

*Annual Quality Assurance Report*  
*(AQAR)*

***2016-2017***

**Submitted to**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)**

**GOVERNMENT COLLEGE  
ATTINGAL**

*(Accredited by NAAC with B grade)*

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# ANNUAL QUALITY ASSURANCE REPORT (AQAR) FOR THE YEAR 2016-17

## I. Details of the Institution

1.1 Name of the Institution	<b>GOVERNMENT COLLEGE, ATTINGAL</b>
1.2 Address Line 1	GOVERNMENT COLLEGE,
Address Line 2	ATTINGAL
City/Town/District	THIRUVANANTHAPURAM DIST
State	KERALA
Pin Code	695 101
Institution e-mail address	govtcollegeattungal@gmail.com
Contact Nos.	04702622398
Name of the Head of the Institution:	<b>Dr. P. ANITHA DHAMAYANTHY</b>
Tel. No. with STD Code:	04702622398
Mobile:	09895494024
Name of the IQAC Co-ordinator:	<b>Sri. SUNIL RAJ N.V.</b>
Mobile:	9048771382
IQAC e-mail address:	sunilrajgoureesam@gmail.com gcaatlnaac@gmail.com
1.3 NAAC Track ID	<b>KLCOGN19754</b>
<b>OR</b>	
1.4 NAAC Executive Committee No. & Date:	<b>EC(SC)/06/A&amp;A/067 dated 01/05/2015</b>
1.5 Website address:	<a href="http://www.governmentcollegeattungal.in">www.governmentcollegeattungal.in</a>
<b>Web-link of the AQAR:</b>	

## 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.47	2014	30/04/2020

1.7 Date of Establishment of IQAC: 6<sup>th</sup> June, 2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC :

AQAR for the academic year 2015-2016 submitted.

## 1.9 Institutional Status

University	State University of Kerala
Affiliated College	Yes
Constituent College	No
Autonomous college of UGC	No
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	No
Type of Institution	Co-education
Location	Rural
Financial Status	Grant-in-aid, UGC 2(f) and UGC 12B

1.10 Type of Faculty/Programme Arts, Science and Commerce

1.11 Name of the Affiliating University UNIVERSITY OF KERALA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes

Nil

Any other (*Specify*)

Nil

UGC-COP Programmes

Nil

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and  
community representatives

1

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

2

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

5

2.11 No. of meetings with various stakeholders.

Faculty

2

Non-Teaching Staff

1

Students

1

Alumni

1

2.12 Has IQAC received any funding from UGC during the year?

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC.

Nil

## 2.14 Significant Activities and contributions made by IQAC

Activation of research, Infrastructure, Quality assurance in teaching.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p>1. To apply for new academic programmes in Science, History, English and Commerce.</p> <p>2. Procure funds (second instalment) from RUSA.</p> <p>3. Celebrate the Closing Ceremony of Ruby Jubilee year by August,2016</p> <p>4. To set up a permanent body for monitoring and helping research.</p> <p>5. To widen the social and industrial linkage.</p> <p>6. To equip the college with necessary maintenance and infrastructure for additional quality enhancement.</p> <p>7. Documenting local history of</p>	<p>1. The college has applied for programmes in M.A. History, B.Sc. Physics, B.Sc. Maths and B.A English and B.A politics and awaiting sanctioning from the Government of Kerala.</p> <p>2. Received the first instalment of Rs.1 crore and the proposal for second instalment is under consideration of RUSA.</p> <p>3. The closing ceremony of Ruby Jubilee celebrated with the Honourable Minister of Education, Kerala as the Chief guest. Merit Day was also celebrated on that occasion.</p> <p>4. The research centres at Commerce and Economic Departments are equipped with Research Committees that are entrusted in monitoring and helping research in the disciplines concerned.</p> <p>5. The ED cell of the college was activated and Plan of action for the next academic year is prepared.</p> <p>6. A new building was proposed and approved by the Staff council for the Department of History using RUSA funds</p>

Attingal which has a rich social and cultural history	7. A national level seminar and workshop for documenting the local history of Attingal was organised under the auspices of Department of History.
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*The academic calendar attached as Annexure 1*

