G Department of English and Research and P.G. Department of Economics are accommodated in this block. The science block is also equipped with an ORICE studio with facilities for video conferencing. The students can watch the live classes from experts using the facilities provided in the ORICE seminar hall. The Centre for Adult, Continuing Education, and Extension is also functioning in the newly built Science block. The Skill Development center of ASAP is functioning in the Science Block. The department of History is functioning in the old block with a sufficient number of class rooms. A newly constructed History block is also located near the old block and will start functioning in the coming academic year. The central library is functioning in a two-storied building with facilities for reading and reference. An INFLIBNET lab is also functioning in the library block. The construction of a two-storey library building with elaborate arrangements is also progressing In the college campus. The work will be completed by the next academic year. A separate block for the Physical Education Department is also located on the right side of the main block. A health club and gym are also functioning in the department. The Women's hostel is located near the history department. In addition to these, there are separate rooms for NCC, NSS, IQAC and the new initiatives.

Student Support and Progression

Students are provided with extensive curricular, co-curricular and extra-curricular support to ensure their all-round excellence and competence. The academic excellence is evident from consistent performance in the university examinations and the numbers of ranks fetched every year and remarkable pass percentage. Many of our students have cleared the UGC CSIR – NET and SET examinations. The new initiatives of the college like ASAP, Walk With a Scholar (WWS) and Scholar Support Programme (SSP) are meant for supporting different categories of the student community of the college and outside. To promote the artistic and aesthetic sense of the students' different clubs like Nature Club, Literary Club, Film Club, Science Club, History Club and Debate Club are well functioning in the college. A women cell and a counselling centre (Jeevani) were also constituted for pacifying the problems of students. Our students secure high achievements in sports at University, State,

and National level and bag excellent positions for many years.

Governance, Leadership and Management

Government College Attingal, which comes under the direct control of the Directorate of Collegiate Education, Government of Kerala, has taken forward the vision of imparting quality education and creating a student population capable of actively engaging in society building. The college has been guided by an efficient and dynamic leadership in its mission of emerging as a premier public sector educational institution. The administration of the college has adhered to decentralised and participatory management startegy for the overall development of the college. The expansion of infrastructural facilities accomplished through the effective mobilisation of funds from governmental agencies such as RUSA stand as a testimony to the success of the manangement startegies followed by the institution.

The Principal, who is at the apex of the organisational hierarchy of the institution, with the support of the CDC, the College Council, IQAC, PTA and numerous academic and administrative bodies cater to the needs of the college. The roles and responsibilities of the various committees are well defined and this ensures timely action in all matters.

A strategic plan has been prepared for a ten year period and deployed through the annual action plans. The IQAC has institutionalised various practices and procedures aimed at quality upgradation. It reviews the teaching- learning process and learning outcomes through result analysis and feedback analysis.

Quality initiatives aimed at professional development and efforts to resolve quality issues are also taken up by the IQAC.

Institutional Values and Best Practices

The Internal Quality Assurance Cell (IQAC) along with the Staff Council regularly evaluates the activities of the college and is actively engaged in framing strategies for improvement for future development. The outreach program of the college like the short duration program offered through Centre for Adult Continuing Education and Extension (CACEE) and Centre for Continuing Education Kerala (CCEK) are highly useful to the community at large and many of the students have been placed in different positions after successful completion of the course. Also, the cell is generating remarkable revenue and is being used for the developmental activities of the college. The new initiatives of the college like the Additional Skill Acquisition Programme (ASAP), Walk With a Scholar (WWS) and Scholar Support Programme (SSP) are highly beneficial to the student community. In addition to the above, the NCC and NSS units of our college are actively participating in the community development program with the support of the Attingal municipality.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COLLEGE
Address	GOVERNMENT COLLEGE ATTINGAL ATTINGAL P.O. THIRUVANANTHAPURAM
City	ATTINGAL THIRUVANANTHAPURAM
State	Kerala
Pin	695101
Website	www.governmentcollegeattingal.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Sunil John J	0470-2622398	9846262612	0470-622398	govtcollegeattingal @gmail.com
IQAC / CIQA coordinator	Sunilraj N.v	0472-2871382	9048771382	0472-871382	sunilrajgoureesham @gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	29-08-1975

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Kerala	University of Kerala	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	09-04-1990	View Document
12B of UGC	09-04-1990	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	GOVERNMENT COLLEGE ATTINGAL ATTINGAL P.O. THIRUVANANTHAPURAM	Rural	13.74	12350

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	Plus Two	English	40	40
UG	BA,Economics	36	Plus Two	English	40	40
UG	BA,History	36	Plus Two	English	30	30
UG	BSc,Mathematics	36	Plus Two	English	32	32
UG	BSc,Polymer Chemistry	36	Plus Two	English	32	32
PG	MCom,Commerce	24	B.Com	English	12	12
PG	MA,Economics	24	B.A	English	15	15
PG	MA,English	24	B.A	English	15	15
PG	MSc,Polymer Chemistry	24	B.Sc.	English	12	12
Doctoral (Ph.D)	PhD or DPhil,Commerce	60	M.Com NET or Entrance	English	18	18
Doctoral (Ph.D)	PhD or DPhil,Economics	60	M.A. NET or Entrance	English	4	4

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				5				33
Recruited	0	0	0	0	3	2	0	5	14	18	0	32
Yet to Recruit				0				0				1
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				8
Recruited	0	0	0	0	0	0	0	0	1	7	0	8
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				22
Recruited	8	9	0	17
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	2	0	4	7	0	16
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	6	13	0	19

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	7	0	8

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	7	0	0	0	7
	Female	15	0	0	0	15
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
UG	Male	153	0	0	0	153
	Female	449	0	0	0	449
	Others	0	0	0	0	0
PG	Male	10	0	0	0	10
	Female	118	0	0	0	118
	Others	0	0	0	0	0
Certificate / Awareness	Male	62	0	0	0	62
	Female	38	0	0	0	38
	Others	0	0	0	0	0

30-01-2021 10:04:20

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	33	29	23	25
	Female	67	66	72	90
	Others	0	0	0	0
ST	Male	0	3	6	3
	Female	4	2	2	3
	Others	0	0	0	0
OBC	Male	63	63	50	75
	Female	207	225	246	273
	Others	0	0	0	0
General	Male	59	57	45	48
	Female	167	132	138	151
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		600	577	582	668

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
248	211	211	211	211

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	7	7	7	7

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
668	582	577	600	606

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
147	104	109	108	108

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
226	215	163	202	198

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
37	35	35	30	33

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
37	35	35	35	35

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 12

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
106.36	366.53	49.85	163.75	160.28

4.3

Number of Computers

Response: 91

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curriculum is developed by the University and teachers have significant role in curriculum design and its implementation as they are members in various academic bodies of University. Curriculum consists of the objectives, materials, course designs and tools of assessment and evaluation. Curriculum designs the syllabus and it contains all the portions of the concepts covered in a subject. Curriculum prepared by the university are available in the website of the university. Curriculum thus prepared by the University are given to the colleges and these institutions with a well-maintained mechanism ensures an effective delivery and documentation by the following ways:

College council: The council of the college meets regularly and Head of the Departments discuss their action plans to arrive an optimal and effective way of curriculum delivery and assessment.

Program objectives: Program Educational Objectives (PEO) and Program Outcomes (PO) are developed for each program and Course Objectives (CO) and course outcomes are defined for each course (theory and lab).

Academic Calendar: Academic Calendar is prepared as per the University of Kerala's academic schedule and as per the requirements at the department level. The academic calendar provides date of commencement of the academic session, duration of semester, period of internal assessment tests, final semester examinations etc. The department allocates subjects to teachers and prepare time table. The teachers prepare the teaching materials and deliver the content.

Teachers Diary. Teacher's diary is prepared by teachers to note down the classes taken the portions covered, date of classes taken, additional hours engaged tutorial hours etc. It gives an insight how the classes were handled throughout the semester.

Internal evaluations: Internal Evaluation consists of the marks on attendance, assignments, seminars and Test papers. The assignments and seminars are given by respective tutors and record the marks obtained by each student. The mark of the attendance is calculated as per the norms of the University. The college Internal Exam Coordinator along with an Exam team coordinates the internal examinations of the college in a centralised manner. Question papers are given to the internal exam coordinators of the department on the day of test. Internal exam coordinator ensures smooth conduct of test and the proper valuation of internal books. Various committees are established to monitor syllabus coverage for each internal exam and hence make sure 100% syllabus is covered.

Monitoring: The Department Level Monitoring Committee (DLMC) and College Level Monitoring Committee keeps track of the internal evaluation and addresses the grievances, if any.

CIE: The marks obtained by the students in the internal evaluation are shown to them, obtain their remarks, addresses their grievances and then the marks are uploaded in University websites.

Thus the system runs through a systematic, logical and well-planned mechanism with a transparent documentation process.

File Description	Document
Upload Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college adheres to the academic calendar provided by the University for curriculum delivery and also for the Conduction of continuous internal evaluation. The academic calendar indicates the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of term end examination. Tentative dates of practical exams and viva-voce and theory examinations are also given in academic calendar. The time tables are prepared and implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is displayed on notice board for students.

In case of any change in the University schedule, some changes are required to be made in internal evaluation as well. These changes are communicated to the students well in advance. However, all efforts are made by the Institute to adhere to the academic calendar for CIE. Every teacher conducts regular class tests with the related topic and also Preparatory Exams are conducted every year before university exams. After assessment, answer scripts are distributed among the students. Their doubts are also cleared with advice about writing correct & apt answers.

The regular monitoring is done by the college Council. The college council conducts curricular and extracurricular review meetings on regular basis to check the implementation and progress of all the activities in the academic calendar. Based on these review meetings, some changes in schedules of activities are made, if required. Further, extra lectures are scheduled to complete the syllabus before university examination. Along with continuous internal evaluation, academic Planning contains information regarding the following activities.

a) Working period:

The academic calendar indicates the annual working period of the teachers which includes working days, teaching days, admission period, examination and valuation period as per the university and UGC guidelines. The total working days, as provided by the university are around 200 days .Working days are strictly followed as per university guidelines.

b) Curriculum activities:

The academic diary includes the complete teaching learning process. Teacher's diary is prepared by

teachers to note down the classes taken the portions covered, date of classes taken, additional hours engaged tutorial hours etc. It gives an insight how the classes were handled throughout the semester.

c) Co-curriculum activities: The Various tests like unit test,, Term test, practical examination, Viva-voce exam, assignment, project, internships, seminar, group discussion to be conducted by the teachers, are indicated in the academic calendar as well as it indicates the specific period for study tour to be arranged in the Programme.

d) Extra-curricular activities:

The academic calendar gives particular period to conduct extracurricular and social activity such as: Celebration of birth and date anniversaries of the national icons. Celebration of various national and international days, tree plantation to keep campus areas green and to make the students aware about various environment related issues, blood donation camp and various other social activities to be conducted by NSS and NCC at the college level.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 9

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 19

1.2.2.1 **How many Add on /Certificate programs are added within the last 5 years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	1	5

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 22.8

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
40	40	0	23	40

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The Curriculum and the syllabus of the college are so designed to incorporate the values of professional ethics, gender, Human values and the sustenance of environment and bio-diversity. The various courses offered in the college, namely Master of Economics and Bachelor of Economics, Bachelor of Commerce and master of Commerce, Bachelor of History, Bachelor of Polymer Chemistry and Master of English Language and Literature incorporates the themes of gender, professional ethics, human values and environment sustenance. The modules in the syllabus are so designed to discuss, addresses, debates over and elaborates on these topics and teachers give insights for the students on the same. The themes and text book prescribed adds the input and thus sensitives the students to such issues. Apart from that, the time management, dedication and self-reliant nature that the teachers follow are model for the students to copy. The college work as a team for the maximum output and mars the issues of gender. The college upholds human values not only in textbooks, but also in real life. Human values are of prime concern, as the college NSS unit has adopted a village named Ramachamvila, a nearby village which is notorious for its drug abused cases and many malpractices. The NSS volunteers gave counselling, take the victims to de-addiction centres and arranged doctors for giving necessary medical advice. Apart from that, students also helped to enhance the functioning of an *Anganvadi,*(Courtyard Shelter) which helped a lot of poor parents to entrust their children a virtuous path. The ethnic culture in the college is kept as such with bamboo groves, trees, a sacred grove, fields for cultivation etc. The campus gives special care to be plastic free and takes care to maintain dustbins wherever necessary. The students keep up a garden at the front yard, along with the cultivation of agricultural items under the NSS unit of the college is exemplary. The thought of the food Scarcity and unavailability of poison free food around is a threat nowadays which is addressed by the paddy field cultivation and vegetable cultivation. Along with that, this helps to maintain and made aware of an eco-friendly and a sustainable environment for the coming generation. Special bodies like women cell, anti-ragging cell and women cell in the college helps to build up a gender free campus as well as maintain the safety, security and offers a dignified life for both male and female. With an intention to empower the girl students, special programmes are arranged and make sure that enables a comprehensive development of the children. Special talks are arranged on Women's day to give orientation for boy students so that they could give respect and dignity to the other sex. Thus the college maintained in a true ethnic, eco-friendly culture giving prime concern to gender and human values.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	
Any additional information	

