

Annual Quality Assurance Report
(AQAR)

2015-2016

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

GOVERNMENT COLLEGE

ATTINGAL

(Accredited by NAAC with B grade)

Web site: www.governmentcollegeattinal.in

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ANNUAL QUALITY ASSURANCE REPORT (AQAR) FOR THE YEAR 2015-16

1. Details of the Institution

1.1 Name of the Institution	GOVERNMENT COLLEGE, ATTINGAL
1.2 Address Line 1	GOVERNMENT COLLEGE,
Address Line 2	ATTINGAL
City/Town/District	THIRUVANANTHAPURAM DIST
State	KERALA
Pin Code	695 101
Institution e-mail address	govtcollegeattungal@gmail.com
Contact Nos.	04702622398
Name of the Head of the Institution:	Dr. P. ANITHA DHAMAYANTHY
Tel. No. with STD Code:	04702622398
Mobile:	09895494024
Name of the IQAC Co-ordinator:	Sri. SUNIL RAJ N.V.
Mobile:	908771382
IQAC e-mail address:	sunilrajgouresham@gmail.com gcaatlnaac@gmail.com
1.3 NAAC Track ID	KLCOGN19754
OR	
1.4 NAAC Executive Committee No. & Date:	EC(SC)/06/A&A/067 dated 01/05/2015
1.5 Website address:	www.governmentcollegeattungal.in

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.47	2014	30/04/2020

1.7 Date of Establishment of IQAC : 6th June,2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

This is the first AQAR from the College for the academic year 2015-16

1.9 Institutional Status

University	State	University of Kerala
Affiliated College	Yes	
Constituent College	No	
Autonomous college of UGC	No	
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	No	
Type of Institution	Co-education	
Location	Rural	
Financial Status	Grant-in-aid, UGC 2(f) and UGC 12B	

1.10 Type of Faculty/Programme Arts, Science and Commerce

1.11 Name of the Affiliating University UNIVERSITY OF KERALA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

Nil

UGC-CPE

Nil

DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other (<i>Specify</i>)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="5"/>
2.11 No. of meetings with various stakeholders.	Faculty <input type="text" value="2"/>
	Non-Teaching Staff <input type="text" value="1"/> Students <input type="text" value="1"/> Alumni <input type="text" value="1"/>
2.12 Has IQAC received any funding from UGC during the year?	No <input type="text" value="X"/>

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC.

Nil

2.14 Significant Activities and contributions made by IQAC

Activation of research, infrastructure, quality assurance in teaching.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Upgrading at least two departments to the status of Research centres.	1. The Department of commerce has upgraded as Research Centre of University of Kerala
2. Apply for New academic programmes in Science and Arts.	2. Applied for programmes in M.A. History, B.Sc. Physics, B.Sc. Maths and B.A English.
3. Improve facilities in college ground.	3. Construction of Sports Pavilion completed.
4. Procure funds from RUSA.	4. Procured an amount of two crores from RUSA.
5. Celebrate the 40 th anniversary of the college as Ruby Jubilee year.	5. The inaugural ceremony was organised on 30 th October,2015 under the name "Nikasham"(the touch stone). The former principals of the College were honoured in the inaugural meeting. The Biodiversity park was formally inaugurated in the ceremony.
6. Endowment for meritorious	6. The first endowment award was started

<p>student of the college is proposed.</p> <p>7. Setting up a permanent body for promoting cultural activities in the college.</p>	<p>by the Forum of Retired Principals of Government College Attingal to be given to the best outgoing student at the UG level. The first award was given to Anjitha A of Research and PG department of Commerce of the College.</p> <p>7. The structure of the permanent body to be established to promote cultural activities is under discussion.</p>
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The academic calendar attached as Annexure II

2.15 Whether the AQAR was placed in statutory body Yes, The College IQAC approved the AQAR for 2015-16.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	1		
PG	3	0		
UG	4			
PG Diploma				
Advanced Diploma		2		2
Diploma				
Certificate	3		3	3
Others				
Total	10	03	03	05
Interdisciplinary				
Innovative	1	02		

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	7 regular courses and 2 programmes under Community College Scheme of UGC
Trimester	
Annual	3 Certificate Programmes offered through CACEE

1.3 Feedback from stakeholders*

(On all aspects)

Students



Mode of feedback :

Manual



Result of feedback from students attached as Annexure III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Periodic updating/revision of syllabi are done by the University. UG and P.G programme has been revised during 2014-15.