2.15 Whether the AQAR was placed in statutory body      Yes,    The College IQAC approved the AQAR for 2016-17.

## Criterion – I

### I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2	0		
PG	3	0		
UG	4			
PG Diploma				
Advanced Diploma	2			2
Diploma				
Certificate	3		3	3
Others				
<b>Total</b>	13	00	03	05
Interdisciplinary				
Innovative	03	00		

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	7 regular courses and 2 programmes under Community College Scheme of UGC
Trimester	
Annual	3 Certificate Programmes offered through CACEE

#### 1.3 Feedback from stakeholders\*

(On all aspects)

Mode of feedback :

Students



Manual



*Analysis of feedback of students attached as Annexure 2*

#### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Periodic updating/revision of syllabi are done by the University. UG and P.G programme has been revised during 2016-17.

#### 1.5 Any new Department/Centre introduced during the year. If yes, give details. : No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
35	33	2	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

5
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	4	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

3	Nil	Nil
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	9	42	Nil
Presented papers	3	23	1
Resource Persons	Nil	01	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Invited lectures, National level Seminars, Infflibnet, Use of ICT, E-Journals through J-Stor, and Research Projects on local issues.
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2.7 Total No. of actual teaching days during this academic year

192
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

*Grading
*Continuous Evaluation

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

3
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## 2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise  
distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com						
BA economics	40	3	30	Nil	Nil	33
B.A History	39	Nil	1	3	Nil	10
B.Sc Polymer Chemistry	33	Nil	18	Nil	Nil	18
M.com						
M.A economics	16	Nil	56	25	Nil	81
M.Sc polymer chemistry	13	Nil	77	Nil	Nil	77

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching &amp; Learning processes:

Weekly statement of teachers regarding teaching-learning process is collected at the department level. The result of feedback from stakeholders is communicated and discussed at the departmental level meetings. Semester-wise results are analysed and action plan is prepared for improving the performance of slow-learners.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	2
HRD programmes	Nil
Orientation programmes	1
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	18
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22	3	Nil	3
Technical Staff	Nil	2	Nil	2

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages teachers to undertake Minor and Major research projects under FIP; identifies research areas in the locality and encourages faculty to take up research activities with the twin objectives of production of new knowledge and enhancement of quality.

#### 3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil		Nil
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	3	Nil	2
Outlay in Rs. Lakhs			4,00,000	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	7	1	Nil
Non-Peer Review Journals	Nil	13	Nil
e-Journals	Nil	Nil	3
Conference proceedings	1	2	Nil

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor Projects	5	UGC	4,00,000	2,30,000
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects <i>(other than compulsory by the University)</i>	Nil			
Any other(Specify)	Nil			
<b>Total</b>	<b>5</b>		<b>4,00,000</b>	<b>2,30,000</b>

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	2	Nil	Nil	Nil
Sponsoring agencies		Government			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

**3.15** Total budget for research for current year in lakhs:

From funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	2	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1

6

3.19 No. of Ph.D. awarded by faculty from the Institution

2

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NIL

JRF 1 SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level 9 State level Nil  
National level Nil International level Nil

3.22 No. of students participated in NCC events:

University level Nil State level 80  
National level 9 International level Nil

3.23 No. of Awards won in NSS:

University level Nil State level Nil  
National level Nil International level Nil

3.24 No. of Awards won in NCC:

University level Nil State level Nil  
National level 2 International level Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	1		
NCC	3	NSS	15	Any other	5