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.65

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Programme / Curriculum/ Syllabus of the courses	
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 31.74

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 263

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	

30-01-2021 10:04:27

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: E. None of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View Document</u>
URL for stakeholder feedback report	<u>View Document</u>

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: E. Feedback not collected

File Description	Document
Upload any additional information	<u>View Document</u>
URL for feedback report	<u>View Document</u>

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 100

2.1.1.1 **Number of students admitted year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
292	211	220	217	215

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
292	211	220	217	215

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
134	97	100	100	99

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

UG and PG students are admitted as per the university admission norms. Admission is based on the centralised allotment system of the University of Kerala. The interview during the time of the admission process & the induction programme at the beginning of classes by respective departments work as assessment mechanisms. Students are assessed in multiple ways and levels during the course. University has provided an embedded evaluative system (formative and summative) as part of CBCSS. The continuous assessment helps to evaluate the learning pace of the student. It enables the classification of students into slow & advanced learners. The college academic committee monitors the performance of students. Students who face difficulties in achieving their academic goals are given special attention and measures are taken to support them. interaction with parents is arranged to get feedback about the progress of students.

- **Learners are assessed based on their intellectual ability, performance in activities assigned to them, tutorial sessions and the results of internal and end semester exams. Slow learners such as first-generation learners and students from disadvantaged sections are identified by the corresponding tutor and are offered remedial classes after regular working hours.SSP by Govt.of Kerala supports students from disadvantaged sections. Peer learning groups and activities are organised to enhance their confidence.**
- **Advanced learners are given special assignments and projects, additional books and online study materials. Govt.aided programmes like WWS, ASAP are privileges for advanced learners as they provide them practical and theoretical knowledge beyond their curriculum.**
- **Advanced learners at the PG level are given ample opportunities to augment their research acumen. They are also given NET /JRF coaching and mock tests. They are also trained to use INFLIBNET facilities.**
- **Interactive sessions with resource persons from various walks of life are also conducted in the institution for inspiration. Students are also motivated to make the best use of library facilities. Career guidance and placement cell impart valuable information regarding securing jobs for qualified students.**
- **Jeevani, the counseling programme which is a Kerala govt initiative, works efficiently in the college under a qualified professional counsellor. It helps to tackle the psychological problems faced by students from personal & academic fronts effectively.**
- **The college is sensitive to the special needs of the differently-abled students to enable them to have ease in their mobility. The college has facilities like wheelchair, ramps, railings, etc. Scribes are provided by the Institution to deserving candidates for the University Examinations.**

File Description	Document
Upload any additional information	[View Document](#)
Past link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 18:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The institution adopts a variety of methods for enhancing the learning process of students through the means of experiential learning, participative learning, and problem-solving methodologies. Experiential learning practices include industrial and field visits, study tours organised by deppartment. Motivational visits to nationally reputed universities & institutions are conducted by WWS. Environmental awareness is promoted by various initiatives like biodiversity club, nature club, NSS, etc. Hands-on training, workshops are provided to B.com students by the ED club. Projects, assignments, etc enhance the problem-solving skill of students while debates, group discussions, brainstorming, peer teaching, active learning using e-resources, etc enhance participative learning.Group projects given to UG students help them how to behave in and work as a group. Individual projects are given to PG students to be self-reliant.

- Foodfest is conducted by Women's cell inorder to create awareness among students regarding the plurality of food culture of our land. Paddy field cultivation in the vast backyard of the college by the NSS units provide hands-on experiential training to its members and sensitise new generation about the value of agriculture and is a valuable step towards greening the Earth.
- The college has a radio broadcast program My voice, Attingal radio run by the students of different departments under the guidance of literary club, which help them to hone their presentation, creative and communicative skills.
- The "*Oru Pidi Ari*" programme by women cell regularly provides food provision to palliative care centres & geriatric centres. Visits to and donations(in food & kind)made by NSS unit to centres for differently abled, mental health institutions, etc help the students to learn the values like social responsibility and emotional sensitivity to the fellow beings.
- Agri club & Economic forum by Economics dept. make students aware of the importance of agriculture & contemporary economic issues . The History club '*Yesterday*' conducts quiz, debates, the celebration of important historical days, documentaries on historical events, great men of the past , exhibitions in history museum, etc with active student participation provide participative learning.
- Engaging activities conducted by the science club like quiz, poster exhibitions, scientific

experiments, preparation of health products for house hold use by polymer chemistry dept. with the active participation of students provide participative and experiential student-centric learning.
- *Jyotirgamaya***,** a series of lectures delivered by experts in the academic & literary field conducted by the PG Department of English also provide students knowledge beyond the curriculum through experiential learning.
- Students also imbibe valuable qualities like selflessness, honesty, discipline,hardwork, leadership quality through experiential & participative learning provided by NCC.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

- The college takes utmost care in ensuring efficient and effective teaching by its faculty and productive learning by its wards.
- The faculties are continuously recharged in their respective disciplines and professional competence through training programs, workshops, seminars both inside and outside the college.
- The college has given due importance to ICT enabled teaching-learning process and encourage students to present their seminars and projects on this format.
- e -groups and phone groups are there for students to work on their projects and assignments.
- The Film club which regularly screens World classics to create awareness about the masters of World cinema is an entertainment and information package.
- Audio clips are used in language classes to hone the listening skills of students.
- The ORICE STUDIO periodically airs lectures by eminent scholars which help the students to have in-depth knowledge in their disciplines.
- OERC facility in the college is made use of by the student and teacher community alike for garnering knowledge via the internet at less expensive rates.
- INFLIBNET facility is also made use of by students and faculty alike for academic purposes.
- All major depts in the college are equipped with smart classrooms which assist the faculty to promote ICT enabled teaching processes.
- Online classes and Webinars are conducted to enhance content learning of students
- links to e-pathsala,shodhganga and famous foreign university academic sites are used to gather information for projects, classes and assignments by students and faculty.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 19:1

2.3.3.1 Number of mentors

Response: 35

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 96.67

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 22.91

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
14	10	6	5	6

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 3.89

2.4.3.1 **Total experience of full-time teachers**

Response: 146

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

- The college follows the norms of CIE as prescribed by the CBCSS regulations of the university. The college conducts a minimum of two internals and an end semester exam. The method of internal evaluation is as per University norms. Internal examination question papers are modeled on University to make students familiar with the question paper pattern.
- Previous year question papers are made available to the students and model exams are conducted before the commencement of end semester exams.
- Tutors' diary is a collective record of the performance of students each semester. Slow learners are given special attention to improve their academic and interpersonal skills. They are given remedial classes to improve their performance in university exams.
- The total marks for CIE are 20 for UG and 25 for PG out of 100 for a course. Balance 80 marks are to be scored from an external University exam. The curriculum includes a project in the final semester. The maximum marks for the project work is 100. External examiners evaluate the project

work and conduct viva voce. Project-based learning helps the students to tackle real-world problems and issues and offer solutions.

- Awareness programmes about CIE & ESE are conducted at the commencement of every program. The timetable for internal exams is prepared by the internal exam coordinator and approved by the college council. The results of CIE are displayed on the notice board for students' information. A monthly attendance statement is also published and displayed on the notice board.
- Grace marks for extension activities like NSS, NCC are provided at the university level during the final semester results. The internal marks are conveyed to the students for their acceptance and information. If the students find any discrepancy in CIE marks, they can approach their course instructor and then to DLMC and CLMC, if necessary, for rectification.

A dept level test is conducted for those students who are unable to attend internal exams due to genuine reasons. Oral exams are also employed for language courses. Analysis of CIE result is carried out at the dept level and also by IQAC.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

- All internal exams are conducted adhering to the norms of the University of Kerala and adhere to the academic calendar published by the University.
- Awareness programmes about CIE & ESE are conducted at the commencement of every program. The timetable for internal exams is prepared by the internal exam coordinator and approved by the college council. The results of CIE are displayed on the notice board for students' information. A monthly attendance statement is also published and displayed on the notice board.
- Grades for seminars and assignments are given based on different parameters like content, references, creativity, presentation, etc.
- The verified & approved CIE marks by students, are uploaded to the university web site within the stipulated time after the three-tier verification at the tutor, HOD, Principal levels respectively.
- The students are allowed to redress their grievances against CIE marks if any, through Tutor, HOD, DLMC And CLMC level. PTA meetings are conducted at the end of every semester to acquaint the parents about students' progress in academics.
- All details regarding the CIE marks are available for student reference.

The college deals with any grievances related to the internal exam in a transparent, time-bound and efficient manner. As there are no serious grievances related to internal evaluation in the past, it shows the transparency and credibility of the system in which the college adheres to.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students. Learning outcomes are discussed within the context of programme wide assessment and course expectations are explicitly communicated to the students during induction in order to sharpen the focus on student learning as per the scope of discipline concerned. Academic activities of various departments of the college are astutely designed to ensure maximal achievement of expected learning outcomes. PG dept. of Commerce regularly conducts Hands on training workshops & field visits to enable students to become successful entrepreneurs and data analysts in their field. The lab related project works and industrial visits by Polymer Chemistry dept enable students to use their scientific knowledge to find solutions to the problems of society associated with health,safety & environment and apply the knowledge when situation warrants. Observance of important days, study tours and seminars conducted by History dept helps to inculcate values and revive national spirit and there by make students better and responsible citizens. Classes and Webinars by experts in the field of English Language and literature conducted by PG dept of English help the students to hone their skills of communication .Seminars, surveys and Projects conducted by Economics dept make students capable of solving economic problems of society through effective use of economic resources aimed at maximizing social welfare. The curricular and co-curricular activities of Mathematics dept help the students to deal situations with logic, rational judgement and be experts in quantitative analysis. Continuous monitoring programmes like internal tests and assignments, various club activities, student participation in NSS, NCC wings also help to bring out achieve and assess the expected learning outcomes of different disciplines which aim at inculcating a holistic sense of responsibility and self-discipline in students and enable them to engage dynamically in the building of the society.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

- The provision of a sufficient learning environment, proper implementation of the curriculum, and effective evaluation system ensure the achievement of specified learning outcomes.
- The college collects data on Programme Outcomes through comprehensive student, parents and alumni feedback in prescribed formats, seminar and project presentations, continuous assessment, University exam results, details of student progression, performances in practical sessions, viva voce, field trips, performance in UGC NET/JRF, GATE, Civil services and other competitive exams and involvement in co-curricular and extracurricular activities in the college.
- The examination results and feedback are analysed by the IQAC and steps for improvement are initiated.
- Regular parent-teacher meetings help to evolve a healthy and conducive atmosphere for the smooth functioning of the institution. These interactions help the institution to get a realistic evaluation of various courses, outcomes, and programmes among the students.
- Continuous skill up-gradation and orientation/ refresher courses are imparted to the faculty to acquaint with the new and innovative developments in their respective field of specialization. This helps the faculty to employ more effective methods in teaching to get the optimal outcome from the designated courses/programs conducted in the college.