1.5 Any new Department/Centre introduced during the year. If yes, give details. : No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	37	35	2	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	4	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

7

Nil

7

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	77	Nil
Presented papers	1	26	Nil
Resource Persons	Nil	5	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Invited lectures, National level Seminars, Inflibnet, Use of ICT, E-Journals through J-Stor, and Research Projects on local issues.

2.7 Total No. of actual teaching days during this academic year

191 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

*Grading
*Continuous Evaluation

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

10

2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise
distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	46	65.21	23.91	.06	.02	97.82
BA economics	48	Nil	46	29	Nil	75
B.A History	40	Nil	18	15	01	85
B.Sc Polymer Chemistry	30	1	12	2	Nil	50
M.com	16	Nil	100		Nil	100
M.A economics	13	Nil	46	15	Nil	62
M.Sc polymer chemistry	9	3	5	Nil	Nil	88.9

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Weekly statement of teachers regarding teaching-learning process is collected at the department level. The result of feedback from stakeholders is communicated and discussed at the departmental level meetings. Semester-wise results are analysed and action plan is prepared for improving the performance of slow-learners.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	3
HRD programmes	Nil
Orientation programmes	3
Faculty exchange programme	Nil
Staff training conducted by the university	1
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	4
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	3	Nil	3
Technical Staff	Nil	2	Nil	2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages teachers to undertake Minor and Major research projects under FIP; identifies research areas in the locality and encourages faculty to take up research activities with the twin objectives of production of new knowledge and enhancement of quality.

3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil		Nil
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	5	Nil	1
Outlay in Rs. Lakhs			4,27,000	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	1	Nil
Non-Peer Review Journals	Nil	2	Nil
e-Journals	Nil	Nil	3
Conference proceedings	Nil	1	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor Projects	5	UGC	4,27,000	2,19,000
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects <i>(other than compulsory by the University)</i>	Nil			
Any other(Specify)	Nil			
Total	5		4,27,000	2,19,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

2

15

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NIL

JRF 3 SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level 9 State level Nil
National level Nil International level Nil

3.22 No. of students participated in NCC events:

University level Nil State level 80
National level 15 International level Nil

3.23 No. of Awards won in NSS:

University level Nil State level Nil
National level Nil International level Nil

3.24 No. of Awards won in NCC:

University level Nil State level Nil
National level 1 International level Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	1		
NCC	3	NSS	15	Any other	5

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- As part of *swachbharath* mission various programmes are organised under the auspices of NCC and NSS units of the college. Exhibitions organised by Science Club, History Cub and NSS enriched the knowledge of students from nearby schools and other educational institutions
- A Bio-diversity park was set up in the free space of the campus to grow herbs and medicinal plants.
- Food festival was organised jointly by NSS, NCC and women's cell of the College in connection with the observation World Food Day and the revenue was donated to Regional Cancer Centre (RCC), Trivandrum.
- Under the auspices of Womens' Cell funds were collected from students and staff of the college to buy around 170 Kgs of rice was given to CSI Mission Hospital, Attingal for the aged and ailing Cancer Patients.
- International yoga Day was observed under the auspices of NCC cadets of the College
- A well planned archeological exhibition was organised by the Department of History for two days to create awareness in students about traditional life and the transformations happened in the modern era. It enriches the students to inculcate interest in the history of Kerala. A seminar on local history was also organised to explore the areas in unpublished areas in local history.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	14.77 acres	Nil		14.77 acres
Class rooms	25	Nil		25
Laboratories	4	Nil		Nil
Seminar Halls	3	Nil		3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil		Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	2755669			
Others				