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- As part of *swachbharath* mission various programmes are organised under the auspicious of NCC and NSS units of the college. Exhibitions organised by Science Club, History Cub and NSS enriched the knowledge of students from nearby schools and other educational institutions
- A Bio-diversity park was set up in the free space of the campus to grow herbs and medicinal plants.
- Food festival was organised jointly by NSS, NCC and women’s cell of the College in connection with the observation world food day and the Profit was given to Regional Cancer Centre, Trivandrum.
- Under the auspices of Womens’ Cell a national seminar cum one day training programme was conducted on the topic “rights of child” which was sponsored by National Human Rights Commission. The teachers and students of the college actively participated in the seminar.
- International yoga Day was observed under the auspices of NCC cadets of the College
- A well planned archaeological exhibition was organised by the Department of History for two days to create awareness in students about traditional life and the transformations happened in the modern era. It enriches the students to inculcate interest in the history of Kerala. A seminar on local history was also organised to explore the areas in unpublished areas in local history.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	14.77 acres	Nil		14.77 acres
Class rooms	25	Nil		25
Laboratories	4	Nil		Nil
Seminar Halls	3	Nil		3
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	Nil	Nil		Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	21,93,790.65			
Others				

#### 4.2 Computerization of administration and library

Yes
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#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27619	4790065	1324	275850	28943	5068915
Reference Books	698	369271	45	24150	744	393421
e-Books	Nil		Nil		Nil	
Journals	31	35020	Nil		31	35020
e-Journals	Nil		Nil		Nil	
Digital Database	Nil		Nil		Nil	
CD & Video	110	complem entary	10	complem entary	120	Complem entary

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	59	3					3	
Added		1	10	1			0	
Total	59	4		1			3	

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Up gradation (Networking, e-Governance etc.)

OERC (Online Education and Research Centre) Lab established, upgraded the Commerce Lab

4.6 Amount spent on maintenance in lakhs:

i) ICT	415882
ii) Campus Infrastructure and facilities	2193790.6
iii) Equipments	
iv) Others	3, 50,000
<b>Total :</b>	<b>38,71,669</b>



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC conducts induction programme for the newly admitted students of the college level and the department levels at the beginning of every year. IQAC takes initiative in informing the students about the upcoming events and student support services through notices and announcements. Students are given academic support and encouragement to take part in quiz competitions, debates, literary competitions, exhibitions, poster competitions, etc.

#### 5.2 Efforts made by the institution for tracking the progression

Departments are insisted to document, compare and discuss the performance and progress of the students in their exams and other academic activities. Alumni meetings of all the departments were conducted and the present status of almost all alumni was collected.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
485	89	16	174

Others include students enrolled in Certificate Courses offered through Centre for Adult Continuing Education and Extension (CACEE) and Advance Diploma Programmes offered through Community College Scheme (CCS) of UGC

#### (b) No. of students outside the state

Nil

#### (c) No. of international students

Nil

Men	No	%	Women	No	%
	280	36.46		488	63.54

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
254	98	7	409	8	768	255	97	7	408	4	767

Demand ratio: As the admission is being governed by Central Allotment Process of Kerala University, the demand ratio for individual college can not be assessed precisely, but during admissions majority are given Government College Attingal as their first preference.

Dropout % : 6

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching programmes are available for NET/SLET/PSC. Additional skill acquisition programme looks into their communication and IT skills. Walk with a Scholar Scheme concentrates on developing good communicative and interpersonal skills.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET Nil GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

Career guidance seminars, class on time management and personality development are conducted on a regular basis.

No. of students benefitted:

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	70	5	30

#### 5.8 Details of gender sensitization programmes

Seminars, talks, workshops, legal awareness programmes, citizenship rights programmes organized

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	
Financial support from government	497	757050
Financial support from other sources	Nil	
Number of students who received International/ National recognitions	Nil	

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Installed Incinerator in Ladies Retiring Rooms. Drinking water facility provided in all major buildings. A margin free stationary store established.

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

<p>VISION</p> <p>Education chisels man to be a complete whole, ignites the spark of righteousness in him, endows him with intellect and clarity of vision, grants him the capacity to empathise and renders him ways and means to engage dynamically in the building of the society.</p> <p>MISSION</p> <p>To emerge as a premier public sector educational institution that imparts state-of-the-art education to learners to inculcate a holistic sense of responsibility and foster confidence and self-discipline enabling them to engage with opportunities and adversity.</p>
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6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is developed by the University; Members of staff are on various academic bodies and they send suggestions for improvement.