2.6.3 Average pass percentage of Students during last five years

Response: 67.48

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
145	126	98	158	154

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
226	215	163	202	198

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document]()
Upload any additional information	[View Document]()
Paste link for the annual report	[View Document]()

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.52

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 1

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0.33

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)
Any additional information	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 10.53

3.1.2.1 **Number of teachers recognized as research guides**

Response: 3

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 5

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1

3.1.3.2 **Number of departments offering academic programes**

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	4	4

File Description	Document
Supporting document from Funding Agency	[View Document]
List of research projects and funding details	[View Document]
Paste link to funding agency website	[View Document]

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

INITIATIVES FOR CREATION AND TRANSFER OF KNOWLEDGE

I. CREATIVE SCIENCE HUB

Science hub offers students the opportunity to engage in science-related activities that extend and enhance the science they experience in the classroom. The intention is

(1) To promote an interest in the sciences,

(2) To experience the sciences above and beyond the classroom setting,

(3) To provide career information, and

(4) To encourage, motivate and equip the students in scientific applications and its interface with society.

   The initiatives are

     1.Science day celebration- talk on various relevant subjects by eminent resource persons

2. A Science News Letter of scientific events was published weekly in the notice board by members of the science club

3. Career guidance classes, Hand wash preparation, Soap making, detergent making, bathroom cleaner preparation

II. ENTREPRENEURSHIP DEVELOPMENT CLUB

  Entrepreneurship Development Club is one of the vital components of the institution. It promotes entrepreneurial skills and qualities among the youth and provides a platform for students to make their innovation as well as expertise in various fields and thereby contributing towards the economic wellbeing of the nation as a whole. The ED Club envisages at inculcating entrepreneurial culture amongst the youth to equip, encourage and inspire by providing the skills, techniques, and confidence to act as forerunners of entrepreneurship. The following is the list of programmes organised during the assessment period 2014-15 to 2018-19

1. Awareness Programme on Entrepreneurship Development on all academic years

2. Seminars on "Social Entrepreneurship" and "Entrepreneurship Development" organised during the period

III. YESTERDAY- A History Initiative

The History Club named YESTERDAY organised the following initiatives

1. Field trips in Historically important places.
2. Designed 5 documentaries by the students on historically important events, monuments, personalities of local history
3. History Museum – which is a collection of various historical, archaeological, artistic and social artifacts that gives awareness and education on conserving our historical artifacts.
4. The Club has a very good collection of various maps of India in various periods
5. Free karate training to girl students for self defence

IV. GIRL STUDENT CENTRED INITIATIVES- WOMEN CELL

More than 85 percent of the total students are girls and the majority of them are from economically backward families, Govt. College, Attingal works for the overall development of girl students by interfering with their affairs through the provision of awareness classes, health and nutrition classes and so on. The important initiatives are

1. Counselling classes
2. Seminar on Women Rights,
3. Legal awareness classes related to 'special marriage act', 'Women and law' etc
4. Sessions on-' health and sanitation', 'personal hygiene', 'Ayurveda for daily life' 'healthy snacks' etc
5. Exhibition by Kerala Legal Service Authority- KELSA

V. JEEVANI?CENTER FOR STUDENTS WELLBEING

Jeevani –A preventive and promotional Model of Mental Health and wellbeing is functioning within the campus. The objective of the Project Jeevani is to improve awareness and promote mental health among college students along with ensuring early identification of psychological issues among students. As part of this, Jeevani provides counselling for students having psychological issues and conducted programmes for creating awareness about mental health.

File Description	Document
Upload any additional information	[View Document]()
Paste link for additional information	[View Document]()

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 15

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2	6	3	7	2

File Description	Document
Report of the event	[View Document]()
List of workshops/seminars during last 5 years	[View Document]()

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 6

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 54

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 9

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)
URL to the research page on HEI website	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.53

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)
Any additional information	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.19

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
08	07	02	08	08

30-01-2021 10:04:35

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Government College Attingal evolves the students as the petals of community development and sensitizes them for looming the progress of underprivileged sections of the society. The programmes organized by the NSSunits, NCC unit, Women Cell and other Clubs for the holistic development of learners include observance of unique days such as Environmental Day celebrations**,** Observance of Hiroshima Day, International Yoga Day celebrations specific programmes such as Green campus clean campus programme, 'Annam Punyam', 'Cleaning Drive', 'Swachhta Pakhwada'. The other major programmes performed with the conceived objective are Flood Relief Collection, Guruvandanam, Gandhi Jayanti celebration, Blood group detection camp, Human Rights day, Anti-drug campaign, awareness rally, career guidance, and counselling programmes. All these programmes help the students to be aware of the various societal evils and to find solutions to these crucial problems. Besides, these enable the learners to develop strategies and frameworks for personal growth, goal setting, and self-improvement which in turn enhance their personality. The annual seven day camp which focuses on activities such as Health Survey, protection of rivers, Bio-diversity Park, , organic farming, palliative care, and anti-drug campaign envisages the attainment of the comprehensive overall development of volunteers through various interactive and prolific group activities. Another important extension activity of the unit was the introduction of the Jeevani programme for organic paddy cultivation. Around 2 acres of barren land near the college was converted into a paddy field and through the efforts of volunteers. The students dug up a pond near the field to source water for agriculture. It enabled the students to know more about the changes in climatic conditions, periodical irrigation, insects and pests that may cause harm to the paddy cultivation. Succinctly, National Service Scheme catalyzes for students to turn their lives to organic farming techniques to retain the purity of the soil and to save our nature and eventually caters to the holistic development of individuals and communities.

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 36

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
10	08	05	06	03

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 24.06

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

30-01-2021 10:04:36

2018-19	2017-18	2016-17	2015-16	2014-15
152	115	112	152	201

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 23

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 3

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	2

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Government College, Attingal campus is located on the sides of the NH 66. The College spread across 13.74 acres richly endowed with lush greenery The college has the added advantage of being easily accessed by road. College has 6 Academic Departments, 28 Classrooms, 4 Seminar Halls, 6 Laboratories, Central Library, Cafeteria, Lounge for women students, Centre College Farm, Solar power plants, sport facilities with Indoor Stadium, 1 hostels for girls . All the classrooms have Wi-Fi facility 5 class rooms with LCD Projector. . College has facilities for the differently-abled students such as wheel chairs, ramps and disabled-friendly toilets. The total built-up area of the College is 102912 sq. ft.

The infrastructural facilities embellish the academic and non-academic transactions in the college:

- Three storied Main Block. Three storied Science Block. Newly constructed History block
- There are 5 science laboratories and 3 computer labs.
- General library which hoards **31416 books**, comprising rare and old editions as well as the latest books.
- The Online Education & Research Centre (OERC) with 20 Computers and accessories
- Separate rooms are provided to IQAC, PTA, NSS and NCC
- There are 3 major seminar Halls with an average seating capacity of 70 each.
- Auditorium with a seating capacity of 500
- The EDUSAT centre is set up for facilitating live classes and using on-line materials.
- Ladies amenities center houses toilets, napkin vendor and incinerator.
- The Central Library has 31416 books
- text books and reference books, journals, educational videos , access to e-resources, INFLIBNET, Library Management Software (COHA), Libsoft, and E-content resources. Archives has a collection of rare books, and maps
- Infrastructure for sports includes a pavilion (50 seats), fields for various games (Football, Cricket, Hockey, softball, Badminton, Kabaddi, Kho-Kho, baseball etc.), gymnasium and an indoor stadium for table tennis. Ladies hostel has a Shuttle Badminton court. Playing kit and facilities such as Carrom Boards, Chess Boards, badminton bat, cricket bat and cricket ball are available.
- Two solar power plants (1 on grid and 1 off grid) installed on the campus generate 40kWp of energy providing 70% of the institution's electricity need.
- There is a separate transformer for the college and underground electrical cables

The College has 28 well-lit and ventilated classrooms with wide corridors. There are 6 laboratories including Science and Computer laboratories in the College which are listed here under:

- DEPARTMENT OF PHYSICS

UG General Laboratory

- DEPARTMENT OF POLYMER CHEMISTRY

UG Major Laboratory UG Allied Laboratory PG Organic and Inorganic Laboratory PG Physical Chemistry Laboratory Computation and Instrumentation Laboratory

- DEPARTMENT OF COMMERCE

Computer Oriented Business Application (COBA)Laboratory

The Online Education & Research Centre (OERC) Computer Laboratory

Centres which facilitate learning are:

Centre for Adult and Continuing Education and Extension (CACEE) by University of Kerala, Continuing Education Centre (CEC) by Government of Kerala, Additional Skill Acquisition Programme (ASAP), Student Counselling Centre, Centre for Public Services Commission (PSC) Examination Coaching , History Museum

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

SPORTS: The College encourages sports and the campus provides number of fields for different sports and games.

Sports facilities include: Pavilion: 500 Sq. Ft, Football field. Volleyball court, Baseball court, Badminton court ,Cricket ground , Kho-Kho court, Track & Field, Gymnasiums , Indoor Stadium for Table Tennis

Playing kit and facilities available: Carrom Boards, Chess Boards, Kits for many games such as Cricket, Football, Baseball, Volleyball, Throwball, Softball, are made available for the players.

Professional coaches have been hired for coaching. Fitness for all is ensured through sports and games. An annual inter-collegiate sports meet is organised by the Department of Physical Education. Inter College Football tournaments and Cricket tournaments for students are conducted every year.

CULTURAL PROGRAMMES: The College Union organises many events such as Cultural programmes, Literary & Debating events, Onam festival, Mehanthi Festival, Holi Festival, Deepavali Festival, Food Festival, Film Festival and annual college day celebrations. The college auditions is conducted in the beginning of each year to identify various talents and abilities of students. Students generate the funds

needed for this event among students and thereby hone their administrative and leadership skills too.

Facilities for Academic and Co-Curricular Activities:

Indoor stage : 1

Auditorium : 1 (Capacity 500)

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 28.13

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 3

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 85.17

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Government College, Atingal has an integrated library which physically functions in an easily accessible general library building and libraries attached to Departments of Commerce, Economics, English and Polymer Chemistry. The library is air conditioned and located in a peaceful environment. Apart from the above, an Online Education and Research Center (OERC) functions as part of the library system to cater to the online information needs of the student community, research scholars, faculty and staff. The library began functioning in **1975** with a small collection of **2035** books. At present it houses a collection of **31,416** books It subscribes to 23 academic journals, 13 newspapers and 47 periodicals in various disciplines both in English and vernacular language. An average of 2000 books in print form and journals are added to the collection every year which is expected to increase at a higher rate with the beginning of new courses and increase of intake. To accommodate the growing collection and to satisfy the information needs of increasing student community, a new state of art library building is being constructed at a more centralised location with around 15000 sq. feet of carpet area. For the integrated management of resources, general library uses two library management softwares viz. KOHA and LIBSOFT. Automation of the library was completed in 2006 with LIBSOFT library management software. LIBSOFT is a Windows based paid library management software. With the adoption of open source software policy, at present, KOHA Version 19.05 is utilised as the main software for management & circulation of books. LIBSOFT Version is retained for the management of academic journals. Both the softwares help students to search through bibliographic data swiftly and easily. The library subscribes to INFLIBNET NLIST programme which enables students to browse through online journals at their pace and comfort. Reference room attached to general library and Online Education Research Centre room provides facilities for students to access online library networks like INFLIBNET and NDL. These softwares also help to diligently classify the information sources, create offline and online catalogues etc. Reference section has a collection of documents in various disciplines and academic journals. Online Education Research Centre also provides reprographic and technical support to students for their research and educational activities. General Library conducts orientation sessions to welcome students to the world of online library networks and offline resources . It also helps the student community and academic community in conducting exhibitions related to books and other documents. The library functions in a way that the students can make use of their time in the campus for their betterment using library services.

General library is managed by a librarian and a library attender who provides ample support to library users and also strives to instill reading behaviour among new students. The collection of documents in department libraries are managed by an academic faculty with technical support of the librarian. It provides paid internship to graduates in Library and Information Science as part of a programme offered by the Government of Kerala.

File Description	Document
Paste link for Additional Information	<u>View Document</u>

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: A. Any 4 or more of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<u>View Document</u>

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 5.36

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
2.66735	5.13641	2.59493	9.43790	6.94389

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<u>View Document</u>
Audited statements of accounts	<u>View Document</u>

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 7.51

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 53

File Description	Document
Details of library usage by teachers and students	<u>View Document</u>

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Attingal Government College provides Information Technology facilities to the students catering to their needs for aquiring skiils to meet global demands. It has systems with LCD projectors. BSNL provided 10 MBPS bandwidth and now it is enhanced to 20 MBPS. Each Post Graduate and Undergraduate Departments has atleast one smart class room. The seminar halls of Post Graduate Departments have inbuilt computer system and projectors for presentations and lectures. All the departments have computers, laptops, printers and scanners.The systems are connected through LAN. IT supported facilities are regularly updated.