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26619	3989028	1000	801037	27619	4790065
Reference Books	620	332419	78	36852	698	369271
e-Books	Nil		Nil			
Journals	28	34000	3	1020	31	35020
e-Journals	Nil		Nil			
Digital Database	Nil		Nil			
CD & Video	180	complem entary	30	complem entary	110	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	45	2					3	
Added	14	1		1			0	
Total	59	3		1			3	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

OERC (Online Education and Research Centre) Lab established

4.6 Amount spent on maintenance in lakhs :

i) ICT	2755669
ii) Campus Infrastructure and facilities	3,59,000
iii) Equipments	
iv) Others	7,57,600
Total :	38,71,669

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC conducts induction programme for the newly admitted students at the college level and the department levels at the beginning of every year. IQAC takes initiative in informing the students about the upcoming events and student support services through notices and announcements. Students are given academic support and encouragement to take part in quiz competitions, debates, literary competitions, exhibitions, poster competitions, etc.

5.2 Efforts made by the institution for tracking the progression

Departments are insisted to document,, compare and discuss the performance and progress of the students in their exams and other academic activities. Alumni meetings of all the departments were conducted and the present status of almost all alumni were collected.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
486	93	15	174

Others include students enrolled in Certificate Courses offered through Centre for Adult Continuing Education and Extension (CACEE) and Advance Diploma Programmes offered through Community College Scheme (CCS) of UGC

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	280	36.46		488	63.54

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

261	100	6	407	7	764	254	98	7	409	8	768
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Demand ratio : University administers an Online Admission Portal for the Centralised Admission System for UG and PG programmes. So it is difficult to compute the demand ratio based on applications received for each programme. But all students admitted here opted this college as their first preference

Dropout %: 6% to total admissions

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching programmes are available for NET/SLET/PSC. Additional skill acquisition programme looks into their communication and IT skills. Walk with a Scholar Scheme concentrates on developing good communicative and interpersonal skills. Motivational programmes are organised to boost the confidence level of students along with preparing them to face interviews looks into their interview skills and general awareness.

No. of students beneficiaries

206

5.5 No. of students qualified in these examinations

NET	2	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	5	UPSC	2	Others	10

5.6 Details of student counselling and career guidance

Career guidance seminars, class on time management and personality development are conducted on a regular basis.

No. of students benefitted:

70

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	70	5	30

5.8 Details of gender sensitization programmes

Seminars, talks, workshops, legal awareness programmes, human rights programmes organized

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	
Financial support from government	497	757050
Financial support from other sources	Nil	
Number of students who received International/ National recognitions	Nil	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Installed Incinerator in Ladies Retiring Rooms. Drinking water facility provided in all major buildings. A margin free stationary store established.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>VISION</p> <p>Education chisels man to be a complete whole, ignites the spark of righteousness in him, endows him with intellect and clarity of vision, grants him the capacity to empathise and renders him ways and means to engage dynamically in the building of the society</p> <p>MISSION</p> <p>To emerge as a premier public sector educational institution that imparts state-of-the-art education to learners to inculcate a holistic sense of responsibility and foster confidence and self-discipline enabling them to engage with opportunities and adversity.</p>
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6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is developed by the University; Members of staff are on various academic bodies and they send suggestions for improvement.

6.3.2 Teaching and Learning

Class rooms are ICT enabled; fully furnished seminar hall facilitates where vibrant academic discourses take place ; students are encouraged to use online services such as e-journals, e-mail, on-line applications etc.

6.3.3 Examination and Evaluation

Various types of examinations and evaluation techniques are adopted in the college for quality improvement.

6.3.4 Research and Development

Teachers and students are encouraged to undertake research projects that are relevant to local, state and national requirements. Two departments of the college is providing research facilities to students.