6.3.2 Teaching and Learning

Class rooms are ICT enabled; fully furnished seminar hall facilitates where vibrant academic discourses take place; students are encouraged to use online services such as e-journals, e-mail, on-line applications etc.

6.3.3 Examination and Evaluation

Various types of examinations and evaluation techniques are adopted in the college for quality improvement.

#### 6.3.4 Research and Development

Teachers and students are encouraged to undertake research projects that are relevant to local, state and national requirements. Two departments of the college is providing research facilities to students.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is being regularly upgraded and updated. New books and journals are added every year. The college has introduced INFLIBNET facility in the general library. Research scholars and teachers are highly benefitted by this. The computer lab of the dept. of Commerce has been equipped with networking facility. OERC room with net facility is available for the students from 9.am to .00 p.m.

#### 6.3.6 Human Resource Management

Shortage of man power is regularly intimated and state government fills the vacancies. All the teachers have been given additional charges of internal evaluation of one of the classes under CBCSS system and charges of new clubs started as a part of new curriculum. Different teachers are working as Coordinators for various new initiatives of the Government of Kerala.

#### 6.3.7 Faculty and Staff recruitment

Staff recruitment is done by state govt. based on the proposals sent from the college with due follow-up. All the recruitments are done by the Kerala Public Service Commission as per UGC guide lines. The guest lecturers are appointed by the college on the basis of merit and their performance in the interview, strictly following the rules and regulations of Govt. of Kerala.

#### 6.3.8 Industry Interaction / Collaboration

Departments such as Commerce, polymer chemistry and Economics have established a reasonably good linkage with the neighbouring industries

6.3.9 Admission of Students

Admission is done on the basis of merit and reservation policies of the government. Admission to PG and UG programme is through the single window system managed by the University which ensures high transparency and efficiency.

6.4 Welfare schemes for

Teaching	All Govt. Schemes
Non teaching	All Govt. Schemes
Students	Scholarships Remedial Coaching Tutorials Counselling New initiatives like ASAP, WWS and SSP Career Guidance Programmes Employability enhancement programmes

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	YES	AG,. GOVT	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliating University regularly implements examination reforms. C.C.T.V facility has been installed in every classrooms to monitor examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The question of autonomy is being discussed at the state level under the aegis of Kerala State Higher Education Council and the Dept of Higher Education. Three Govt. colleges are so far given with academic autonomy.

6.11 Activities and support from the Alumni Association

The alumni association has established a strong linkage with the college and makes generous contributions for the development of the college.

6.12 Activities and support from the Parent – Teacher Association

PTA is involved in all the day to day activities of the college, looks after the needs of students, caters to developmental needs, takes up maintenance projects, helps maintain the discipline of the college, and supports cultural activities. Most of the maintenance works of the college are financed and supported by the Parent Teacher Association.

6.13 Development programmes for support staff

The members of the support staff are encouraged to make use of the avenues provided by the govt. for their promotions, to avail themselves of all the welfare measures that the govt. introduces from time to time. The Staff Club of the college was very active by organizing cultural programmes, tours etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The inmates of the college are very keen to keep the college plastic free. There is a bio-waste management scheme through a bio-gas plant. The college gives special care for protecting its flora and fauna. Moreover, the National Service Scheme volunteers and cadets of National Cadet Corps keep the campus and premises neat and clean. Biodiversity Club has taken up the initiative to plant fruit bearing trees and a herbal garden in the Campus. Attempts to make the Campus Plastic free are also undertaken.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

Linkages with institutions like MILCO , HLL and the nearby Co-operative institutions were created so as to enable the PG students to undergo successfully their internship programme introduced in the revised syllabus of the University

Strengthened the existing Bio-diversity park with new plants and herbs

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Applied for new academic programmes in Science, History and English.

Procured an amount of Rs. 2 crores from RUSA that will be used for construction of a new History Block, maintenance of existing infrastructure and necessary purchases

Steps are being taken to improve the facilities of college ground..

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*) **details in annexure iii and iv**

1. Bio Diversity Park in association with Government of Kerala
2. Continuing education scheme of Government of Kerala

7.4 Contribution to environmental awareness / protection

The bio-gas plant installed is well maintained and used

Herbal garden of the college is well maintained

Greenery of the college is well protected.