The administrative office of Attingal Government Coillege is automated with internet facilities and printers cum scanners, Centralised Attendance Management System (CAMS)of the staff is being recorded through the use of software developed by Keltron. The networked computers help uploading and circulating e-circulars to all the departments and speed up documenting student data, dpcumentation, sending emails to students, teachers and parents. The files in the office are being properly managed though Digital Document Filing System.The office use digital payment(digi pay) system for collection of fees from students at the time of admission.

The examination wing of Attingal Government College use computers, printers and scanners for uploading data, printing of qnestion papers for internal exams and downloading of question papers for university examinations.

A well equipped ORICE STUDIO room works for e-sharing of knowledge and for e-content development. Video conferencing organised by Directorate of Collegiate education and university authories are made possible through this facility.

An Online Educational Research Centre provides continuous net facility to students and faculty for learning and research purposes.

The library provides INFLIBNET facility to students and teachers. It uses softwares for library management, receipt and issue of books.

The Department of Commerce has a well equipped computer lab having 45 computer systems, projector and television.

File Description	Document
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 5:1

File Description	Document
Upload any additional information	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 10.94

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
23.28	18.87566	10.90222	8.41162	7.99

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic

and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Policy and the Procedure for maintaining and utilizing Physical academic and the support facilities

Physical facilities

The college ensures optimal allocation and utilization of the available financial resourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. The physical facilities including Laboratories, classrooms and computers etc. are also made available for the other governmental and the non-governmental organizations for conducting the exams like scholarships, conduct of general elections etc. if not in use for the said period. The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching staff and in major cases the college goes for the support from Public Works Department of Government of Kerala. The college has adequate number of the computers with internet connections and the utility software's distributed in different locales like office, laboratories, library, departments etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. The central computer laboratory(OERC) connected in LAN is open for the students as time permits them, the office computers which are also connected through the LAN is consisting of the office software making work easier and systematic are restricted to their use only and to the appointed office staff. The departments and the staff can make use of the computer system with internet at their seating places in addition that majority of the staff has their own laptops and the internet providing instruments. All the examination class rooms are equipped with CCTV cameras. The college website is updated and maintained regularly. The college also has the facility of Ladies Hostel which can accommodate 40 students.

The college has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. There is systematic disposal of waste of all types such as bio-degradable chemical/non-chemical and e-waste.

Academic and Support Facilities

The academic and support facilities like library, sports, NSS, NCC, Competitive examination cell etc. and the other platforms supporting overall development of the students is open to the all the students.. A provision of the budget for the library maintenance is made by the college management. The library is also provided with computers and they are loaded with the library software. The activities like fumigation and keeping library clean is done frequently by library staff. The requirement and list of books is taken from the concerned departments and the finalized list of required books is duly approved and signed by the Principal. Every year in the beginning of the session, students are motivated to register themselves in library to use INFLIBNET. The proper account of visitors (students and staff) on daily basis is maintained.

The sports department of the college is meritorious and some credit defiantly goes to the adequate infrastructure of this department consisting of the Indoor Hall, a well equipped gymnasium and good ground which can be used by student, staff and the local community. The college has special programmes like Walk with a Scholar Programme, Scholar support Programme etc. to support the students. The college has tutorial system to address all the needs of the students. The PTA of the college functions in an organized manner and involves in all the activities of the college and gives necessary suggestions for further improvement both in academics and non academics. The College also has a policy to have an elected college union each year in which the representatives of the students are elected and it works under the super vision of staff advisor. The college union conducts different cultural activities on behalf of the college and promotes the talents of the students.

File Description	Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 90.01

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
594	550	7	520	513

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 10.34

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
58	71	63	63	57

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1.Soft skills
    2.Language and communication skills
    3.Life skills (Yoga, physical fitness, health and hygiene)
    4.ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 39.03

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

    1.Implementation of guidelines of statutory/regulatory bodies
    2.Organisation wide awareness and undertakings on policies with zero tolerance
    3.Mechanisms for submission of online/offline students' grievances
    4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.47

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	1	2	2

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 98.49

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 194

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 12.68

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
13	6	3	4	1

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
45	39	37	49	35

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 66

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
35	15	11	3	2

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Students have a valuable contribution to make to the betterment of the college and involvement in the operation of the college is itself a valuable part of the education process for the students. A Student Council provides an opportunity for students to engage in a structured partnership with teachers in the operation of the college. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. The council of students is known as 'College Union' which is elected by students through parliamentary system of election. The college union is under the guidance of a teacher known as the staff advisor. The various members in the college union with the support of the teachers, non teaching staff, students, alumni and PTA conducts various cultural events which showcases the talents of students. The union also conducts various social activities such as blood donation, community projects, helping people in time of need etc.

The Student Council at Attingal Govt college has an active participation of the students in the various academic & administrative bodies including other activities. The composition of the college union is as follows

1. Chairman

2. Vice chairman

3. General Secretary

4. Arts club secretary

5. Magazine editor

6. University union councilors (2 members)

7. Association secretary from each discipline

8. Class representatives (year wise)

9. Lady Representatives (2 members)

The council by acting as a liaison body between the teachers and students ensures coordination and effective functioning of all the Clubs & Committees of the institute. The college union conducts various programs like Arts festival, sports day, Rangoli fest, Chrtistmas day celebration, Onam celebration, Kerala piravi celebration etc. One of the attractive programme introduced by the student council was campus radio which plays on every Fridays from 1 pm to 2pm.

Film festival is also organised each year in which films of social importance and commercial nature are exhibited. Besides these the members of the college union actively participates in the academic programmes of college such as seminars, workshops, etc. The magazine editor of the college union with the help of staff editor and magazine committee publishes a magazine for every academic year which effectively visualizes and narrates the various programmes conducted by the college union and the college. The activities of the college union for an academic year officially come to the end with the conduct of the college day which is mainly meant to give merit award and to give adieu to the outgoing students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 12.2

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Report of the event	<u>View Document</u>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<u>View Document</u>

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of the college

The Alumni Association of the college (Nostalgia) has a robust mechanism. It acts as a bridge between the former students, current students and authorities. The institute regularly interacts with the members of the alumni association and also organizes Alumni meet once in a year and collects the addresses of the Employers through the feedback given by the Alumni. Besides this each department of the college has a separate department alumni which also meets once in a year. The alumni are active in various developmental programmes and projects initiated by the College. The important events organized by the alumni associations are: · Adoption of poor students · Dinner gathering· Creativity contests for students·. Merit Scholarships.

The following are the major activities of Alumni Association

1. Merit award for best outgoing students
2. Financial help to financially backward students
3. Contributed a total of Rs.240000/- during Bus Accident Relief Fund
4. Actively participated in decision making bodies like PTA, IQAC,CDC etc.
5. Actively participated in extension programmes organised by NCC, NSS and other Clubs

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Since its inception in 1975, Government College, Attingal has been guided on its path towards emerging as a premier public sector educational institution by its vision and mission. The college remains committed to its mission of imparting quality education; inculcating a sense of responsibility; fostering confidence and self discipline among the students, thereby enabling them to engage with opportunities and adversities. The College envisions that the education imparted to the students will bestow on them the gifts of righteousness, intellect, clarity of vision, empathy and the capacity to engage dynamically in the building of the society.

The ultimate aim of holistic development of the students as enshrined in the motto "Be enlightened through Education" is sought to be fulfilled through the governance and institutional set up. The Principal, faculty members and college office work in conjunction to provide a conducive environment for effective learning and are assisted by various statutory and non statutory bodies. The provision of quality education with emphasis on both curricular and non-curricular aspects is monitored by the Principal, College Council, College Level Monitoring Committee, CLMC and IQAC.

The intellectual development of the students is enabled through the functioning of the departments and Research centres, along with the well stocked library. The Heads of the Departments and DLMC ensure the smooth conduct of the under graduate and post graduate courses. The Research centres cater to the higher educational ambitions of the pupils. Matters pertaining to student admission, registration, scholarships, examinations and the like are handled in a fair and transparent manner by the college office.

Student support programmes like WWS, ASAP and SSP play a significant role in improving their capabilities and confidence. A sense of social responsibility and empathy is inculcated through various extension and community engagement activities like NSS. Discipline is enforced by the Discipline Committee, Attendance Committee and Anti ragging Committee. The selection of student representatives is made through a democratic process of college elections, thereby training them to engage dynamically in nation building.

A Strategic Plan has been framed by the Planning Committee keeping in view the mission and vision focusing on Teaching- learning experience, research and consultancy, student progression, infrastructure, community linkages and resource mobilization.

Teacher participation in all the decision making bodies in the capacities of conveners and members stands testimony to the participatory management practices followed by the college.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Decentralization and participative management are crucial for the successful functioning of the institution and is indicative of effective leadership. The implementation of RUSA projects in the college can be taken as an instance of decentralization and participative management in practice.

Case Study: Implementation of RUSA projects

RUSA is a major source of funds for the infrastructural development of the college. The implementation of these projects is made possible by the active involvement and coordination of various committees. An infrastructural master plan for the college was prepared by the NAAC accreditation sub-committee in consultation with all stakeholders. The plan was approved and finalized in the Staff Council held on 15th March, 2013. The plan provided an outline of the proposed expansion to accommodate the future development requirements of the college.

A College Level Project Monitoring Committee (PMC) of RUSA was constituted. The PMC prepared the DPR after consultation with Technical Support Group (TSG) Member Dr. E. Mohammed and it was approved in the PMC meeting on 3rd March, 2016 and submitted to RUSA-SPD on 8th March,2016.

The first instalment of RUSA (Rs.1 crore) was credited to the Principal's Account on 1st February, 2017. The amount was allocated for the construction of New History Block, Solar Panelling of Administrative Block and Renovation works. The initial phase of construction started in July,2018. As a result of the joint effort of IQAC and other stakeholders, the Govt. of Kerala sanctioned an additional amount of Rs. 65 lakhs for the second phase of construction.

Renovation works such as false ceiling using gypsum board in the Libraries of Department of Commerce, Department of Economics and Vice Principal Room, false ceiling using PVC material in two class rooms at the top floor of administrative block and aluminum fabrication works in the OERC lab and Commerce Computer Lab were completed on 10th December,2017. An amount of Rs.24 lakhs was allocated for the purchase of Health Club equipments, electronic items and furniture. The process was facilitated by the Purchase Committee. Incinerator was purchased and installed in the college. The fund has been effectively utilised for the installation of solar power plant and the purchase of digital podium, interactive boards, air conditioners, handi cam, printers, public addressal system, napkin vending machines and other health club equipments. Aluminium doors and box for notice display were fixed.

The construction of the new history block has been completed.

These projects have been successfully carried out through the co-ordination of various committees such as the Building Committee, Project Monitoring Committee and the Purchase Committee and through the

active support of the IQAC.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The Strategic Planning Process was set in motion by the IQAC in association with the Planning Committee. The entire planning process was guided by the mission and vision of the college. The recommendations given by the NAAC Peer team were taken into account. SWOC analysis was done to provide a framework for plan formulation. Involvement of all the stakeholders was ensured through interaction with the academic and administrative wings, students, PTA, Alumni, the local community and industry representatives. The strategic plan document was drafted after months of meetings, discussions and deliberations with the stakeholders. The thrust areas of the strategic plan were identified as

1.	Teaching- Learning Environment

2.	Student Progression

3.	Research and Consultancy

4.	Infrastructure

5.	Community linkages

6.	Resource mobilization

For enhancing the teaching- learning environment, the strategies suggested in the plan have been effectively deployed.

Starting of new courses- One UG programme (BSc Mathematics) and one PG programme (MA English) were introduced in 2018. Integrated MA Political Science and International Relations course has been accorded administrative sanction.

Active involvement of teachers in the design and upgradation of the syllabus- Teachers from various departments have participated in their respective syllabus revision workshops and are members of Board of Studies.

 Conduct of Professional Development Programmes- Over the last five years, the college organized 26

professional development programmes, in addition to hosting classes which address quality issues among teachers and students.

Increasing the use of information technology to make study materials accessible to students and increase the availability of e-resources- E- content has been developed and made available to the students. Teachers have started using IT tools and platforms such as moodle, google classroom and meet for increasing the accessibility of students to study materials.