Library is being regularly upgraded and updated. New books and journals are added every year. The college has introduced INFLIBNET facility in the general library. Research scholars and teachers are highly benefitted by this. The computer lab of the dept. of Commerce has been equipped with networking facility. OERC room with net facility is available for the students from 9.am to .00 p.m.

6.3.6 Human Resource Management

Shortage of man power is regularly intimated and state government fills the vacancies. All the teachers have been given additional charges of internal evaluation of one of the classes under CBCSS system and charges of new clubs started as a part of new curriculum. Different teachers are working as Coordinators for various new initiatives of the Government of Kerala .

6.3.7 Faculty and Staff recruitment

Staff recruitment is done by state govt. based on the proposals sent from the college with due follow-up. All the recruitments are done by the Kerala Public Service Commission as per UGC guide lines. The guest lecturers are appointed by the college on the basis of merit and their performance in the interview, strictly following the rules and regulations of Govt. of Kerala.

6.3.8 Industry Interaction / Collaboration

Departments such as Commerce, polymer chemistry and Economics have established a reasonably good linkage with the neighbouring industries

6.3.9 Admission of Students

Admission is done on the basis of merit and reservation policies of the government. Admission to PG and UG programme is through the single window system managed by the University which ensures high transparency and efficiency.

6.4 Welfare schemes for

Teaching	All Govt. Schemes
Non teaching	All Govt. Schemes
Students	Scholarships, Remedial Coaching, Tutorials, Counselling, New initiatives like ASAP, WWS and SSP Career Guidance Programmes and Employability enhancement programmes

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Director, Department of Collegiate Education	Yes	IQAC
Administrative	Yes	AG, Government of Kerala	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliating University regularly implements examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The question of autonomy is being discussed at the state level under the aegis of Kerala State Higher Education Council and the Dept of Higher Education. Three Govt. colleges are so far given with academic autonomy.

6.11 Activities and support from the Alumni Association

The alumni association has established a strong linkage with the college and makes generous contributions for the development of the college.

6.12 Activities and support from the Parent – Teacher Association

PTA is involved in all the day to day activities of the college, looks after the needs of students, caters to developmental needs, takes up maintenance projects, helps maintain the discipline of the college, and supports cultural activities. Most of the maintenance works of the college are financed and supported by the Parent Teacher Association.

6.13 Development programmes for support staff

The members of the support staff are encouraged to make use of the avenues provided by the govt. for their promotions, to avail themselves of all the welfare measures that the govt. introduces from time to time. The Staff Club of the college was very active by organizing cultural programmes, tours etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The inmates of the college are very keen to keep the college plastic free. There is a bio-waste management scheme through a bio-gas plant. The college gives special care for protecting its flora and fauna. Moreover, the National Service Scheme volunteers and cadets of National Cadet Corps keep the campus and premises neat and clean. Biodiversity Club has taken up the initiative to plant fruit bearing trees and a herbal garden in the Campus. Attempts to make the Campus Plastic free are also undertaken.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

Offering Skill Enhancement Programmes through the Community College Scheme of UGC
Organic farming started in the college to energise the students.
A Bio-diversity park developed in the campus
Campus Radio that updates students' knowledge on current issues and also provides an opportunity to showcase their talents was begun
Regular meetings with the class representatives are conducted by principal to look into their academic and non academic concern

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Applied for new academic programmes in Science, History and English.

Procured an amount of Rs. 2 crores from RUSA that will be used for construction of a new History Block, maintenance of existing infrastructure and necessary purchases

Steps are being taken to improve the facilities of college ground..

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Bio Diversity Park in association with Government of Kerala
2. Community College Scheme of UGV

Details in annexure iv and v

7.4 Contribution to environmental awareness / protection

The bio-gas plant installed is well maintained and used
Herbal garden of the college is well maintained
Greenery of the college is well protected.
New seedlings are planted every year.
Organic farming is implemented by the volunteers of N.S.S and natural club

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

The institution as a part of its social responsibility is conducting programmes especially street plays in Attingal town against tobacco, alcohol and drugs.