New seedlings are planted every year.

Organic farming is implemented by the volunteers of N.S.S and natural club.

One day awareness programme was given to the students for imparting the importance and necessity of environment protection.



7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

The institution as a part of its social responsibility is conducting programmes especially street plays in Attingal town against tobacco, alcohol and drugs.

**8. Plans of institution for the next year**

- 1. To apply for new academic programmes .
- 2. Procure funds (second instalment) from RUSA.
- 3. Construction of a new library block with all facilities using KIFBI funds.
- 4. An isolated section will be designed in the OERC to access e-journals and magazines.
- 4. To equip the college with necessary maintenance and infrastructure for additional quality enhancement.
- 5. Documenting local history of Attingal which has a rich social and cultural history

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\_\*\_\*\_\_\_\_\_  
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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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**COLLEGE CALENDER FOR 2016-17**

Date of opening of the College for Academic Year - 01-06-2016

Date of closing of the College for Onam holidays - 09-09-2016

Date of re-opening of the College after Onam holidays - 22-09-2016

Date of closing of the College for Christmas holidays - 23-12-2016

Date of re-opening of the College after Christmas holidays - 03-07-2017

Date of Closing of the College for Summer Vacation - 31-03-2017

## Working days

Total number of working days for the academic year 2016-2017 = 192 days

I Term		II Term		III Term	
01-06-2016 to 09-09-2016		22-09-2016 to 23-12-2016		03-01-2017 to 31-03-2017	
June	21	September	7	January	20
July	19	October	18	February	19
August	20	November	22	March	23
		December	16		
September	7				
Total	67		63		62

## FEED BACK FROM STUDENTS

Students are satisfied with the college library, collection of books and the services provided there. But there should have more reading space, more e-journals and uninterrupted internet

Laboratories are equipped, but proper maintenance should be done.

The ICT resources of the college are very much helpful to the student community. These resources have reoriented our learning process. It has shown before us a method of lifelong learning.

Some of the class rooms are spacious, some others are not. The class room furniture is adequate, but some are very old and hence need to be repaired or replaced.

Students are satisfied with rest/waiting room facilities. Need magazines at waiting rooms.

The toilets are to be renovated as they are very old and the premises are not at all hygienic.

In case of an emergency, we are given immediate medical attention.

Teachers accompanying us to the nearby hospital and gives proper care.

The services offered by the PTA office are very good.

The support of the administrative staff in providing services regarding scholarships, exam registration, bus concession etc is good. Need more support for scholarship e filing and examination related matters.

The physical education department of the college is very helpful in training students in various sports events.

The different cultural event/fests organized in the college encourage us to a great extent.

We have got lot of opportunities to interact with eminent writers and artists through the various New Initiative Programmes of the Govt. Of Kerala

### **Best Practice 1.**

**Title: Continuing Education Sub centre, Govt. College, Attingal**

**Goal:** We have set for ourselves the target of educating every single student who enters the portals of this college as well as the talented youth around the vicinity of the College and equipping them both for life and for a living. The Practice is designed not only for the students of this college but for the empowerment of people of all ages and different academic qualifications in the society also.

**The Context:** Around 200 new students join this college every year. Even though the college is situated at the heart of the city, most of the students come from rural areas and that too from poor economic background. We understand that they have no other means to develop their inborn talents. So we organize the courses and programmes for developing soft skills, life skills, and entrepreneurial skills, and academic talents.

Continuing Education Sub Centre is an Institution run in the Government College Attingal for the last--- years. This Sub Centre comes under the Government of Kerala Initiative, Centre for Continuing Education, Kerala. There are at present 5 teachers and two office staff under this sub centre which was started with the aim of equipping students employmentally self reliant. This sub centre is under the control of a 12 member advisory committee with the Principal of the College as President and a teacher of the College as coordinator.

**The Practice:** The Continuing Education Sub Centre of the college offers courses on the domain library science and Tally as self-financing courses. The sub centre thus generates its own resources and a share of the profit earned is given to the college, which in turn, is utilized for its development. Thus the students are getting double benefit out of the sub centre. They are equipped with skills which enable them to seek self-employment and to be responsible citizens who are useful to the society.