File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Administrative set up

The Principal is the academic and administrative head of the college and is at the apex in the organizational hierarchy of the college. The Vice-Principal officiates in the absence of the Principal. All major decisions are taken by the Principal in consultation with the College Council. The Council comprises of the Principal, the Heads of Departments, two elected members from the teaching faculty, the Librarian and the Office Superintendent.

College Development Committee (CDC), chaired by the District Collector, oversees all the development works in the college and ensures proper utilisation of the allocated funds.

Internal Quality Assurance Cell acts as a catalyst to improve the academic and administrative performance of the institution and is concerned with the conduct of quality enhancement initiatives and their documentation.

College Level Monitoring Committee is responsible for monitoring the academic activities of the college including the conduct of courses, making arrangements for the conduct of examinations and considering any complaints not redressed by Department Level Monitoring Committees.

The Head of the Departments co-ordinates and supervises the activities of the department and is assisted by the other faculty members. A Department Level Monitoring Committee is constituted to monitor the conduct of courses, continuous evaluation and to resolve any grievances. University examinations are conducted under the stewardship of the Chief Examination Superintendent. Internal Examinations are conducted under the guidance of CLMC.

The Research Centres are headed by Research conveners and the research guides support the academic pursuits of the research scholars.

The Librarian is in charge of the library and there is a Library Advisory Committee in place.

The college administrative office has two sections namely, accounts and establishment. The office work is supervised by the office superintendent.

Effective coordination and execution of academic and administrative activities are ensured through the functioning of various committees and cells.

Extension activities are carried out through NCC, NSS, Arts Club, Literary Club, ED Club, Science Club, Bio-diversity Club, Film Club, History Club, Theatre Club, Debate Club, Anti-Drug Club etc.

Parent-Teacher Association and Alumni Association contribute to the development and smooth functioning of the college. Staff club is instrumental in building cordial relations among the staff members.

Appointment and service rules

Appointment of teaching and non teaching staff is made by the Government of Kerala through Kerala Public Service Commission. The Principal can appoint guest faculty and ad hoc office staff as per the stipulations of the State Government and Directorate of Collegiate Education. Promotion of teaching staff is done on the basis of UGC norms and that of non teaching staff on the basis of seniority and departmental tests.

Being a government institution, the college is required to follow all the service rules prescribed by the State Government, UGC and the University of Kerala.

Grievance Redressal Mechanism

The College has a Grievance Redressal Committee constituted for timely intervention and resolution of grievances raised by the stakeholders. Further Discipline Committee, Anti Ragging Cell, Women Cell and Anti Sexual Harassment Committee supplement the activities of the Grievance Redressal Cell.

File Description	Document
Upload any additional information	[View Document]()
Link to Organogram of the Institution webpage	[View Document]()
Paste link for additional information	[View Document]()

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

A number of welfare measures are provided for the teaching and non teaching staff.

Co-operative Society: The Co-operative Society provides essential stationery and textbooks at moderate rates to the staff and student community and encourages thrift among its members.

Staff Club: The Staff Club fosters cordial relations among all the members by organizing meetings at regular intervals, celebrations on festive occasions, send offs and staff tours. Staff club also extends support to the members in times of need.

Health centre: The gymnasium which is functioning under the Physical Education Department ensures the physical wellbeing and health of the staff and students.

Canteen: The College canteen caters nutritious and homely food at affordable rates to the staff and students.

Drinking water facilities: Water purifiers which are installed in different parts of the college provide safe and clean drinking water.

Wash rooms and toilets: Sufficient hygienic washrooms and toilets are made available to the staff and students.

Ladies amenity centre: A centre especially for women staff and students has a napkin vending machine, incinerator and washrooms.

Hostel: Hostel facilities are available for ladies within the college campus.

Xerox facility: The staff and students are able to take photostat and print outs at nominal rates from the Xerox facility in the college, which is managed by the PTA.

Being a government institution, a number of welfare measures are instituted for the teaching and non teaching staff by the government.

Pension schemes: Pension schemes are available to the teaching and non teaching staff.

General Personal Accident Insurance Scheme (GPAIS), General Insurance Scheme (GIS), State Life Insurance (SLI): schemes provide coverage to both teaching and non teaching staff

Medical Reimbursement Scheme: The medical expenses of the staff and their dependents are refunded under this scheme.

Maternity, Paternity and other eligible leaves: The Staff are eligible to avail maternity leave, Paternity leave, Special casual leave, commuted leave, earned leave, half pay leave and loss of pay leave.

House Building Advance: Housing loans at low interest rates are available to the staff.

Leave Travel concession: Travel expenditure of employees within the country is refundable subject to certain rules and regulations.

Duty Leave: Duty Leave is provided for attending workshops, seminars and conferences to the employees for their professional development.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 5.2

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 28.69

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
15	9	6	7	8

File Description	Document
Upload any additional information	[View Document](#)
IQAC report summary	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The College has a performance appraisal system for teaching and non-teaching staff. The performance of teachers and non-teachers are assessed on the basis of the self appraisal form submitted by the teachers. The teachers are required to submit self appraisal forms for each academic year as a part of career up-gradation for obtaining API scores prescribed by the UGC. The appraisal focuses on the following areas:

- Academic qualifications
- Research degrees
- Orientation/ Refresher course/Summer or Winter course attended
- Seminars/ Training programmes attended
- Classes taught
- Administrative responsibilities
- Examination and Evaluation duties
- Involvement in student related co-curricular, extension and field based activities
- Seminars/ conferences/ workshops, other college or university activities organized
- Research guidance activities
- Major/ Minor projects undertaken
- Publications
- Intra -college sports competition/ State/ National/ Inter university/ Inter-college competitions organized

The self appraisal forms are verified and certified by the Head of the Department. The forms are collected and consolidated by the IQAC and handed over to the Principal for further verification and recommendation. In the case of teachers who are in the process of being promoted to higher grades or posts, evaluation is done by a Screening cum evaluation Committee. The Committee evaluates the overall performance of the teachers and suggestions are given for their improvement.

Teacher's diary is periodically examined by the head of the respective department and the Principal. This gives a clear picture of the performance of teachers in the curricular aspect. Further, Student feedback on teachers is analysed to gain insights on the effectiveness of their service delivery.

The performance of non-teaching staff is constantly monitored by the Principal and office superintendent. Performance appraisal of non-teaching staff is done on the basis of their punctuality, timely completion of assigned work, compliance of rules and regulations, training sessions attended etc. Confidential reports are prepared and considered for their increment and promotion.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal and external financial audits are conducted regularly.

Internally, the accounts and records of financial transactions are maintained by section clerks. These are verified by the Head Accountant and Senior Superintendent and at last approved by the Principal.

External auditing is done by the Directorate of Collegiate Education, the Accountant General (A&E) and Chartered accountants.

Audit by Directorate of Collegiate Education: DCE audit team verifies all the financial documents related to public funds. The Plan fund allocated to the institution and various grants received from the state government are subject to audit conducted by the Directorate of Collegiate Education. Audit of cash books, bill books, contingent bills, CDC grants, PD accounts, fee receipts, fee registers, fee concessions, scholarships, salary registers of guest lecturers, stock registers, seminar bills, magazine fund, study tour TA etc are carried out by a team constituted for this purpose by DCE.

Two audits were conducted by DCE since 2014. DCE conducted audit for 2014-17 from 17/7/2017 to 25/7/2017.The audit for the period 2017-2019 was carried out from 16/8/2019 to 22/8/2019.

Audit by Accountant General (A&E): The utilization of non-plan funds of state government, funds received from UGC and central government, cash balance, PD account, DCB statement, recovery of pay and allowances, stock registers etc are audited by an audit team from Accountant General's office.

Two AG audits were carried out since 2014. The audit for 2014-2015 was conducted from 1/3/2016 to 3/3/2016. The audit for 2015-2018 was carried out from 23/3/2018 to 27/3/2018.

Audit by Chartered Accountants: The utilization of funds received from UGC, RUSA and central for major and minor research projects, seminars, developmental activities, etc. are audited by chartered accountants. Further the accounts of PTA and ALUMNI Association are also regularly audited by chartered accountants.

Settling of Audit Objections: After the completion of the audit, the audit reports are examined and the necessary action is taken in case of audit objections. The necessary clarifications are provided and the excess amount to be refunded is settled by the concerned party.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 32.42

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
8.44	6.19	6.19	5.75	5.85

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college mobilizes funds from various sources and takes necessary steps for its effective utilization.

State government: The College obtains plan and non plan funds from the state government for meeting its requirements. Detailed plan proposals are prepared incorporating the financial requirements of various departments and the college office. These proposals are consolidated and submitted to the Directorate of Collegiate Education. Funds which are allotted to the college under various heads are utilized for faculty development programmes, purchase of furniture, lab and library equipments, starting of new courses, improvement of ORICESTUDIO room, strengthening of existing programmes, construction and maintenance, conduct of field trips / study tours, NAAC accreditation, IT grid, minor works etc. Non plan funds which are sanctioned on the basis of the request of the college are used for meeting the expenses for electricity, water, telephone charges, materials and supplies etc. The college also obtains funds from the government for the conduct of programmes such as Walk With the Scholar (WWS), Student Support Programme (SSP), Additional Skill Acquistion Programme (ASAP), Continuing Education, ED Club, Biodiversity Club etc. The Purchase Committee supervises the utilization of funds allocated for purchases.

UGC and RUSA grants: The College also mobilizes funds from UGC, RUSA for academic and infrastructure development by submitting proposals in a timely manner. Faculty members are also encouraged to submit proposals for FDP, minor and major research projects. RUSA Project Monitoring Committee ensures the proper implementation of the sanctioned RUSA projects.

Fees and other charges: Tuition fees are collected from the students and remitted to the government.

PTA and CDC funds: Funds are collected from the students at the time of admission in the form of voluntary contributions towards PTA and contributions towards CDC. PTA funds are used for meeting day to day needs, improving student amenities and developmental activities. The CDC fund is remitted to the government and it is allocated to the college along with a matching grant which can be used for welfare programmes.

User Charges: Funds are obtained in the form of user charges for the use of college facilities for the conduct of KPSC and other examinations, classes of continuing education, and for the use of college auditorium, play ground by external organizations.

Alumni contributions: The Alumni association has supported the college by providing financial contributions and by instituting awards for deserving students.

KIIFB funds: Kerala Infrastructure Investment Fund Board (KIIFB) funds are mobilized by submitting a master plan for the infrastructural development of the college. KIIFB Project Monitoring Committee supervises the effective implementation of the projects sanctioned.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Government College Attingal has been focusing on quality academics and has been striving hard to produce quality graduates and postgraduates that contribute significantly to their profession and society in general. To institutionalize the quality assurance measures in the College,. IQAC was established in the University as per UGC guidelines on 2013 and full time responsibility of coordinator- IQAC was handed over to the permanent faculty of the college. The IQAC in these years has taken multiple academic and administrative initiatives to establish the quality culture in the Institution. For the planning and execution of the activities, regular meetings of IQAC were held quarterly as per UGC directives.

1. Internal evaluations: The system of continuous assessment was implemented effectively by the CLMC under the guidance of the IQAC, College Internal exam Coordinator along with a exam team coordinates the internal examination of the college in a centralised manner. The valuation is completed within one week and the scores are informed to the students with the respective answer sheets. Then the continuous assessment marks is published with due weightage to attendance, assignments, seminars and internal examination. The aggrieved students can submit their grievances before the monitoring committee and the monitoring committee will do the needful according to the merit of the grievances. The college is dedicated to provide students with time bound, transparent and efficient solutions for their examination related grievances. Then the continuous assessment marks are uploaded to the university website by the respective tutors in the primary level. It is verified by Head of the respective department and approved by the Principal at middle and final level respectively. A Hard copy of the final mark list is taken from the website and the signatures of the students are obtained and then it is forwarded to the university.

2. Nodal agency for best practices: IQAC is also the nodal agency for coordinating and implementing the best practices of the institution. Under the initiative of the IQAC, best practices such as Green Audit, Energy Audit, Academic Audit, CACEE, and Feedback from stakeholders, Bio-diversity parks, mentoring and counseling, were conducted in the campus. All the studies were done in a time-bound manner and its recommendations were implemented in the campus. The Strategic Plan was also headed by the IQAC convener.