8. Plans of institution for next year

1. To apply for new academic programmes in Science, History, English and Commerce
2. . Procure funds (second instalment) from RUSA.
3. Celebrate the Closing Ceremony of 'Ruby Jubilee Year' on August,2016
4. To set up a permanent body for monitoring and helping research and consultation.
5. To widen the social and industrial linkage.
6. To equip the college with necessary maintenance and infrastructure for additional quality enhancement.
7. Documenting the rich social and cultural history history of Attingal

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Abbreviations:

CACEE	-	Centre for Adult Continuing Education and Extension
CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCSS	-	Choice Based Credit and Semester System
CCS	-	Community College Scheme
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

COLLEGE CALENDER FOR 2015-16

Date of opening of the College for Academic Year - 03-06-2015

Date of closing of the College for Onam holidays - 22-08-2015

Date of re-opening of the College after Onam holidays - 01-09-2015

Date of closing of the College for Christmas holidays - 22-12-2015

Date of re-opening of the College after Christmas holidays - 01-01-2016

Date of Closing of the College for Summer Vacation - 31-03-2016

I Term		II Term		III Term	
03-06-2015 to 22-08-2015		01-09-2015 to 22-12-2015		01-01-2016 to 31-03-2016	
June	20	September	18	January	20
July	23	October	19	February	21
August	14	November	20	March	20
		December	16		
Total	57		73		61

Total number of working days for the academic year 2015-2016 = 191 days

FEED BACK FROM STUDENTS

Students are satisfied with the college library, collection of books and the services provided there. But there should have more reading space.

Laboratories are equipped, but proper maintenance should be done.

The ICT resources of the college are very much helpful to the student community. These resources have reoriented our learning process. It has shown before us a method of lifelong learning.

Some of the class rooms are spacious, some others are not. The class room furniture is adequate, but some are very old and hence need to be repaired or replaced.

Students are satisfied with rest/waiting room facilities.

The toilets are to be renovated as they are very old and the premises are not at all hygienic.

In case of an emergency, we are given immediate medical attention.

Teachers accompanying us to the nearby hospital and gives proper care.

The services offered by the PTA office are very good.

The support of the administrative staff in providing services regarding scholarships, exam registration, bus concession etc is excellent.

The physical education department of the college is very helpful in training students in various sports events.

The different cultural event/fests organized in the college encourage us to a great extent.

We have got lot of opportunities to interact with eminent writers and artists through the various New Initiative Programmes of the Govt. Of Kerala

BEST PRACTICES -1

1. Title of the Practice

Bio Diversity Park (in association with Government of Kerala)

2. Goal

To utilise the fertile land in the 14.77 acres of land area of the college by segmenting the land and plant trees, plants and medicinal herbs in the various identified segments.

To protect the existing natural habitat

To ensure a well planned environmental Development within the campus

To Inculcate environmental awareness among stakeholders especially students and teachers through practice

3. The Context

The Government College is located in the heart of Attingal Municipal town with a land area of 14.77 acres and a built up area of 8231.93 sq.metre. The unutilized area is fertile and is suitable for cultivation of plants and herbs. The Planning Committee of the College therefore decided to develop a Bio-diversity Park with different sections for trees, herbs and plants. A committee was constituted under the co-ordinatorship of Sri. Pradeep Kumar K., Assistant Professor of Political Science to implement the project. As the first step, a proposal was submitted to the Bio-diversity Board (Government of Kerala) for sanctioning finance as seed money for starting the project. With the support from Forest Department Extension Officers, N.S.S.,N.C.C., Nature Club and other club members the Bio diversity park was set up in the College in the land area of 2 acres

4. The Practice

With the help of Forest Department Extension Officers a land survey has undertaken and identified the fertile segments in the unutilized area of the college. Ploughing, land levelling and digging of watershed is done as the first step during the months of April and May 2014. During June, after the heavy rain, the seeds of plants and herbs were sown in the green house nursery setup for that purpose. After germination the seeds are planted in the identified places.