As there is no age limit for attending courses in this centre, students ranging from the age of 15 to -- are undergoing training on various courses Both the courses are Govt. of Kerala approved courses, and students get benefit on KPSC appointments. Both the courses conducted in this centre have separate syllabus. The syllabus followed for Govt. approved courses are directed and approved by CCEK and KPSC respectively. The course is conducted on Saturdays and Sundays from 9.30 am to 3.30 p.m

The examination pattern for the Govt. approved courses is as per CCEK, conducted by the Controller of Examinations of CCEK and the certificates are issued to the students by the centre directly. Those who fail in the examination are given the chance to appear for the examination along with the next batch.

**Evidence of Success:** About 1200 persons have successfully completed their studies from this centre. Several students who passed from this centre were able to start self employment. Many students have secured employment in various govt/ private firms.

**Problems Encountered and Resources Required:** The Income and Expenditure Statement of the sub centre is being got audited every financial year without fail. 15% of the amount acquired by the Sub centre every year as profit is being given to the CCEK. So also financial assistance for the developmental activities of the college as per the guidelines of CCEK, is being given every year from the income of the Sub centre. The sub centre is completely self financing and is not getting fund from any other sources. So the remuneration of the faculties in the sub centre depends on the availability of students in each course and hence sometimes they cannot be remunerated properly.



## **BEST PRACTICES -2**

### **1. Title of the Practice**

**Bio Diversity Park (in association with Government of Kerala)**

### **2. Goal**

To utilise the fertile land in the 14.77 acres of land area of the college by segmenting the land and plant trees, plants and medicinal herbs in the various identified segments.

To protect the existing natural habitat

To ensure a well planned environmental Development within the campus

To Inculcate environmental awareness among stakeholders especially students and teachers through practice

### **3. The Context**

The Government College is located in the heart of Attingal Municipal town with a land area of 14.77 acres and a built up area of 8231.93 sq.metre. The unutilized area is fertile and is suitable for cultivation of plants and herbs. The Planning Committee of the College therefore decided to develop a Bio-diversity Park with different sections for trees, herbs and plants. A committee was constituted under the co-ordinatorship of Sri. Pradeep Kumar K., Assistant Professor of Political Science to implement the project. As the first step, a proposal was submitted to the Bio-diversity Board (Government of Kerala) for sanctioning finance as seed money for starting the project. With the support from Forest Department Extension Officers, N.S.S.,N.C.C., Nature Club and other club members the Bio diversity park was set up in the College in the land area of 2 acres

### **4. The Practice**

With the help of Forest Department Extension Officers a land survey has undertaken and identified the fertile segments in the unutilized area of the college. Ploughing, land levelling and digging of watershed is done as the first step during the months of April and May 2014. During June, after the heavy rain, the seeds of plants and herbs were sown in the green house nursery setup for that purpose. After germination the seeds are planted in the identified places. Regular irrigation and manuring has been done by students and teachers to nurture the plants

and herbs. In special events and occasions planting trees is considered as one of the major programme.

### **5. Evidence of Success**

The greenery of the campus enhanced after the implementation of the programme. The science students of the college identified the increase in the natural habitat of the college. An environmental friendly atmosphere is physically felt in the premises and surrounding area of the campus. The History Department of the college is planning to set up a Butterfly Park near the department by witnessing the increase in the natural habitat of that species in that location.

### **6. Problems Encountered and Resources Required**

No problems were encountered so far.

### **7. Constitution**

Dr. P. ANITHA DHAMAYANTHY, Principal	: Chairman
Sri. M. PRADEEP, Municipal Chairman	: Facilitator
Sri. PRADEEP KUMAR K., Asst. Professor	: Co-ordinator
Sri. SAKHARIYA T., Asst. Professor	: Advisor
Forest Department Extension Officer	: Expert
Student nominee	: Executive Member
Parent Nominee	: Executive Member

All teachers and selected students are the members of the bio diversity club