3. Documentation: The IQAC meticulously documents the participation of faculty and students in various curricular and extracurricular activities. It monitors the departmental documents by providing clear guidelines for the documentation of materials. Each faculty is asked to maintain a record of their academic activities such as the Teacher's Diary, for which the books are provided by the IQAC. Teacher's diary provides a snapshot of the classes taken by the teachers on each day, the portions covered, additional hours engaged, tutorial hours etc. It gives an insight on the conduct of classes throughout the semester.

4.   **Training Programmes for teachers**: The IQAC conducts   training programmes for the career advancement and quality upgradation of teachers. Training for the use of online teaching methods was provided.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The IQAC of Government College, Attingal is committed to quality upgradation through periodic review of the teaching- learning process, methodologies and learning outcomes.

The recommendations of the NAAC Peer Team were taken as a point of reference for the initial review and a strategic plan had been framed taking into account the suggestions and to take the college forward into the future. The IQAC has been constantly trying to enhance the number of academic programmes offered by the institution and has succeeded in starting BSc Maths and MA English. Administrative sanction has been accorded for starting MA Political Science and International Relations. Resources from governmental agencies like RUSA and KIIFB has been raised and effectively utilised for the infrastructural development of the college. Construction of the new History block and the library block, installation of solar power plant, renovation works, purchase of furniture and equipments have been done using the allocated funds. Facilities for girl students and women employees have been enhanced. Sufficient washrooms, restrooms, napkin vending achine and incinerators have been installed.

IQAC monitors the teaching learning process regularly through College level monitoring Committee (CLMC). IQAC through CLMC ensures timely completion of the syllabus, conduct of model examinations and evaluations, tutorial classes, remedial coaching and result analysis. The CLMC prepares a comprehensive academic plan for the time bound execution of curricular and co- curricular activities. It organises academic enhancement programmes for teachers to familiarize them with emerging trends in the

arena of higher education.The CLMC ensures maximum involvement of the teachers in the new learning initiatives of the IQAC like online /web based classes by arranging induction/motivating classes for the faculties.

Feedback forms are prepared and circulated by the IQAC among the students annually for capturing the effectiveness of the teaching- learning process. Feed back is collected on curricular aspects, teaching learning methods, faculty programs and institutional programs. Steps are taken to improve the overall performance of the college by analyzing the feedback from the students. The reports of the feedback are conveyed to the departments concerned for discussion and review. Suggestions from students based on their feedback are considered while framing policies related to the institution. A staff meeting is held in the beginning of the semesters/ sessions to discuss the plan for the session.

IQAC in its meeting evaluates the learning process, structures & methodologies of operations and learning outcomes. The annual meetings are conducted to examine the overall results and to assess the progress made with respect to the planned goals and achievements of IQAC.

Based on periodic review, IQAC is instrumental in implementing reforms to strengthen the teaching-learning process and securing favourable course outcomes. Student centered teaching and learning process is implemented in the institution.

Quality Initiatives

1. Induction programme for freshers, 2. College level academic plan 3. Conducts model internal examination and remedial coaching 4. Convenes regular class PTA meetings to review the progress of teaching and learning 5. ICT enabled class rooms along with tutorial system helps diversification of the learning process. 6. Invited lectures, Seminars/workshops introduce students to new learning experiences. 7. Open Courses inculcate in the students interdisciplinary interests. 8. New Initiatives like ASAP helps in skill development and WWS helps the bright students to fulfill their academic ambitions. 9. Organization of co curricular events and field visit open new vistas of experience. 10. Learning outcomes are analysed through result analysis.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender Sensitization involves creating awareness about gender issues and working towards and creating an enabling environment of gender justice where men and women can work together with a sense of personal security and dignity. Keeping these in mind, Government College Attingal over the past years has taken initiatives to sensitize all the students, teaching and non-teaching staff about this issue.

Various workshops have been organized individually by faculty as well as by the women's cell of the college targeting the student community and the staff of the college.

Apart from gender sensitization, the college is providing Safety and security round the clock with various means like CCTV, fulltime Security officers, and also there is the surveillance of police personnel. The Principal and all the faculty members are also available to provide any kind of support related to the security issues of the students even after the college.

Counseling plays an important role in the overall growth of the students of the college. So, the college adopted different methods to counsel the student's like-

1. Tutorial system in the college where the faculty member is assigned to the group of 20-25 students for their counselling and any other support required and they make their best effort to solve the particular issues.

2. Special session of counseling is also provided by the faculty of the behavioral sciences to the students who are facing either academics or personal problems.

3. Separate rest rooms and amenity center for boys and girls are also provided to carry out their recreational activities. The college also has the facility of ladies Hostel.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

    1.Solar energy
    2.Biogas plant

    3. Wheeling to the Grid
    4. Sensor-based energy conservation
    5. Use of LED bulbs/ power efficient equipment

Response: A. 4 or All of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The facilities in the Institution for the management of the degradable and non-degradable waste.

The Government College Attingal fuctions in such a way as it exerts least stress on environment . The College community is utmost consciousness about the environmental balance which is crucial for sustainable life & development. Various modes & measures of managing wastes are imparted by students and staff countinually. There are a number of practices involved to manage the generation and disposal of wastes at the least cost..

1. **Solid Waste**: Solid waste is produced through activities carried out routinely during the functioning of the college including paper, food residue and packaging materials etc. The waste is collected and segregated properly at each level and source.Student volunteers in each block oversees that the waste at each floor is collected at given time intervals. The cleaning personnel at each floor collect the solid waste, segregate it and gather the solid waste in separate dustbins based on the recyclability and biodegradability of the waste. The other measures of solid waste management are;

1. The college has gone paper free as much as possible by introducing online admission process, online office work, and fee payment, online submission of assignments, projects and internal assessments.

2. The institution follows 'Green Protocol' while conducting seminars and other events

3. Waste like glass splinters and aluminum scraps are separated and disposed in an eco-friendly

manner.

4. Students and faculty are encouraged to use steel lunch boxes.

5. Proper maintenance of infrastructure and timely repair of furniture is done to minimize solid waste.

6. Used papers are recycled by handing over them to paper bag manufactures.

7. Incinerators are installed in the campus for waste disposal.

8. Separate bins are kept for organic waste and for non-biodegradable ones.

9. A biogas plant in the campus helps to provide fuel for the purposes of the canteen functioning in the college.

10. The college canteen strictly sees that any kind of non- biodegradable materials are not used for its functioning.

11. The remains of the biogas plant is used for organic farming and as fertilizer for gardening purposes.

12. The remaining waste such as those of plastic materials and other wastes are disposed of through the waste management programme of Attingal Municipality.

2. Liquid waste: Liquid waste management is done through proper drainage system. Ground water is recharged using water recharge pits.

3. E-waste Management: Computer systems, electronic circuits, memory chips, motherboards, compact discs, cartridges, Printers, Fax and photocopy machine etc. are reused and recycled properly. An exchange or buyback system is adopted more instead of direct disposal and buying a new product. The e-waste generated from hardware products which cannot be reused or recycled is being disposed centrally through government authorized vendors.

4. Hazardous chemicals: Chemical solvents from laboratories are distilled and reused as far as possible.

File Description	Document
Any other relevant information	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: E. None of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

>   1. **Restricted entry of automobiles**
>   2. **Use of Bicycles/ Battery powered vehicles**
>   3. **Pedestrian Friendly pathways**
>   4. **Ban on use of Plastic**
>   5. **landscaping with trees and plants**

Response: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

>   1. **Green audit**
>   2. **Energy audit**
>   3. **Environment audit**
>   4. **Clean and green campus recognitions / awards**
>   5. **Beyond the campus environmental promotion activities**

Response: E. None of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

>   1. **Built environment with ramps/lifts for easy access to classrooms.**
>   2. **Disabled-friendly washrooms**

3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The Government College Attingal is located at the heart of Attingal Town which is on the outskirt of Thiruvananthapuram District and spreads over 13 acres of lush green campus enveloped with serene beauty and environment. Over 700 students along with the faculty members and non teaching staff coming from various cultural backgrounds enrich the cultural diversities of the college.

The college takes extra efforts in providing an inclusive environment for all the students and employees. Tolerance and Harmony to cultural, regional, linguistic, communal, socioeconomic and other diversities is best achieved by the major events like Onam celebration, Eid day celebration, Christmas celebration, Diwali Fest, Holi Fest, Food fest etc. The college has formed various clubs at the campus levels which also support and propagate the idea of diverse cultures. Events like Onam celebration have given opportunities for students from various backgrounds to showcase their rich talents.

The college has been celebrating 'Matirbhasha Day" and state formation day "Kerala piravi" Day over the years and whereby the rich culture of state and country has been highlighted through various debate, poster and essay competitions for students. This aspect of inclusive environment is also achieved by annual publication of College Magazine wherein students are encouraged to pen down their own words, ideas and images in the form of poems, stories, essays and paintings. The works are later compiled in the form of magazine which is widely circulated among all students and faculties. The college campus also houses a temple wherein many students worship their faith in God and festival ceremonies are also performed by the locals, students and faculty members equally. Social integration with rural people residing in and around the College campus is also encouraged respecting their cultural, communal, socioeconomic and linguistic values of locals.

The college also has a culture of cultivation of different corps in the premises of the college itself with the help of PTA, College Alumni, and Department of Agriculture, municipality and NSS. The farming activities helps to inculcate the importance of agriculture in the minds of students, to spark their interest in cultivation and also to help them to learn the principles of agriculture. Further it also enhances practical and easy way to increase biodiversity and balances the nature.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

7.1.9: Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Government College Attingal takes pride in the fact that apart from preparing a sound academic infrastructure for the student community; the college constantly works upon to develop them as better citizens of the country. In this regard, college, apart from imparting academic curriculum, inculcates a feeling of oneness among the student and teaching community through various practices and programs. The faculties of the college have always been in the practice of organizing activities that not only kick off but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The college has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students with regard to the following areas:

1. National Identities and Symbols:

The College has always taken various direct and indirect steps which promote the awareness about various National Identities and Symbols. The College celebrates the Independence Day & Republic Day with great pomp and vigor and also awareness programs and flash mobs are conducted in connection with Independence Day & Republic Day on an annual basis and thus contribute to the spreading of Constitutional values and ideals. The faculties of commerce and economics conduct budget speech on an annual basis which helps to understand the importance and impacts of budget.

2. Fundamental Duties and Rights of Indian Citizens: The Faculty of the college have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students of the college have enthusiastically participated in various programs like: a. Academic programs like Seminar, Conferences, Expert talks, etc which have enriched the awareness about this aspects. b. Various activities like poster making competition, Quiz programmes, flash mobs etc.

3. Constitutional Obligations:

Vidya L, Counsellor, from Social Welfare Department under the aegis of women cell of the college conducted a counseling session and gave an awareness class about the constitutional obligations. The cell distributed books of KELSA titled Women and Law and Lessons in Law. All these activities have been organized to promote the awareness about various constitutional and legal obligations. A art from the above mentioned activities, the college has also organized student centric activities like paper, poster & essay competition displays at annual day celebration of the college etc which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

File Description	Document
Link for any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates National Festivals and Birth and Death Anniversaries of great Indian Personalities with enthusiasm. Our students and teachers are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities were inducted into the young minds through the exhibitions and programs conducted on these days. Students and staff were able to know the significance of national integrity in the country in general and their role in it in particular. The Institution has organized the following activities related to the national festivals, birth/death anniversaries of the great Indian personalities.

1. 5th June - World Environment Day- The Nature club of the college along with NSS and NCC has observed World Environment Day and planted tree saplings in and around the campus.

5. **21st June – International Yoga Day** – On June 21st,, we celebrate international yoga day by performing Yoga in the morning from 8 am to 8.40 am under the guidance of a Yoga master. The cadets of NCC and volunteers of NSS of the college along with other interested students and teachers of the college participate in the Yoga. On the day, the chief guest will impart the importance of practicing yoga in life to the students.

3. **15th August Independence day-** It is celebrated every year. It is a grand event marked with the flag hosting by the Principal and well-practiced march-past NCC Cadets. Cultural activities related to independence movement are exhibited.

4. **5th September (Dr.Sarvpalli RadhaKrishnan- Birth Anniversary)-** On 5th September, we celebrate Dr. RadhaKrishnan birthday as Teacher's Day with great fervor. The students organize a programme for the teachers and programmes like Quiz competitions are organised.