Regular irrigation and manuring has been done by students and teachers to nurture the plants and herbs. In special events and occasions planting trees is considered as one of the major programme.

5. Evidence of Success

The greenery of the campus enhanced after the implementation of the programme. The science students of the college identified the increase in the natural habitat of the college. An environmental friendly atmosphere is physically felt in the premises and surrounding area of the campus. The History Department of the college is planning to set up a Butterfly Park near the department by witnessing the increase in the natural habitat of that species in that location.

6. Problems Encountered and Resources Required

No problems were encountered so far.

7. Constitution

Dr. P. ANITHA DHAMAYANTHY, Principal	: Chairman
Sri. M. PRADEEP, Municipal Chairman	: Facilitator
Sri. PRADEEP KUMAR K., Asst. Professor	: Co-ordinator
Sri. SAKHARIYA T., Asst. Professor	: Advisor
Forest Department Extension Officer	: Expert
Student nominee	: Executive Member
Parent Nominee	: Executive Member

All teachers and selected students are the members of the bio diversity club

BEST PRACTICES -2

2. Title of the Practice

Community College Scheme of University Grants Commission

2. Goal

1. To provide skill based education to students currently pursuing higher education but actually interested in entering the workforce at the earliest opportunity
2. To provide employable and certifiable skills based on National Occupational Standards (NOSs) with necessary general education to Senior Secondary School pass-outs, with general education and /or vocational education background.
3. To provide for up-gradation and certification of traditional / acquired skills of the learners irrespective of their age;

3. The Context

The 12th Five Year Plan Document of the Planning Commission laid a special emphasis on expansion of skill-based programmes in higher education. It recommends setting up of Community Colleges (CC) to serve multiple needs like career oriented education and skills to students interested in directly entering the workforce. UGC invites application from eligible colleges to host the skill based programmes under Community College Scheme in 2013. The Planning Board of the college recommends to apply for hosting two programmes under this scheme and application was submitted to UGC. Sanction has been accorded by UGC for starting the programme and the first instalment of grant was released in the academic year 2014. The college signs MoUs with M/S Perfect Honda, Chakkai and M/S Udaisamudra, Sanghumugham as industrial partners. Thus the two programmes under this scheme viz Advance Diploma in Automobile Engineering and Advance Diploma in Hospitality Management were started in the academic year 2014

4. The Practice

The first batch of 40 students enrolled in the programme Advance Diploma in Automobile engineering were admitted in June 2014 and their training started at the Workshop of Perfect Honda with a time schedule of 4 days in a week. The remaining two days the students have to

attend the theory classes by external experts appointed by the co-ordinator of the programme. The programme consists of four semesters spanning over 6 months per semester. The students successfully completing the programme will be awarded the diploma certificate.

Another batch of 40 students were admitted in the Advance Diploma in Hospitality Management with M/S. Udaisamudra, Sanghumugham, Trivandrum as industrial partner. Like the Advance diploma in automobile engineering students will have to practice the programme in M/S Uday Suits for 4 days and attend the theory classes in the college for the rest 2 days.

5. Evidence of Success

The first batch of students in both programmes are now undergoing their fourth semester and soon after completing the programme the internship institutions are willing to accommodate them in permanent positions. In addition to the same many employers approached the college and express their willingness for campus placements to students undergoing this programme. So, the future batches of students have opportunities for placement in reputed institutions.

7. Problems Encountered and Resources Required

The second instalment of grant is not released so far by the UGC

7. Constitution

Dr. P. ANITHA DHAMAYANTHY, Principal: Chairperson

Dr. C. RAJASEKHARAN PILLAI : State level and Institutional level Co-ordinator

M/S PERFECT HONDA : Industrial partner

M/S UDAISAMUDRA : Industrial Partner