5. **2nd October Mahatma Gandhi Birth Anniversary.-** Gandhi Jayanti is praised in our College on 2nd October consistently to stamp the birth commemoration of Mahatma Gandhi. The day is announced as a national occasion and all institutes and workplaces are closed on this celebration. The standards of truth, peacefulness and trustworthiness are recalled and generally plugged among the students of the institute.

6. **12th January - National Youth Day**- A poster completion was organized in college in connection with the celebration of national Youth Day.

7. **26th January Republic Day-** Republic Day is celebrated on January 26 to commemorate the adoption of constitution. On this day, various formal events including flag-hoisting and march-past are organized and which are followed by "constitution awareness program" in which students and staff members got information of their duties towards our nation and rights given to them by our constitution.

8. **28th February** - National Science Day- A talk on 'An Introduction to Chemistry' was given by Dr.Renjith.S, Scientist B ,Central analytical Facility, BMT wing, SCTMST.

9. **8th March** - World Womens Day -On March 8th, Womens day celebrations were organized. Dr. Aswathi led a class on 'Ayurvedam for daily life'. Dr. SwathySyam took a fruitful session on health and hygiene.

File Description	Document
Link for any other relevant information	[View Document]()

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICES -1

The Title of the Practice

Heritage Walk: Walking Back to Tradition

-

The Department of History have been following the practice of Heritage walk as a way to learn and recognize the culture, tradition, philosophy, myths and associated rituals with them. The aim is to make aware of the rich culture and history, by visiting the historical monuments and sites.It also helps in bringing focus of authorities towards the degrading conditions of heritage place, its preservation, conservation and restoration. The goal is to make the students understand, to value, to care and to conserve our heritage.

The Context.

Heritage walk is an initiative to turn to the neglected and hitherto suppressed and marginalised histories and histories of localities that are pregnant with tradition and ethnicity. It tries to discover the historical significance that are concealed or forgotten in its by-lanes, crowded bazaars, places of worship, and public infrastructural development including schools, hospitals, institutes and offices. Each walk has yielded a wealth of information and has revealed many insights. It also brings home the memories of a rich ethnic tradition and the need to preserve the same.

The Practice

The Department of History has been following the practice of Heritage walk ever since from the year 2000 onwards.The word Heritage refers to events or processes that have a special meaning in group memory. Heritage means the culture of a particular society such as traditions, languages, buildings that were created in the past and transmitted to generations.Thus the department take their students on every year to the regional heritage sites, language heritage sites, industrial heritage etc. along with cultural heritage and environmental or natural heritage. Natural heritage includes fauna and flora, geology, landscape and land forms and other natural resources in a specific geographical area. The first-hand knowledge in the diversity of faith, language, customs, beliefs, architecture, art and a variety of visual and performing is attained through this walk. It is the way that history follows to appreciate, memorise, cherish, preserve and conserve archaeology and artefacts.

Evidence of Success.

- The programme is a success as it enables a way to create an awareness for the necessity to preserve such spots not only among the students but also among the authorities. The programme is an eye-opener, as the students make a study of these places in their projects and come up with a new

reading of local histories, study of ignored historical personalities and gives space for mini-narratives.The places of visit includes KoyikkalPalace, Anjego Fort, VarkalaPapanasam Beach, Padmanabhapuram Palace, Suchindram Temple, Thankasseri Fort and Light House, AlummootilMeda, Palghat Fort, Mattanchery Street, Edakkal Caves, Kanyakumari , Kollam palaceKrishnapuram Palace, Kayamkulam, Hill palace, Thrippunithura, MalampuzhaNelliyambathy, MattancheryJweish Synagogue, Thirunelli, Jain temple at Sultanbathery, Pazhassi tomb at Manathavady, Kuruva islands, Coorg, Viswesarayya Museum at Bangalore, Bylakkuppa Tibetan Monastery, Mysore Wodeyar Palace, Chamundi Temple at Mysore, Sreerangapattanam Fort, sreeranganatha Temple, Water jail of Tipu, Tipu's TombTipu's palace at Mysore, Tipu's palace at Bangalore are a few names in the list. The visit to the flora and fauna includes the walk to cliffs, lagoons, marshy lands and to the different ethnic spots in and outside kerala.

Problems Encountered and Resources Required.

The government haven't sponsored any financial support for the programme. Hence there is some financial constraints which limits the scope of the programme to the regional places and was not able to take the students to distant places. This is a problem to be addressed, as Heritage Walk is a means to enrich and cherish the ethnic culture of a locality.

Constitution of Committee

Constitution

Principal

Head of the Department

Teacher co-ordinator

Student Co-ordinator

Parent Member

BEST PRACTICES -2

1. **TitleofthePractice**

Maintenance of Bio diversity through Clubs and its activities.

2. **Goal**

Bio-diversity is essential for a balanced eco system and is crucial for human health. Knowledge about the origin of bio diversity is increasing rapidly and it provides opportunities for basic and applied research for the students. The maintenance of a natural bio-diversity in the college and to make the students aware about the need to preserve and conserve is the aim of this practice.

3. **TheContext**

The uneven climatic conditions are a grave concern of today. In Kerala, the frequency of floods during rainy season and the prolonged summer season and the less density of rainfall during rainy season and the untimely arrival of seasons affects our existence very much. Along with that man's encroachment to nature for constructing buildings, and other infrastructure adds to the issue. The overdependence on private vehicles is another concern to be shared. The increase in pollution affect humans a lot. It creates a lot of ailments of lungs and breathing problems for man. But it is a sad fact that we are unable to move away from this way of life. But one of the ways by which we can change the situation is by preserving the remains and also conserving the bio-diversity. So an educational institution, it is the duty of the system and the members in the system to analyse the issues and to find a solution, or a remedy, so that the new generation is able to lead a peaceful life. So, maintaining biodiversity is essential for the physical and mental well-being of humans. To create awareness among students regarding biodiversity, the College have clubs like Bio Diversity Club, Nature Club and Bhoomithra Club. All students and teachers are members of any one of these clubs. Taking into Consideration of the fact that our fundamental understanding of bio diversity still remains insufficient, the Staff Council of the college, decided to strengthen these clubs through practising the concept of bio diversity within the campus.

4. **ThePractice**

The college is located at Municpal town of Attingal, with a land area of 14.77 acres. The building area covers 9300 sq.m. The soil here is highly fertile, for the natural growth of trees and plants in the campus. The trees and plants are protected through proper fencing and the natural habitat has remained undisturbed. Through participation of members in various clubs these trees and plants are nurtured and ensure the presence of natural habitat. A pavilion with passion fruit plant is also maintained in the frontage of the campus to ensure green atmosphere. The barren non arable bushy area of land was utilised for the cultivation of paddy and growing vegetables with a view to impart the importance of agriculture among students. The initiatives are taken with the assistance of NSS Units, PTA, College Alumni, Department of Agriculture and Municipality of Attingal, along with the help of many clubs like Bhoomitra Club, Nature Club and Bio-diversity Club.The project of paddy cultivation helps to spark their interest in cultivation and also help them to learn the principles of agriculture. Further this is a practical and easy way to increase biodiversity which has an important role in maintaining ecological balance of nature. The turning back towards nature is a relevant and a crucial step forward for the sustenance of man's development. The

project is of great service to the society at large, and serves as a model which could be emulated by people concerned about man and the planet earth.

The rice obtained from paddy cultivation is also given to fed the poor people in the locality. Another acclaimed thing related to the farming was that students dug up a pond near the field to source water for agriculture. This helps not only as a means of irrigation but also helps to maintain the water re-cycling mechanism in the college. The water body is recharged with the water flowing from the drainage and the nearby groves and trees helped to retain water even during heavy summer.

The college also takes special care to put dustbins wherever necessary and take steps to sort degradable and non-degradable wastes. Special attention is taken to make the campus plastic free and care is taken not to hinder the atmosphere of the campus with the pollution from vehicles. The planting of saplings as related to the activities of the club also adds to the conservation of nature.

The programme of the cultivation of paddy, planting of saplings, dicking of a pond for maintain the water recycling mechanism, avoidance of plastics, ban on vehicles inside the campus are all activities which enriched the land, environment, improved the mental and physical wellbeing of the people involved, helped to provide food for the poor and the needy, able to give organic food for the people. The richness of biodiversity associated with the field, grove and pond filled the mind and body with a new freshness, a freshness to look the world positively.

5.   EvidenceofSuccess

An eco-friendly atmosphere with clean environment is felt throughout the campus that in turn supplements the teaching learning atmosphere within the college. One of the greatest achievement that makes the college distinct and stand ahead in the name of biodiversity is the turning of a two acres barren land to a fertile cultivable land. The rich yield of rice from the paddy cultivation and are sold outside with the brand name of college and the vegetables are sold outside. Thus along with conservation of bio-diversity, the programme is able to give a rich impetus for the sustenance of bio-diversity.

6.ProblemsEncounteredandResourcesRequired

Uneven climatic conditions isa frequent threat in the maintenance of this natural bio-diversity. The flood of 2018 and 2019 that hit the land of kerala affected us also. The immense use of pests in the farms in the nearby yards led to the attack of pesticide as we are depending on natural means of pest control. Moreover, a minor negligence from the part of the students in any one of the clubs will affect the worst. So to keep up the vigil to maintain, balance and preserve is a challenge to overcome.

7.   Constitution

Principal

Convenor, Biodiversity Club

Convenor, Bhoomithra Club

Convenor, Nature Club

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Cultivating the Field and Mind: The search for New Pastures

Government College, Attingal, an institution, which stands apart from other offices in the municipal area of Attingal, with its distinctive features of a cultivating land, a pond for water re-cycling mechanism, sacred groves and bamboo groves which adds to the biodiversity and ecological balance of the area. Though the college is located in a crowded municipal area, the serene atmosphere inside provides a warm and healthy air for the people. The thrust given by the college to agriculture and to turn a barren 2 acres of land to a fertile, productive area is a matter to be proud of.

The collegewas established in the year,1975. It has 13.966 acres of land which includes 2 acres of paddy field and a *kavu,* a sacred grove. The college has a strength of 727 students. Most of the students are coming from a family background of low income whose only source of income is agriculture.

Keeping this in mind, the College promotes agriculture as a mechanism of sustainable living and evolves an agricultural culture too. The club activities in the college, mostly giveto agricultural related activities. Students are made aware of the acclaimed programme in Aakashavani namelyVayalumVeedum, and also encouraged them to generate and create such programmes to spread the importance of agriculture.

The barren non arable bushy area of land was utilised for the cultivation of paddy and growing vegetables with a view to impart the importance of agriculture among students. The initiatives are taken with the assistance of NSS Units, PTA, College Alumni, Department of Agriculture and Municipality of Attingal. Kerala Government has taken up many such projects in schools and colleges with such an intention.The

project of paddy cultivation helps to spark their interest in cultivation and also help them to learn the principles of agriculture. Further this is a practical and easy way to increase biodiversity which has an important role in maintaining ecological balance of nature. The turning back towards nature is a relevant and a crucial step forward for the sustenance of man's development.The project is of great service to the society at large, and serves as a model which could be emulated by people concerned about man and the planet earth.

It is a sad fact that today's generation is a little bit hesitant to involve in agricultural and allied activities. The generation's over involvement in technology and technical career is a growing concern. The college hasdecided to make a change to this situation and to channelize them to agricultural activities to enhance physical and mental fitness.

As part of this the college decided to start paddy and vegetable cultivation in the nearby barren land. The initiative was taken with the full support of the students. The ALUMNI and the parents of the students gave immense help for the vegetable and paddy cultivation. The one and half acres of barren land, with a continuous toil of many months turned out to be fertile one. It is pleasure and a proud to state that students in their free time joined wholeheartedly for the fieldwork.

The college started paddy cultivation in the newly prepared land. Though there was a concern over the success of the programme, the college decided to step forward. The NSS Units in the college took up the venture. The Municipality of Attingal and the Department of Agriculture extended help. The details of the programme was sent to themedia. The different sectors of the society provided help for the venture.

The MLA of Attingal, Adv.B. Sathyan, Municipal Chairman, Adv. Pradeep and other dignitaries participated in the inaugural function of the paddy cultivation programme. A seminar was organized on the topic students and Agricultural culture. All students of the College participated in the programme. It was titled Karshikolsavam (Agricultural Festival).

The students along with trained farmers did the sowing of seeds. The farmers taught them the techniques of sowing and cultivation. In fact it was one of the inspiring moments to capture. The students listened to the pieces of advice and guidance shared by the farmers and imbibed it to implement it.

The programme turned out to be a huge success, as the fields yield a good harvest with paddy and vegetables. It was indeed a harvest festival for the college and thus named '*kalalaya Kathirolsavam'*. The crops were sold in outside market under the brand name of 'Government College Attingal Organic Rice'. This got a wide reach in the local market. The vegetables were sold to the teachers and students which also add to the income of the college. Moreover, the happiest moment related was that the college was also able to donate rice to the poor people inhabited near the college.

The Kalalaya Kathirolsavam was implemented as joint effort of *Jeevani,* an initiative of Agricultural Department to encourage organic farming. The NSS unit, students, teachers other staff members and former students of the college joined the harvest festival. The farming was started in November and expenses were met by the college and later department of Agriculture provided subsidies for the said expenses.

Another acclaimed thing related to the farming was that students dug up a pond near the field to source water for agriculture. This helps not only as a means of irrigation but also helps to maintain the water recycling mechanism in the college. The water body is recharged with the water flowing from the drainage

and the nearby groves and trees helped to retain water even during heavy summer.

Thus, the programme of the cultivation of paddy enriched the land, environment, improved the mental and physical wellbeing of the people involved, helped to provide food for the poor and the needy, able to give organic food for the people.The richness of biodiversity associated with the field, grove and pond filled the mind and body with a new freshness, a freshness to look the world positively.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The college is located in the municipal area with easy accessibility which makes possible for many students to opt their higher education here. The academic strength of the faculty along with their expertise in their field of activity helps in the growth and development of the college. After the initial accreditation in 2015, the college has overcome many of its earlier limitations like limited number of courses by the sanctioning of new courses in the discipline Mathematics, English Language and Literature and a course on an Integrated Course on Political Science with International Relations. The college has a well maintained library with INFLIBNET sources. The OERC in the college provides computer and reprographic facilities to the students. The college maintains the curriculum in an effective manner and with transparency. The Continuing Education Courses offers Certificate Programmes to enhance the quality of education. The syllabus of the college takes maximum care to integrate the values of ethics, human values, gender and ecological sustenance in the courses. Many departments have Field trips and Industrial visits which enables the students to get experiential learning. Thus the college ensures the development of a socially and intellectually creative generation who can give impetus to the building of a new nation.The teachers as members in the many committees of the college help in the smooth and efficient functioning of the college. The programmes conducted by the NSS units of the college is exemplary, the prime one being the adoption of a village named Ramachamvila and the Cultivation of paddy in two acres of barren land. The Bhoomithra club, Nature Club and Bio-diversity clubs take special care in maintaining and preserving the bio-diversity. Women Cell of the college takes up women issues and works for the upliftment of girl students. Extra-curricular activities are promoted and taken care to attend the talents of the students. The college looks into the overall development of the individual and to move cordially with his fellow beings.

Concluding Remarks :

This Self Study Report showcases the performance of this institution in the seven quality criteria during the assessment period from 2014 to 2019. The IQAC of the College understands the importance of submitting the SSR on time that enables the institution to earn financial assistance from Government of Kerala and thereby brodening th academic breadth of our institution with the introduction of new courses from the affiliating University. The Institution strongly believes that what ever the achievements enjoyed till date in infrastructure and academic strengthening is basically due to the accredited status of the institution. The institution has improved its infrastructure to accomodate new courses sanctioned by theUniversity. The college has a post Graduate Programme in English Language and Literature and a Degree programme in Mathematics in 2018 . The college also prepared itself with a new Library building with more number of books and INFLIBNET and other net sources. Moreover, the number of faculty with Ph.Ds have increased and therefore a subsequent increase in the number of research scholars. This gives the college to build a strong foundation as a research institution with qualified guides. The college also increased the number of classrooms with ICT enabled facilities for that the students are able to cope up with the technologically advanced world and to new web resources. So the college gives utmost care and deligence in preparing the first four AQARs and this SSR. The recommendation made by the first peer team in 2015 were materialised through a Strategic Action Plan and its implimentation and evaluation on time. The institution strongly believe that this SSR will enable the institution to secure a higher grade in the Second Cycle.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.2	**Number of Add on /Certificate programs offered during the last five years** 1.2.2.1. **How many Add on /Certificate programs are added within the last 5 years.** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>4</td><td>3</td><td>4</td><td>3</td><td>5</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>0</td><td>1</td><td>0</td><td>1</td><td>5</td></tr></table> Remark : Provided most of the supporting list as well as report for the year 2016-17, 2017-18 and 2018-19 has not signed by any authority which has not considered. Input given in 2017-18 as per provided certificate in 1.2.3
1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>150</td><td>120</td><td>143</td><td>69</td><td>210</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>40</td><td>40</td><td>0</td><td>23</td><td>40</td></tr></table> Remark : Provided certificate of add on programs for the year 2019-20 has not considered. DVV has made the changes as per provided certificates of students by HEI. Certificate for 2016-17 has not provide.
1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years** 1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
10	9	7	7	7

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Provided unsigned document has not considered.

1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year**
	1.3.3.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 212 Answer after DVV Verification: 263 Remark : DVV has made the changes as per certificates of students in provided link.
1.4.1	*Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders* *1) Students* *2)Teachers* *3)Employers* *4)Alumni* Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: E. None of the above Remark : Provided feedback form has not reflect any year.
1.4.2	**Feedback process of the Institution may be classified as follows:** **Options:** 1. **Feedback collected, analysed and action taken and feedback available on website** 2. **Feedback collected, analysed and action has been taken** 3. **Feedback collected and analysed** 4. **Feedback collected** 5. **Feedback not collected** Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: E. Feedback not collected

Remark : Feedback not related to design and review of syllabus will not be considered.

2.1.1	**Average Enrolment percentage (Average of last five years)**
	2.1.1.1. **Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
290	208	219	216	215

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
292	211	220	217	215

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
290	208	219	216	215

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
292	211	220	217	215

Remark : DVV has made the changes as per provided details of admitted first year UG and PG students by HEI in 2.1 Sanctioned intake letter for the year 2019-20 has not considered. We unable to edit 0. Also it's not possible that 2.1.1.2 is not less than 2.1.1.1. so we edit the input in 2.1.1.2 same as 2.1.1.1.

2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**
	2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
148	106	110	110	108

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
134	97	100	100	99

	Remark : DVV has made the changes by looking seats earmarked against the students admitted from the reserved categories provided in 2.2.
2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 148 Answer after DVV Verification: 146 Remark : As per supporting documents authenticated by the Principal, total experience of teachers in the same institution - 146.
2.6.3	**Average pass percentage of Students during last five years** 2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
160	149	98	126	164 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
145	126	98	158	154 | 2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years** Answer before DVV Verification: | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
209	208	201	202	210 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
226	215	163	202	198	 Remark : DVV has made the changes as per result sheet of final year appeared and passed students signed by controller of examination by HEI.
3.1.1	**Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)** 3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0.33

Remark : DVV has made the changes as per provided e-copies of grant award letter by HEI. Provided grant letter dated 15.Feb.2014 (2013-14) has not considered.

3.1.2	**Percentage of teachers recognized as research guides (latest completed academic year)** 3.1.2.1. **Number of teachers recognized as research guides** Answer before DVV Verification : 4 Answer after DVV Verification: 3 Remark : E-copies of letters of MANIKANTAN NAIR V is not attached.

3.1.3	**Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.3.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1

3.1.3.2. **Number of departments offering academic programes**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

3.2.2	**Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years** 3.2.2.1. **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	4	2	4	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	6	3	7	2

3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years** 3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	23	5	7	16

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

3.3.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
09	08	03	11	11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
08	07	02	08	08

Remark : Some first page has not provide. DVV has made the changes as per provided first page of books and chapters by HEI.

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in**

collaboration with industry, community and NGOs)

3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11	08	05	06	06

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
10	08	05	06	03

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years** 3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years** Answer before DVV Verification: {{TABLE1}} Answer After DVV Verification : {{TABLE2}} Remark : As per provided report, Students participating in extension activities in year 2014-15- 771, 2015-16- 800, 2016-17-515, 2017-18-1037 and 2018-19- 764, which is much higher than total student enrolled. So we accept provided input in portal.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
151	115	112	152	201

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
152	115	112	152	201

3.5.1	**Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year** 3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years** Answer before DVV Verification:

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	5	5	3	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1

Remark : Proper linkage documents not provide by HEI. DVV has made the changes as per provided one linkage documents for the year 2014-15 by HEI.

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* 4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 9 Answer after DVV Verification: 3 Remark : DVV has made the changes as per one photo of classrooms and 2 photos of seminar halls with ICT facilities provide by HEI in 4.1 Provided other photos has not reflect ICT facilities.

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
72.00377	118.8821	17.32337	323.5170	121.4033

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Schedule of Fixed assets has not provide.

4.2.2	**The institution has subscription for the following e-resources** 1. **e-journals** 2. **e-ShodhSindhu** 3. **Shodhganga Membership** 4. **e-books** 5. **Databases** 6. **Remote access to e-resources** Answer before DVV Verification : D. Any 1 of the above Answer After DVV Verification: A. Any 4 or more of the above Remark : DVV has made the changes as per shared N-List subscription by HEI.

4.3.3	**Bandwidth of internet connection in the Institution**
	Answer before DVV Verification : C. 10 MBPS – 30 MBPS
	Answer After DVV Verification: E. < 05 MBPS
	Remark : Provided bills has not reflect internet connection plan, speed and bandwidth.

5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**
	5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years
	Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
594	550	550	520	513

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
594	550	7	520	513

Remark : DVV has made the changes as per provided sanctioned letters by HEI.

5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**
	5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years
	Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
273	196	277	305	132

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Proper Copy of circular/brochure of guidance for competitive examinations and career counselling not provide by HEI.

5.2.1	**Average percentage of placement of outgoing students during the last five years**
	5.2.1.1. Number of outgoing students placed year - wise during the last five years.
	Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

| 5 | 2 | 2 | 11 | 4 |

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	1	2	2

Remark : DVV has made the changes as per offer letter of students by HEI. Without Offer letter claim will not considered.

5.2.2	**Average percentage of students progressing to higher education during the last five years** 5.2.2.1. **Number of outgoing student progression to higher education during last five years** Answer before DVV Verification : 196 Answer after DVV Verification: 194 Remark : Certificate of DHANYA DHARMAN for the year 2016-17 and ARUNIMA RAJ for the year 2018-19 has not provided by HEI.
5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>13</td><td>12</td><td>12</td><td>12</td><td>12</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> Remark : supported documents without photographs has not provided.
5.4.2	**Alumni contribution during the last five years (INR in lakhs)** Answer before DVV Verification : D. 1 Lakhs - 3 Lakhs Answer After DVV Verification: E. <1 Lakhs Remark : supported documents has not provided by HEI.
6.3.3	**Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years** 6.3.3.1. **Total number of professional development /administrative training Programmes**

organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	7	5	6	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
17	11	6	8	9

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
15	9	6	7	8

7.1.4 **Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : B. 3 of the above
Answer After DVV Verification: E. None of the above
Remark : Provided photos has not reflect college name.

7.1.6 **Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. **Green audit**
2. **Energy audit**
3. **Environment audit**

	4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: E. None of the above Remark : DVV has not considered without signature documents.
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Supporting document for professional ethics programmes not provide by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>148</td><td>106</td><td>110</td><td>110</td><td>108</td></tr></table> Answer After DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>147</td><td>104</td><td>109</td><td>108</td><td>108</td></tr></table>
1.3	**Number of outgoing / final year students year-wise during last five years** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>199</td><td>204</td><td>185</td><td>189</td><td>207</td></tr></table> Answer After DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>226</td><td>215</td><td>163</td><td>202</td><td>198</td></tr></table>
2.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
38	36	36	32	34

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
37	35	35	30	33

2.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
38	36	36	36	36

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
37	35	35	35	35

3.1	**Total number of classrooms and seminar halls** Answer before DVV Verification : 32 Answer after DVV Verification : 12

3.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
160.27784	365.52658	48.84688	162.74595	106.35729

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
106.36	366.53	49.85	163.75	160.28

3.3	**Number of Computers** Answer before DVV Verification : 131 Answer after DVV Verification : 91